ORDINANCE/RESOLUTION REQUEST
Please email requests to Daelene Mix at
daelene.mix@denvergov.org by **NOON** on **Monday.**

All fields must be completed.
Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: May 24, 2011

Please mark one: ☒ **Bill Request**   **or**   ☐ **Resolution Request**

1. **Has your agency submitted this request in the last 12 months?**

    ☐ **Yes**   ☒ **No**

    If yes, please explain:

2. **Title:** *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

    Request for an Ordinance to relinquish certain easements established in Lowry Filing No. 30, recorded with reception No. 2008087107

3. **Requesting Agency:** PW Right of Way Engineering Services

4. **Contact Person:** (W*ith actual knowledge of proposed ordinance/resolution.)*
    - **Name:** Vanessa Herman
    - **Phone:** 720-913-0719
    - **Email:** vanessa.herman@denvergov.org

5. **Contact Person:** (W*ith actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*
    - **Name:** Debra Baca
    - **Phone:** 720-865-8712
    - **Email:** debra.baca@denvergov.org

6. **General description of proposed ordinance including contract scope of work if applicable:**

    To relinquish the easements established in the Lowry Filing No 30, recorded with reception No 2008087107

    Please complete the following fields: *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

    a. **Contract Control Number:**   N/A
    b. **Duration:**   Permanent
    c. **Location:**   Ulster Way and Uinta Way
    d. **Affected Council District:**   Dist # 5 Marcia Johnson
    e. **Benefits:**   N/A
    f. **Costs:**   N/A

7. **Is there any controversy surrounding this ordinance?** *(Groups or individuals who may have concerns about it?)* **Please explain.**

    None

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____   Date Entered: _____