

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

****All fields must be completed.****

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: February 16, 2016

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. **Title:** *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

Execution of an amendatory agreement for on-call contract, 201314570, with CH2M HILL Engineers, Inc. to extend term and increase capacity in order to provide continuing program management services in support of the Downtown TIF Program and related projects.

3. **Requesting Agency:** Department of Finance

4. **Contact Person:** *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Bar Chadwick
- **Phone:** 720-913-0645
- **Email:** bar.chadwick@denvergov.org

5. **Contact Person:** *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Bar Chadwick
- **Phone:** 720-913-0645
- **Email:** bar.chadwick@denvergov.org

6. **General description of proposed ordinance including contract scope of work if applicable:**

Amends existing agreement to extend term by 25 months to December 31, 2017 and increases funding by \$1,373,221. No change to scope of services.

****Please complete the following fields:** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. **Contract Control Number:** 201314570
- b. **Duration:** 12/1/2015-12/31/2017
- c. **Location:** Downtown
- d. **Affected Council Districts:** District 9 / Citywide benefits
- e. **Benefits:** Provides continuity of management and coordination for the Downtown TIF Program and related projects, for purposes of management support to DoF, accountability, reporting, documentation, financial tracking and reimbursement management, coordination with City departments and external agencies (DURA, RTD, DDP, etc.)
- f. **Costs:** Amendment will increase capacity by \$1,373,221 for total contract of \$1,867,721.

Is there any controversy surrounding this ordinance? *(Groups or individuals who may have concerns about it?)* Please explain. - None

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____