

# ORDINANCE/RESOLUTION REQUEST

All Fields must be completed

Incomplete request forms will be returned to sender which may cause a delay in processing.

Please mark one:  Bill Request or  Resolution Request

Date of Request: 7/2/2021

## 1. Type of Request:

- Contract/Grant Agreement  Intergovernmental Agreement (IGA)  Rezoning/Text Amendment  
 Dedication/Vacation  Appropriation/Supplemental  DRMC Change  
 Other:

2. **Title:** Approves an agreement with Champlain Enterprises, LLC d/b/a CommutAir for the lease of Concourse B space at Denver International Airport.

3. **Requesting Agency:** Department of Aviation

## 4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: George Karayiannakis	Name: Rachel Marion
Email: <a href="mailto:George.Karayiannakis@flydenver.com">George.Karayiannakis@flydenver.com</a>	Email: <a href="mailto:Rachel.Marion@flydenver.com">Rachel.Marion@flydenver.com</a>

## 5. General description or background of proposed request. Attach executive summary if more space needed:

This request is for a lease agreement with Champlain Enterprises, LLC d/b/a CommutAir who upon approval will be operating as a United Express carrier at Denver International Airport (DEN). CommutAir plans to lease approximately 1500 sq. ft. of space in the Concourse B ramp and basement levels to support their operation at DEN.

6. **City Attorney assigned to this request (if applicable):** David Steinberger

7. **City Council District:** District 11

8. **\*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

## Key Contract Terms

*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: RR21 0764

Date Entered: \_\_\_\_\_

**Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):** Lease of Real Property

**Vendor/Contractor Name:** Champlain Enterprises, LLC, d/b/a CommutAir

**Contract control number:** 202158394

**Location:** Denver International Airport

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?** \_\_\_\_\_

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):** Date of Execution to 2/28/2023

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<b>Current Contract Amount (A)</b>	<b>Additional Funds (B)</b>	<b>Total Contract Amount (A+B)</b>
N/A	N/A	Rates & Charges

  

<b>Current Contract Term</b>	<b>Added Time</b>	<b>New Ending Date</b>
N/A	N/A	05/01/2021 – 04/30/2022

**Scope of work:** This request is for a lease agreement with Champlain Enterprises, LLC d/b/a CommutAir who upon approval will be operating as a United Express carrier at Denver International Airport (DEN). CommutAir plans to lease approximately 1500 sq. ft. of space in the Concourse B ramp and basement levels to support their operation at DEN.

**Was this contractor selected by competitive process?** No **If not, why not?** DEN accepts all viable airlines as signatory carriers.

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:** Revenue

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** N/A

**Who are the subcontractors to this contract?** N/A

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