

## Key Contract Terms

Type of Contract: Expenditure, General

Contract > \$500K  Lease  Sale/purchase of personal property  Grant  IGA  Sale of real property

Vendor/Contractor Name: Center for Work Education and Employment

Contract control number: 2017-TBD-00

City's contract manager: Leslie Domingo

Was this contractor selected by competitive process? Yes, RFP completed 2017

Has this contractor provided these services to the City before? Yes

Term/Duration of contract/project: 13 months

Is this a new contract? y/n\_Y\_ An amendment? y/n\_N\_ How many amendments? \_0\_\_

Renewal terms: June 1, 2017 to June 30, 2018

Purpose: Provide case management services and supports for individuals and families (participants) involved in the Temporary Assistance for Needy Families (TANF) Program. The purpose of case management as it relates to the Colorado Works program is to promote the long-term economic well-being of our community, through preparation for and attachment to jobs that offer families a sustaining wage and/or the opportunity for career advancement.

Scope of services with performance bench marks include the following:

Scope of Services;

- Provide culture and messaging that is family-oriented;
- Assessing individual and family circumstances on a continuing basis through quality coaching interactions, in addition to using appropriate assessment tools based on unique customer situations;
- Effective motivational interviewing techniques;
- Development of iterative individualized plans centered on customer needs and goal setting;
- Ongoing evaluation of case management business model and county business practices; and
- Continued skill development of case management staff and supervisors to assist participants in identifying their goals for program participation.

Performance bench marks;

- Federal work participation - minimum of 50% participation for all one- parent families and 90% participation for two-parent families.
- Entered employment – measured by the number and percentage of work-eligible individuals entering employment in a month.
- Workforce timeliness – customer engagement measured by the number and percentage of customers that have completed assessments and plans within State guidelines.

Cost/value: \$950,000 for current award amount for new contract

Source of funds: TANF

Benefit: Build effective relationships with TANF participants, assess their needs and challenges, and then develop an effective personalized plan with them that takes into consideration their strengths and addresses needs for Tier groups 2 and 3. The TANF program is designed to assist families in becoming stable and self-sufficient, reducing the need for the social safety net through positive outcomes, particularly employment.

Termination provision for City and for contractor: Yes

Is this contract subject to: \_\_\_W/MBE \_\_ DBE \_\_ ACDBE \_\_SBE \_X\_XO 101

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Location: Denver, Colorado

Affected Council District: All Districts