

**ORDINANCE/RESOLUTION REQUEST**

Please email requests to the Mayor’s Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**. Contact the Mayor’s Legislative team with questions

Please mark one:       **Bill Request**                      or                       **Resolution Request**                      **Date of Request:**           **9/10/2018**          

**1. Type of Request:**

- Contract//IGA/Grant Agreement**       **Rezoning/Map Amendment**                       **Appointment**
- Dedication/Vacation**                       **OHR Classification**                       **Other:**

**2. Title:** To increase capacity allowing for payment on current contract with PMAM, EXCIS-201522947-00 thru 6/30/2020.

**3. Requesting Agency:** Excise & Licenses

**4. Contact Person:**

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Gwendolyn Hill / Dominic Vaiana	Name: Gwendolyn Hill / Dominic Vaiana
Email: <a href="mailto:Gwendolyn.hill@denvergov.org">Gwendolyn.hill@denvergov.org</a> / <a href="mailto:dominic.vaiana@denvergov.org">dominic.vaiana@denvergov.org</a>	Email: <a href="mailto:Gwendolyn.hill@denvergov.org">Gwendolyn.hill@denvergov.org</a> / <a href="mailto:dominic.vaiana@denvergov.org">dominic.vaiana@denvergov.org</a>

**5. General description or background of proposed request; include attached executive summary if more space needed:**  
In 2015 the City competitively procured to manage and implement the City’s alarms systems Ordinance. At the time the contract was finalized the contract capacity was established at \$450K. Contractor Compensation is based on permit volume and approved reimbursable expenses. In August 2017 we determined that the contract in its current form would hit its capacity in late 2018. To this end, we are requesting approval to increase the capacity of the contract to \$1M to compensate the contractor through the term of the original agreement.

**6. City Attorney assigned to this request (if applicable):** Steven Hahn

**7. \*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\* (highlight this line somehow)**

*To be completed by Mayor’s Legislative Team:*

Resolution/Bill Number: RR18 1007

Date Entered: \_\_\_\_\_

## Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property): Professional Service

Vendor/Contractor Name: PMAM Corporation

Contract control number: EXCIS-201522947-00

Location: Online, throughout the City. The contractor will continue to provide a website where the public can apply, renew, and take associated action on their alarm permits. An alarm permit is required for any property with a security alarm in the City. That said, the applicant may apply anywhere via the online portal.

Is this a new contract?  Yes  No Is this an Amendment?  Yes  No If yes, how many? 1st

Contract Term/Duration (for amended contracts, include existing term dates and amended dates): 7/1/15 – 6/30/20 (Term is NOT being amended).

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
(A)	(B)	(A+B)
\$450,000.00	\$550,000.00	\$1,000,000.00

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
5 years	n/a	Current 6/30/2020

Scope of work: The purpose of this Amendment is increase the capacity to compensate the Contractor to manage and implement the City’s alarms systems Ordinance found at Chapter 42 Article IV of the Denver Revised Municipal Code. The Contractor will remotely act as a single point of customer contact, issuing and renewing permits, generating reports, working to reduce false alarms in the City, working with the City in assessing fees and assisting in appeals and working with City interfaces from its location in Dallas, Texas.

Was this contractor selected by competitive process? Yes. If not, why not?

Has this contractor provided these services to the City before?  Yes  No

Source of funds: General Fund – EXL Ops Budget

Is this contract subject to:  W/MBE  DBE  SBE  XO101  ACDBE  N/A

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**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):**

**Who are the subcontractors to this contract? n/a**

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