

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team

at MileHighOrdinance@DenverGov.org by **11:00 a.m. on Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: 02/16/2023

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
- Dedication/Vacation Appropriation/Supplemental DRMC Change
- Other:

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends a contract with the Volunteers of America by adding \$304,680 for a revised total contract amount of \$3,662,680 for family motel shelter operations and supportive services for the respite program. (Base contract HOST-202057224, Proposed contract HOST-2022660504-02)

3. Requesting Agency: Department of Housing Stability (HOST)

4. Contact Person:

| | |
|--|---|
| Contact person with knowledge of proposed ordinance/resolution | Contact person to present item at Mayor-Council and Council |
| Name: Midori Higa | Name: Jack Wylie |
| Email: midori.higa@denvergov.org | Email: jack.wylie@denvergov.org |

5. General description or background of proposed request. Attach executive summary if more space needed:

The Volunteers of America (VOA) Family Motel is a renovated motel that has served as an emergency shelter for families and individuals recovering from hospital stays for many years. This program provides not only much needed shelter, but also crucial support to assist households with obtaining permanent or stable housing. Thanks to GO Bond funding, the VOA family motel will be rebuilt, and the program is expected to move into an interim location later this fall while the new facility is constructed.

The respite part of this program, which provides necessary shelter and support to homeless individuals in need of a safe place to recover after a hospital stay, was previously supported by Denver Human Services staff. When HOST was formed, this position was moved from DHS to HOST, and it was decided that it would be more appropriate for this position to transition to the current VOA contract that already provides support to the individuals at the motel. Some of the funding being requested will be used to pay for the salary for the Respite Case Manager who will provide case management to these individuals until the program transitions to its temporary location, at which time, the program will end.

The remainder of this funding will be used to support operations at the interim location for the VOA Family Motel.

6. City Attorney assigned to this request (if applicable): Johna Varty

7. City Council District: All

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet below**

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
Professional Services >\$500K

Vendor/Contractor Name: Volunteers of America (VOA) Colorado Branch

Contract control number: HOST-202266054-02

Location: 2660 Larimer St., Denver, CO 80205

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** 2

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

HOST-202057224, 01/01/2021 - 12/31/2023

HOST-202262509-01, 01/01/2021 - 12/31/2023

HOST-2022660504-02, 01/01/2021 - 12/31/2023

Contract Amount (indicate existing amount, amended amount and new contract total):

| <i>Current Contract Amount</i> | <i>Additional Funds</i> | <i>Total Contract Amount</i> |
|--------------------------------|-------------------------|------------------------------|
| <i>(A)</i> | <i>(B)</i> | <i>(A+B)</i> |
| \$3,358,000 | \$304,680 | \$3,662,680 |

| <i>Current Contract Term</i> | <i>Added Time</i> | <i>New Ending Date</i> |
|------------------------------|-------------------|------------------------|
| 01/01/2021-12/31/2023 | N/A | 12/31/2023 |

Scope of work:

A. Shelter Operations

1. VOA will operate, clean, and maintain a 365-day, 24-hour emergency motel located in the City and County of Denver, with 30 rooms designated for families and 10 for respite guests.
2. Clients shall have access to shelter programming on-site. Shelter programming will be offered by VOA staff and any City staff assigned to any family motel location.
3. VOA will provide blankets, towels, continental breakfasts, sack lunches, and dinners daily to all guests.
4. VOA will provide around the clock front desk coverage and crisis intervention services for clients at all locations.

B. Shelter Programs

1. VOA will provide housing-focused case management services in pursuit of positive housing outcomes. Services will include: benefit and income acquisition; case planning; housing search, navigation and placement; and person-centered community referrals.
2. VOA will participate in coordination meetings with HOST and other partners. Specific meetings and frequency will be determined in collaboration with HOST. Examples include, but are not limited to, case conferencing, coordinated entry meetings, and other City-led meetings.

C. Respite Care

1. VOA will provide a respite case manager while providing care at the shelter until the current facility is closed and moves to the interim location.
2. VOA will provide food, transportation, and clothing for respite clients while providing care at the shelter site until the current facility is closed and moves to the interim location.

Was this contractor selected by competitive process? Yes **If not, why not?** If no, state reason or "N/A"

Has this contractor provided these services to the City before? Yes No

Source of funds: General Fund and Homelessness Resolution Fund

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Date Entered: _____

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

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