

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **9 a.m. Friday**. Contact the Mayor's Legislative team with questions

Date of Request: 3/6/2026

Please mark one: Bill Request or Resolution Request

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

Yes No

1. Type of Request:

Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment

Dedication/Vacation Appropriation/Supplemental DRMC Change

Other:

2. **Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves an on-call contract with Matrix Design Group, Inc. for \$2,500,000.00 with a term of four years with a one-year option to extend for landscape architecture, planning, design and related services, citywide (PARKS-202683509).

3. **Requesting Agency:** Denver Parks and Recreation

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Kristen Beard	Name: Jesus Orrantia
Email: kristen.beard@denvergov.org	Email: Jesus.Orrantia@denvergov.org

5. **General description or background of proposed request. Attach executive summary if more space needed:**
(who, what, why)

See executive summary

6. **City Attorney assigned to this request (if applicable):** Jason Moore

7. **City Council District:** Citywide

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
On-Call Professional Services

Vendor/Contractor Name (including any dba's): Matrix Design Group, Inc.

Contract control number (legacy and new): PARKS-202683509

Location: Citywide

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):
4 years with a one-year option to extend for the completion of existing task orders.

Contract Amount (indicate existing amount, amended amount and new contract total): \$2,500,000.00

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$2,500,000	N/A	\$2,500,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
4 years + 1 year extension option	N/A	N/A

Scope of work:

Landscape architectural planning, design, and related consultant services on a continuing on-call basis. The work will typically consist of (but is not limited to) assessment, planning, design, and construction observation services related to parks and park facilities.

Was this contractor selected by competitive process? Yes **If not, why not?**

Has this contractor provided these services to the City before? Yes No

Source of funds: Multiple Funds

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): 20%

Who are the subcontractors to this contract? OV Consulting LLC, Hydrosystems KDI, Form+Works Design Group LLC, San Engineering, Terracon Consultants Inc., AE Design, Vine Laboratories Inc.,

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