

**ORDINANCE/RESOLUTION REQUEST**

All Fields must be completed

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: 02/06/2023

Please mark one:  Bill Request or  Resolution Request

**1. Type of Request:**

Contract/Grant Agreement  Intergovernmental Agreement (IGA)  Rezoning/Text Amendment

Dedication/Vacation  Appropriation/Supplemental  DRMC Change

Other:

**2. Title:** Approves a professional services agreement with J.A.Watts, Inc. to provide Integrated Project Management Support Services for Facilities at Denver International Airport (DEN).

**3. Requesting Agency:** Department of Aviation

**4. Contact Person:**

Contact person with knowledge of proposed resolution	Contact person to present item at Mayor-Council and Council
Name: Brandon Gainey	Name: Carolina Flores
Email: <a href="mailto:Brandon.Gainey@flydenver.com">Brandon.Gainey@flydenver.com</a>	Email: <a href="mailto:Carolina.Flores@flydenver.com">Carolina.Flores@flydenver.com</a>

**5. General description or background of proposed request:** Airport Infrastructure Management (AIM) seeks to establish a task-based Integrated Project Management and Support Services (IPMSS) contract at Denver International Airport (DEN). The mission of the Airport Infrastructure Management Development (AIM DEV) division is to Define, Design and Build infrastructure and facilities development and rehabilitation projects at DEN. To achieve that objective, AIM DEV augments its staffing needs through the integrated engagement of multi-disciplined Consultants. AIM DEV has overall responsibility for managing projects to produce the best quality, schedule and budget framework possible to support DEN’s strategic plan - Vision 100.

Under this contract, these duties shall include, but are not limited to, IPMSS such as project management including planning, design, construction management, budget and schedule management; ensure compliance with design and applicable requirements; determine and establish construction standards and materials; work with consulting architects/engineers, contractors, and other agencies to explain and interpret DEN’s design requirements, applicable codes, and specifications; provide professional/technical assistance and project updates to stakeholders; assure that projects meet established quality standards; work with DEN’s Business Management Division in publishing requests for proposals and in selecting consultants and contractors for capital projects; make presentations; negotiate contracts; and perform additional duties as assigned.

**6. City Attorney assigned to this request (if applicable):** Stephanie Minutillo

**7. City Council District:** 11

**8. \*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

*To be completed by Mayor’s Legislative Team:*

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract:** Professional Services > \$500K

**Vendor/Contractor Name:** J.A.Watts, Inc.

**Contract control number:** PLANE-202262936-00

**Location:** Denver International Airport

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?** \_\_\_\_\_

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**

The term is Date of Execution (DOE) plus 3 years plus two 1-year options to extend.

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
N/A	N/A	\$40,000,000.00

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
N/A	N/A	3 years from DOE plus two 1-year options to extend

**Scope of work:** The Consultant will provide comprehensive Integrated Project Management and Support Services (IPMSS) for Facilities at Denver International Airport (DEN). This may include project management (planning, design, construction management, budget and schedule management); ensuring compliance with design and applicable requirements; determining and establishing construction standards and materials; working with consulting architects/engineers, contractors, and other agencies to explain and interpret DEN's design requirements, applicable codes, and specifications; providing professional/technical assistance and project updates to stakeholders; assuring that projects meet established quality standards; working with DEN's Business Management Services Division in publishing requests for proposals and in selecting consultants and contractors for capital projects; preparing and giving presentations; negotiating contracts; and performing additional duties as assigned. This may also include contract administration services; contract review and advisement; processing of payment application packages; creation of requests for information or requests for proposals; and analyzing, preparing, and presenting data-driven metrics and reporting.

**Was this contractor selected by competitive process?** Yes **If not, why not?**

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:** O & M and CIP

**This contract is subject to:**  MWBE  DBE  SBE  XO101  ACDBE  N/A

**WBE/MBE/DBE commitments:** J.A. Watts, Inc., has committed to 90% MWBE Participation on this project.

**Who are the subcontractors to this contract?** Civil Technology, Inc., Foster CM Group, Iron Horse Architects, LS Gallegos & Associates Inc., Shrewsbury & Associates, LLC, Sofola & Associates, Sunland Group, Inc., V-1 Consulting, and WSP USA.

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