

Grantee: Denver District Attorney's Office

Project: Denver District Attorney's Office Juvenile Diversion Program

DCJ Grant #: 2024-DV-24-30001-02

OPTION LETTER

State Agency Department of Public Safety, Division of Criminal Justice	Option Letter Number 03
Grantee Office of the District Attorney 2nd Judicial District	Original Grant Number: 2022-DV-22-30001-02
	New Grant Number: 2024-DV-24-30001-02
Current Grant Maximum Amount	Original Grant Agreement Performance Beginning Date (Start Date)
State Fiscal Year 21-22 \$179,000	July 1, 2021
State Fiscal Year 22-23 \$215,000	
State Fiscal Year 23-24 \$215,000	
Total for All State Fiscal Years \$609,000	Current Grant Agreement Expiration Date (End Date) June 30, 2024

1. OPTIONS:

A. Option to initiate next phase of the Contract

2. REQUIRED PROVISIONS:A. In accordance with Section(s) **§16.E.i** of the Original Contract referenced above, the State hereby exercises its option to initiate Phase = Fiscal Year 23-24, which shall begin on July 1, 2023 and end on June 30, 2024 at the cost/price specified in Exhibit E, Budget.

B. The Contract Maximum Amount table on the Contract's Signature and Cover Page is hereby deleted and replaced with the Current Contract Maximum Amount table shown above.

C. Fiscal Year 23-24 - Exhibit D, Statement of Work is hereby incorporated into this document and shall reflect the Work to be performed from July 1, 2023 to June 30, 2024.

D. Fiscal Year 23-24 - Exhibit E, Budget is hereby incorporated into this document and shall reflect the Allowable costs to be for the grant from July 1, 2023 to June 30, 2024.

3. OPTION EFFECTIVE DATE:

A. The effective date of this Option Letter is upon approval of the State Controller.

<p align="center">STATE OF COLORADO Jared Polis, Governor Department of Public Safety, Division of Criminal Justice Stan Hilkey, Executive Director</p> <p>DocuSigned By: <i>Debbie Oldenettel</i> 14DB46E240044C2...</p> <p>By: Division of Criminal Justice <input type="checkbox"/> Joe Thome, Director, or <input checked="" type="checkbox"/> Debbie Oldenettel, Deputy Director</p> <p>Date: 06/29/2023 5:05:34 AM PDT</p>	<p>In accordance with §24-30-202 C.R.S., this Option is not valid until signed and dated below by the State Controller or an authorized delegate.</p> <p align="center">STATE CONTROLLER Robert Jaros, CPA, MBA, JD</p> <p>DocuSigned By: <i>Lyndsay J. Clelland</i> 363D680603F0405...</p> <p>By: Lyndsay J. Clelland, Division of Criminal Justice, Contract and Grant Coordinator</p> <p>Option Effective Date: 06/29/2023 8:12:18 AM MDT</p>
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EXHIBIT D, STATEMENT OF WORK

A. Through an interactive case management system, Denver D.A. Diversion addresses the barriers which prevent clients from building and maintaining positive, pro-social attitudes and behaviors through a multi-faceted, informational, counseling and skill development approach. The balance of holding the offender accountable for their actions while developing personal and social competencies is critical to the overall success of the intervention. Diversion makes every effort to provide clients the skills necessary to make choices that result in positive actions, and productive participation in the community. Diversion holds high standards of conduct and expects clients to meet them. An underlying concern of the District Attorney's Office is the issue of community safety. This issue is foremost in all decisions made regarding juvenile offenders. Because of the importance of community safety, the Denver D.A. Diversion program has clear standards regarding the type of cases that are accepted. In every case, Diversion identifies two levels of victims: the primary or direct victim and the community at large. Diversion seeks to balance direct services to clients with restoring damages and reestablishing faith in the system for both levels of victims. Diversion is committed to operating an effective program that positively impacts clients, families and the community. Diversion is a key link to the many services needed to intervene in the lives of children and families.

B. The referral source for clients in Diversion comes solely from the Juvenile Unit in our office. Individual cases referred to Diversion are first seen by the Diversion Director who reviews all new case filings. Upon review, a determination is made on whether or not the juvenile is appropriate for Diversion based on the nature of the crime, circumstance of the crime and whether or not the juvenile is a first time offender. Once deemed appropriate, a list is sent to Juvenile Deputies to flag potential Diversion cases for screening, after which, the file is routed to Diversion to begin the screening process. Following the Diversion offer and acceptance by the Defense Counsel, the case is considered "tentatively accepted" into Diversion. The Deputy DA notifies the Magistrate during the next court hearing and after the juvenile is officially accepted into Diversion, the case is formally dismissed.

C. Diversion uses three assessment tools to assist Diversion Officers in their case planning efforts. The Maysi-2 is used to screen for potential mental health treatment services for clients ages 12-17. The Gain-SS is a screening tool used to determine the level of substance use and motivations to cease use. The YASI is an evidenced based screening instrument that provides the program with a comprehensive view of individual clients' risks, strengths, needs and protective factors. Once completed, Diversion Officer's meet with clients to devise individual case plans as well as short and long term goals. Referrals are then made to in-house programs and outside providers based solely on risk and need.

D. Cases that are eligible for Diversion include first time state level offenders that do not have past or pending state court cases in Colorado, are between 10-17 years of age at the time of the offense who admit their guilt, culpability, and/or involvement in the offense. Clients and parent/guardian voluntarily agree to participate in the program and while participating in the program, clients agree to comply with the Juvenile Diversion Contract. Diversion does not discriminate due to ethnicity, gender, sexual orientation, or socio-economic status. Appropriate cases are misdemeanors and felonies. Typical offenses are thefts, burglary of a building, criminal trespass, criminal mischief and motor vehicle theft. Other offenses such as burglary of a dwelling, weapons charges, unlawful sexual contact, assaults, gang related offenses, possession of a controlled substance, arson, forgery and harassment can be referred and accepted on a case by case basis.

E. Upon acceptance into Diversion, clients are assigned to programs based on results from the Maysi-II, YASI and the GAIN-SS. Additionally, in cases where restitution is owed, clients will participate in restitution programs. Diversion programming can be broken down into four categories.

1) COGNITIVE BEHAVIORAL CLASSES - MRT is a systematic treatment strategy that seeks to decrease recidivism among juvenile offenders by increasing moral reasoning. Its cognitive-behavioral approach combines elements from a variety of psychological traditions to progressively address ego, social, moral and positive behavioral growth.

2) THERAPEUTIC TREATMENT SERVICES -Drug & Alcohol Treatment - Clients are assessed during intake using the Gain-SS. Once assessed, clients are referred to drug and alcohol treatment with outside service providers. Upon referral, clients are assigned to individual or group sessions based on use levels and intervention needs. Mental Health treatment Services – Clients are referred to Mental Health Treatment services based on results from the MAYSI-2 screening tool used during intake as well as referrals from Diversion's Psychologist Consultant. Following assessment, Diversion contracts with pre-screened, evidence based service providers to serve clients in the program. Generally, clients complete up to 12 one-hour weekly treatment sessions. To identify youth who are appropriate for substance use services, staff will administer both the Youth Assessment Screening Instrument (YASI) and GAIN-SS. Additionally,

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motivational interviewing techniques will be used to solicit information from potential candidates and families. Clients who score in the moderate and high range will only be referred to treatment services should they tested positive for substances. Additionally, upon acceptance, clients that test positive for substances at intake will be given 30 days to become substance free. If they are substance free following 30 days, clients may be referred to a general four session educational group on substance use, depending on other risk factors. Those who become substance free will only test occasionally throughout their Diversion program. Clients that continue to test positive following the initial 30 days will be referred to treatment services. Upon referral, provider will staff the case with the respective Officer and together, will devise a treatment plan following provider assessment. Clients must become completely substance free before terminating successfully from Diversion.

Understanding the various levels of treatment needed to elicit changes in behavior, Denver Diversion will solicit treatment services from providers who have the ability to assess each client and design individual treatment plans following assessment. The office has already established key partnerships with several providers who are effective in building rapport with clients as well as those who understand the importance of establishing targeted treatment plans/goals while tracking progress.

Clients that are assessed for individual treatment are referred to providers who are committed to working with clients in their community. The scope of work for providers includes Cognitive Behavioral Therapy, Dialectical Behavior Therapy, EMDR, Person-Center Therapy, Eye Movement Desensitization Reprocessing, Internal Family Systems and Structural Family Therapy. For these services, providers are approved for a minimum of 8 sessions with a possible extension of services with documented progress. In situations where a client misses two consecutive sessions or is not engaged in treatment, subsequent sessions are terminated and another treatment option is potentially explored.

3) RESTORATIVE JUSTICE PROGRAMS - Clients in Diversion who have harmed individuals and/or who owe restitution are required to make reparations. Through work program projects, clients earn restitution dollars to pay the victim of their crime. The ARTT program (Acquiring Restitution Through Talent) allows clients the opportunity to create various art projects, which are then sold to the public. All proceeds from the sale of art are sent directly to victims as restitution payment. All Diversion clients are required to complete 30 hours of community service or community engagement. This is in addition to participating in work programs or ARTT projects. For the 2017-18 grant cycle, a combined \$18,464 was returned to crime victims through Art sale proceeds, work program projects and out of pocket restitution payments from clients in the program.

F. Denver DA Diversion uses various Restorative Justice practices to address client needs. This list includes the Denver Restorative Justice Program where clients meet face-to-face with the victim of their crime when appropriate, Victim Impact group sessions, Acquiring Restitution Through Talent Program, Restitution Work Program and Community Service/Engagement. Since 2016, the program has referred a total of thirty one clients to victim empathy group and another twelve clients to the Denver Restorative Justice Program. This programs have been instrumental in helping clients process the effect of their crime on the direct victim and the community at large.

G. Unsuccessful terminations can occur if the client has been charged with a new state offense or is not in compliance with the terms of his/her contract. If the client has re-offended with a state offense, they are automatically terminated from Diversion and their case returned to the Juvenile Division or transferring Judicial District for filing. If they are in non-compliance and/or have committed a Municipal offense, the client, and their parent attend a HAZARD meeting that addresses specific conditions, consequences and behaviors that need to be addressed. HAZARD meetings are formal meetings with the clients, their parent/guardian, the Diversion Counselor and the Diversion Director. Often a Deputy D.A. from the Juvenile Division and service providers who are also working with the client are also in attendance. If they continue to violate the terms of the program, they are automatically terminated and their case returned to court for formal court proceedings. The Diversion Officer writes a summary of the case, client progress (or lack thereof), presenting issues for the juvenile and their family, types of services provided through Diversion and recommendations.

H. Once all components of the case plan have been successfully completed, clients and their parent's attend a termination meeting with their Diversion Officer and the Diversion Director. Prior to termination, Officers must send a checklist of completed items to the Director which includes: verification of restitution amount paid, community service hours completion, a copy of school attendance, verification of completed cognitive groups, drug & alcohol treatment services and mental health treatment where appropriate, and finally, clients be substance free prior to termination. During the

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termination meeting, clients are given the OMNI and Diversion Surveys to complete and a completed petition to expunge their record.

The core component of the Denver District Attorney's Juvenile Diversion program continues to be based on Restorative Justice Practices through assisting clients in earnings restitution dollars. The ability to make the victim whole and to repair damages to the community is of paramount importance. A large percentage of clients who owe restitution lack the financial resources to repay victims. Through Restorative Justice Programs, victims receive restitution payments on a regular basis following work program or ARTT sales. Additionally, by requiring clients to earn money to repay their victim, clients develop the understanding that there are consequences to their actions and that they will be held accountable for their crimes.

Through the ARTT and the Work Programs, clients were allowed the opportunity to accept complete responsibility as they earned dollars to pay their restitution. Through the Work Program, Juveniles worked in their communities while assisting others. Clients were taught the importance of working for items that they wish to acquire in life as opposed to taking belongings of another individual. In addition to Restorative Justice Programs, Denver DA Diversion continues to realize the importance of implementing programs and services using the "whole child" approach. While it is important to hold youth accountable for their crime, it is equally important to help clients reduce risk factors and increase protective factors that will result future success.

The effectiveness of the program for clients that have terminated successfully is shown through an 11% recidivism rate. Additionally, pre & post youth outcome results show positive increases in most of the important core components that, if not addressed early on, can lead to continual involvement in the criminal justice system. Increases of accountability/responsibility, community connection, better decision making, self-esteem and a lower stress level are positive signs that intervention services are working.

Measurable Goals & Objectives that support this Statement of Work will be determined by the project director in coordination with the DCJ grant manager. The Goals & Objectives will be established either in the Grant Management System or other written form. Grantee shall comply with all Goals & Objectives as a measurable extension of this Statement of Work. Objectives will be established either in the Grant Management System or other written form. Grantee shall comply with all Goals & Objectives as a measurable extension of this Statement of Work.

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EXHIBIT E, BUDGET

BUDGET SUMMARY	
Personnel	\$37,000
Supplies and Operating	\$25,400
Travel	\$21,000
Equipment	\$0
Consultants / Contracts	\$131,600
Indirect	\$0
Total	\$215,000

PERSONNEL								
Position Title and Name	Annual Base Salary	Annual Base Salary to be Paid by Diversion Funds	% Salary To Be Paid By Diversion Funds	Annual Base Fringe	Annual Fringe to be Paid by Diversion Funds	% Fringe To be Paid by Diversion Funds	Total Annual Base Salary + Fringe	Total Base Salary + Fringe To Be Paid By Diversion Funds
Diversion Officer	\$ 55,000	\$ 31,000	56%	\$ 22,000	\$ 6,000	27%	\$ 77,000	\$ 37,000
Budget Narrative & Justification	1 FTE responsibilities include: As a Diversion Officer, provide intervention services to clients involved in the Denver District Attorney Juvenile Diversion Program. The position will be responsible for supervision/management of an active case load of up to 25 clients. Hourly rate of \$26.44 per hour x 2080 hours = \$55,000 for Salary. Benefits are calculated at 40% and include SS & Medicare, Life Insurance, Health insurance, Long Term Disability, Pension. Total amount requested for salary and benefits = \$37,000							
TOTAL	\$ 55,000	\$ 31,000	56%	\$ 22,000	\$ 6,000	27%	\$ 77,000	\$ 37,000

NON-PERSONNEL		
Budget Item	Amount To Be Paid By Diversion Funds	Budget Narrative and Justification
SUPPLIES & OPERATING		
ARTT Supplies	\$ 1,800	Supplies are based on the various types of art mediums (paint, film, string, glue, markers and framing supplies). Based on previous project budgets and the Diversion programs decision to work with some of the same artists, cost for ARTT supplies will average \$1,800 per project.
YASI License	\$ 3,600	Yasi License for 6 Diversion Staff x \$600 per staff = \$3,600
Work Program Lunches	\$ 1,800	Supplies are based on items and tools needed to paint, repair/landscaping, additional work in the community and lunch for work projects. Work program supply's and lunch per project equals \$120.00 x 15 projects = \$1,800. The amount requested for the Restitution Work Program supplies and food = \$1,800
Work Program Stipends	\$ 5,000	The work program is a 12-month program. Approximately 15 work program will be scheduled during the course of the grant period with approximately seven clients working each project. Clients will be paid minimum wage at \$12.32 per hour. 7 clients x 5 hours per project = 35 x \$12.32 per hour = \$431 per project x 14 projects = approx. \$6,300.

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Budget Item	Amount To Be Paid By Diversion Funds	Budget Narrative and Justification
Transportation	\$ 3,000	Transportation costs for clients in the program to and from Diversion Program events and office visits with RTD Bus Tickets and/or Passes
Local Staff Trainings	\$ 4,000	To enhance staff knowledge base, skill levels and to provide additional screening tools for assessment of client needs during their Diversion term. With the addition of two new staff members, they will need several trainings on how to work with Juvenile Justice Population. Six staff members will attend at least one paid training per year. Trainings can include guidance on how to teach in house and/or Denver Juvenile Services Center Collaborative groups and on-going Motivational Interviewing training work. Total requested for staff training = \$4000
UA Testing	\$ 5,000	Urinalysis Testing of Clients through Cordant to monitor substance use.
Incentives	\$ 1,200	Incentives to be paid for clients reaching SMART Goal and terminating successfully from Diversion. Each client will receive an incentive of \$25.00 x 48 clients = \$1,200
Supplies & Operating Total	\$ 25,400	
TRAVEL		
NADCP, DV, CJJ	\$ 21,000	3 Staff members to attend the NADCP Conference in Nashville Tennessee, \$2500 x 3 = \$7500, 6 Team Members to attend Diversion Conference @ \$1,000 per person = 6K, Three team members to attend the CJJ Conference = \$2500 x3 = \$7500 - \$21,000 for conference travel
Travel Total	\$ 21,000	
EQUIPMENT		
Equipment Total	\$ 0	
CONSULTANTS/CONTRACTS		
Treatment and Mentoring	\$ 91,600	Mental Health and Substance Use treatment will focus on helping clients and their parents overcome trauma related difficulties. Treatment is designed to reduce negative emotional and behavioral responses following child abuse and other trauma related events. Funds will also be used for substance use treatment in cases where other funding streams are exceeded. Clients will attend weekly sessions at the Diversion office, at the service provider location or in their community in cases where transportation is an issue. In addition to treatment, selected providers may also mentor clients in the community, with meeting frequency based on individual need. 40 clients x 14 or more sessions each at \$120 per session = approximately \$91,600

Budget Item	Amount To Be Paid By Diversion Funds	Budget Narrative and Justification
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SO Treatment	\$ 24,000	Offense Treatment – The office will screen and accept three sex offense cases. Following assessment by a certified SOMB Therapist, clients will be referred to one of two services: SAI or MST-PSB. 3 x \$2,000 per month x 4 months = \$24,000
Clinical Director	\$ 6,000	Staffing Cases with team members \$125 per hour x 2 hours per session, x 2 sessions per month = 6,000
ARNA Screening Tool	\$ 10,000	Funding for Contractual Services for screening tool implementation @ \$833.00 per month x 12 months. = \$10,000
Consultants/Contracts Total	\$ 131,600	
INDIRECT		
Indirect Total	\$ 0	
TOTAL	\$ 178,000	