

ORDINANCE/RESOLUTION REQUEST

****All fields must be completed.****
Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: 3/9/2018

Please mark one: ☐ Bill Request or ☒ Resolution Request

1. Has your agency submitted this request in the last 12 months?

☐ Yes ☒ No

If yes, please explain:

2. **Title:** Denver International Airport requests contract approval for American Express Travel Related Company, Inc. d/b/a American Express Centurion Lounge (201739183)

3. **Requesting Agency:** Department of Aviation

4. **Contact Person:**

- **Name:** Rachel Marion
- **Phone:** (303) 342-2772
- **Email:** Rachel.Marion@flydenver.com

5. **Contact Person:**

- **Name:** Neil A. Maxfield
- **Phone:** (303) 342-2574
- **Email:** Neil.Maxfield@flydenver.com

6. **General description of proposed ordinance including contract scope of work if applicable:**

This contract with American Express Travel Related Company, Inc. d/b/a American Express Centurion Lounge is for airport passenger lounge service operations, including the design, construction, maintenance, and operation of a common use passenger lounge on C Concourse.

a. **Contract Control Number:** 201739183

b. **Duration:** 10 years

c. **Location:** DEN

d. **Affected Council District:** 11

e. **Benefits:** Contracting party will provide world-class lounge service with full amenities enhanced with advanced facility designs intended to optimize Airport revenues and maximize the customer experience. Business opportunities within the Airport Concession Disadvantaged Business Enterprise (ACDBE's) and Minority/Women Business Enterprise (M/WBE's) programs are included.

f. **Costs:**

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
\$2,000,000/yr.	N/A	\$2,000,000/yr.

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
10 years	N/A	10 years

g. **Date Goals Assigned:** August 29, 2017

h. **Goals:** ACDBE 15% and M/WBE 30%

7. **Is there any controversy surrounding this ordinance?**

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date: _____

Key Contract Terms

Type of Contract:

☐ Professional Services > \$500K ☐ Lease ☐ Design or Construction for airport improvements > \$5M

☐ Grant ☐ IGA ☐ Sale of Real Property ☐ Sale of Personal Property ☒ Revenue

Vendor/Contractor Name: American Express Travel Related Company, Inc. d/b/a American Express Centurion Lounge

Contract control number: 201739183

City's contract manager: Pamela Dechant

Was this contractor selected by competitive process? Yes, Competitive Request for Expressions of Interest

Has this contractor provided these services to the City before? ☐ Yes ☒ No

Term/Duration of contract/project: 10 years

Is this a new contract? ☒ Yes ☐ No Is this an Amendment? ☐ Yes ☒ No If yes, how many? _____

Renewal terms: N/A

Purpose: The proposer will construct, fit and finish, operate, maintain, and manage the novel and innovative passenger lounge on C Concourse.

Cost/value: \$2,000,000/yr. in anticipated revenue to DEN

Source of funds: Revenue Contract

Benefit: Contracting party will provide world-class lounge service with full amenities enhanced with advanced facility designs intended to optimize Airport revenues and maximize the customer experience. Business opportunities within the Airport Concession Disadvantaged Business Enterprise (ACDBE's) and Minority/Women Business Enterprise (M/WBE's) programs are included.

Is this contract subject to: ☒ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☒ ACDBE ☐ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract? ACDBE partner in the limited liability company is ***.

Location: Denver International Airport (DEN)

Affected Council District: 11

To be completed by Mayor's Legislative Team:

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Date: _____