

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: 2/14/2022

Please mark one: **Bill Request** or **Resolution Request**

1. Type of Request:

- Contract/Grant Agreement** **Intergovernmental Agreement (IGA)** **Rezoning/Text Amendment**
- Dedication/Vacation** **Appropriation/Supplemental** **DRMC Change**
- Other: Capital equipment authorization**

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Authorizes a rescission from General Fund Contingency Reserve to make a supplemental appropriation in City Council’s General Fund budget to support the costs of redistricting and to make a supplemental appropriation for a cash transfer to the City Council Special Revenue Fund to support contracts.

3. Requesting Agency:

Department of Finance, Budget and Management Office on behalf of City Council.

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Magen Elenz, Alyson Gawlikowski	Name: Kiki Turner
Email: Magen.Elenz@denvergov.org, Alyson.Gawlikowski@denvergov.org	Email: Kiki.Turner@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

This bill request authorizes a supplemental appropriation of \$36,100 in City Council to support the remaining costs associated with redistricting, which is required every ten years, following the census. Budget will be rescinded from the General Fund Contingency and re-appropriated to City Council’s General Fund operating budget.

City Council authorized a \$74,000 supplemental appropriation in 2021 (CB21-0622) to enable funding for these outreach efforts and to purchase Maptitude software needed for the redistricting. The Maptitude software was purchased in 2021, however, due to delays in the Census, City Council was unable to conduct redistricting outreach efforts before the close of 2021 and those unspent dollars have lapsed into fund balance. City Council requires a \$36,100 supplemental appropriation to carry out these outreach efforts in 2022.

Additionally, this request authorizes a supplemental appropriation of \$75,000 to transfer cash from the General Fund to the City Council Special Revenue Fund, Accounting No. 11701 to support professional services contracts. Budget will be rescinded from the General Fund Contingency and re-appropriated to make a cash transfer from the General Fund to the City Council Services SRF. Denver City Council is creating processes for subsequent requests for professional services contracts to be a part of the annual budget process.

6. City Attorney assigned to this request (if applicable): N/A

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

7. **City Council District:**

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____