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ORDINANCE/RESOLUTION REQUEST

All Fields must be completed

Incomplete request forms will be returned to sender which may cause a delay in processing.

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Date of Request: _____ **8/16/2021** _____

Please mark one: ☐ **Bill Request** **or** ☒ **Resolution Request**

1. Type of Request:

☒ **Contract/Grant Agreement** ☐ **Intergovernmental Agreement (IGA)** ☐ **Rezoning/Text Amendment**

☐ **Dedication/Vacation** ☐ **Appropriation/Supplemental** ☐ **DRMC Change**

☐ **Other:**

2. Title: Amends a concessions agreement with "Concessionaire."

3. Requesting Agency: Department of Aviation

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution		Contact person to present item at Mayor-Council and Council	
Name:	Pam Dechant	Name:	Carolina Flores
Email:	Pamela.Dechant@flydenver.com	Email:	Carolina.Flores@flydenver.com

5. **General description or background of proposed request. Attach executive summary if more space needed:**

Denver International Airport (DEN) is requesting to extend various concession agreements. The COVID-19 pandemic caused significant disruption to air travel and precipitous drops in concession sales at DEN. This amendment request will help support the concessionaires and their workforces and ensure that essential goods and services will remain available to passengers and employees at DEN. This amendment will extend the agreement term by three (3) years from the agreement expiration dates. The contract extensions will generally provide for one of the following variations in contract language, depending upon whether the Concessionaire is a holdover tenant:

"All terms and conditions of the Agreement in effect immediately prior to its expiration and by which the Concessionaire has been operating as a holdover tenant shall be in effect and binding on the Parties for a new Term of three (3) years, beginning on XXXXX (the "New Term"), subject to the conditions herein. The Expiration Date of the New Term is XXXXX, 2024; thereafter, Concessionaire's rights and privileges under the Agreement and this Amendment shall terminate unless Concessionaire is permitted to continue to operate as a holdover tenant under the Agreement's holdover provisions."

Or

"The Term and the Expiration Date of the Agreement are extended by three (3) years (the "Extension"). Hereafter, the Expiration Date of the Agreement is XXXXX, subject to the terms and conditions below."

6. **City Attorney assigned to this request (if applicable):** Brent Larson

7. **City Council District:** District 11

8. ****For all contracts,** fill out and submit accompanying Key Contract Terms worksheet**

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Key Contract Terms

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To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR21 0954   Date Entered: _____

Type of Contract: (e.g. Professional Services > $500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Revenue Amendment

Vendor/Contractor Name: *See* Exhibit A.

Contract control number: *See* Exhibit A.

Location: Denver International Airport

Is this a new contract? ☐ Yes ☒ No **Is this an Amendment?** ☒ Yes ☐ No **If yes, how many?** 1

Contract Term/Duration (for amended contracts, include <u>existing</u> term dates and <u>amended</u> dates):
Original Term: *See* Exhibit A, Amended Term: Date of Execution (DOE) plus 3 years

Contract Amount (indicate existing amount, amended amount and new contract total):

Current Contract Amount *(A)*	Additional Funds *(B)*	Total Contract Amount *(A+B)*
See Exhibit A	n/a	*See* Exhibit A

Current Contract Term	Added Time	New Ending Date
See Exhibit A	3 Years	DOE Plus 3 Years

Scope of work:
To provide food and beverage, retail and services to DEN's passengers and employees.

Was this contractor selected by competitive process? Yes   **If not, why not?**

Has this contractor provided these services to the City before? ☒ **Yes** ☐ **No**

Source of funds: Revenue

Is this contract subject to: ☐ **W/MBE** ☐ **DBE** ☐ **SBE** ☐ **XO101** ☒ **ACDBE** ☐ **N/A**

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): *See* Exhibit A

Who are the subcontractors to this contract? *See* Exhibit A