

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MailHighOrdinance@DenverGov.org by 9 a.m. Friday. Contact the Mayor's Legislative team with questions

Date of Request: April 18, 2024

Please mark one: ☐ Bill Request or ☒ Resolution Request

1. Type of Request:

- ☐ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment
- ☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change
- ☒ Other: Master Purchase Order

2. **Title:** Approves a Master Purchase Order with Vectors, Inc. for \$500,000 and for two years with three one-year renewal options for the purchase of the Trimble Access Annual License Renewal, Trimble Business Center Annual License Renewal, hardware and software warranties, replacement of aging land surveying equipment, upgrades to current available technologies, and technical support at Denver International Airport (DEN) (SC-00009062).

3. **Requesting Agency:** Department of Aviation

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Brandon Gainey, SVP of Infrastructure and Development	Name: Kevin Forgett, Manager of Legislative Affairs
Email: Brandon.Gainey@flydenver.com	Email: Kevin.Forgett@flydenver.com

5. **General description or background of proposed request. Attach executive summary if more space needed:** Master Purchase Order SC-00009062 is for the purchase of Trimble Access Annual License Renewal, Trimble Business Center Annual License Renewal, hardware and software warranties, replacement of aging land surveying equipment, upgrades to current available technologies, and technical support at Denver International Airport Trimble Access is the software that runs the data collectors that land surveyors use to operate land surveying equipment such as robotic total stations, GPS receivers, and 3D laser scanners. Trimble Business Center is the software used to post process the land surveying data collected in the field to develop deliverables for stakeholders.

6. **City Attorney assigned to this request (if applicable):** Kevin Cain

7. **City Council District:** District 11

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: Contract for Goods over \$500K

Vendor/Contractor Name: Vectors, Inc.

Contract control number: SC-00009062

Location: Denver International Airport

Is this a new contract? ☒ Yes ☐ No **Is this an Amendment?** ☐ Yes ☒ No **If yes, how many?** _____

Contract Term/Duration: This is a five-year term Master Purchase Order, 2 years with 3 one-year renewal years, in the amount of \$500,000.00.

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount (A)</i>	<i>Additional Funds (B)</i>	<i>Total Contract Amount (A+B)</i>
\$500,000.00	N/A	\$500,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
2 years with 3 one-year renewal options	N/A	2 years with 3 one-year renewal options; 2/14/2029

Scope of work: Master Purchase Order SC-00009062 replaces expiring Master Purchase Order SC-00004019 for the procurement of Trimble Access Annual Software Renewals and Trimble products including technical support for Denver International Airports.

Was this contractor selected by competitive process? No, **If not, why not?** This Purchase Order has been issued in accordance with Denver Revised Municipal Code 20-64.5 Cooperative Purchasing and is supported by the United States General Services Administration (GSA) Advantage contract number 47QSMS24D002E / FF058PA

Has this contractor provided these services to the City before? ☒ Yes ☐ No

Source of funds: Denver International Airport Infrastructure and Development Operations and Maintenance.

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A - Does not apply, in accordance with Denver Revised Municipal Code 20-64.5 Cooperative Purchasing bidding exception.

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? None

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