

1 **BY AUTHORITY**

2 ORDINANCE NO. _____
3 SERIES OF 2012

COUNCIL BILL NO. CB12-0891
COMMITTEE OF REFERENCE:
Government and Finance

6
7 **A BILL**

8 **For an Ordinance Changing the Name of the Career Service Authority to**
9 **the Office of Human Resources and the Title of the Career Service**
10 **Personnel Director to the Office of Human Resources Executive**
11 **Director.**

12
13 **WHEREAS**, City Council has determined that changing the name of the Career
14 Service Authority to the Office of Human Resources more clearly conveys the role of this
15 agency as the central human resources agency for city employees in the career service
16 personnel system, and signifies CSA's transition from being an enforcer of rules to a
17 business partner with the agencies it serves.

18 **WHEREAS**, City Council has determined that as a result, the title of the Career
19 Service Personnel Director will need to be changed to Office of Human Resources
20 Executive Director.

21 **BE IT ENACTED BY THE COUNCIL OF THE CITY AND COUNTY OF DENVER:**
22

23 **Section 1.** That section 2-143, D.R.M.C. shall be amended by deleting the
24 language stricken and adding the language underlined, to read as follows:
25

26 D. 2. *Head start office staff.* In accordance with career service rules the head start
27 director shall be selected by the director of the mayor's office for education and children,
28 and shall be confirmed separately by the mayor and the Denver head start policy council
29 acting by resolution. The head start director will manage the Denver head start office and
30 shall employ, with the approval of the Denver head start policy council, such staff as is
31 necessary to accomplish the purposes of the head start office including but not limited to
32 the head start fiscal officer, who shall be hired by the head start director in accordance with

1 the policies and procedures of the ~~career service authority~~ Office of Human Resources by
2 the head start director. The head start fiscal officer shall be selected with the advice of the
3 manager of finance and the auditor. The staff of the Denver head start office, including the
4 head start director, shall be career service employees.

5
6 3. e. Establishing a senior management team comprised of the Denver
7 head start director, the executive directors of each and every delegate agency under the
8 Denver head start program, the head start program directors employed by each delegate
9 agency, and the director of the mayor's office for education and children. The senior
10 management team will meet regularly and will provide status reports to the Denver head
11 start director concerning compliance with federal head start program performance
12 standards in the operation of head start programs and other applicable federal, state or
13 local requirements. The head start director shall make regular reports to the Denver head
14 start policy council and to the mayor, city council, auditor and ~~career service authority~~ the
15 Office of Human Resources; and

16
17 **Section 2.** That section 2-372, D.R.M.C. shall be amended by deleting the
18 language stricken and adding the language underlined, to read as follows:

19
20 (a) The mayor shall direct the recruitment for the monitor's position with the assistance
21 of the ~~career service authority~~ Office of Human Resources or other entity designated by the
22 mayor.

23
24 (b) (4) The ~~career service personnel~~ Office of Human Resources Executive Director;
25 and

26
27 **Section 3.** That Chapter 18, D.R.M.C. shall be amended by deleting the language
28 stricken and adding the language underlined, to read as follows:

29
30 **ARTICLE I. - ~~CAREER SERVICE AUTHORITY~~ OFFICE OF HUMAN RESOURCES**

31
32 **Sec. 18-1. - ~~Career service authority~~ Office of Human Resources created.**

1
2 There shall be and hereby is created an ~~career service authority~~ Office of Human
3 Resources which shall be the central human resources agency for city employees in the
4 career service personnel system. The ~~career service authority~~ Office of Human
5 Resources shall be directed by the career service board and the ~~career service~~
6 ~~personnel~~ Office of Human Resources Executive Director, exercising the powers and
7 duties set forth in the Charter and in this article I. The career service board, the ~~career~~
8 ~~service personnel~~ Office of Human Resources Executive Director, and the ~~career~~
9 ~~service authority~~ Office of Human Resources shall maintain and foster a merit-based
10 personnel system for employees in the career service and shall be committed to equal
11 employment opportunity. Members of the career service board shall be appointed as
12 provided in the Charter and shall serve for staggered five-year terms.

13
14 **Sec. 18-2. - Powers and duties of career service board.**

15
16 (a) (1) Appoint an ~~career service personnel~~ Office of Human Resources Executive
17 Director to perform the duties set forth in ordinance and such other duties as may be
18 assigned by the board.

19
20 **Sec. 18-3. - Powers and duties of the ~~career service personnel~~ Office of Human**
21 **Resources Executive Director.**

22
23 The ~~career service personnel~~ Office of Human Resources Executive Director shall serve at
24 the pleasure of the board, shall administer the ~~career service authority~~ Office of Human
25 Resources and shall be the appointing authority for all employees of the ~~authority~~ Office of
26 Human Resources, except career service hearing officers and any other appointee serving
27 at the pleasure of the board as provided in the Charter. The ~~career service personnel~~
28 Office of Human Resources Executive Director shall:

29
30 **Sec. 18-4. - Special provisions for certain employee groups.**

31
32 (a) *Department of human services employees.* All persons holding career service

positions in the department of human services on January 1, 1999 ("human services employees") shall be retained in their positions without tests, and shall thereafter be dismissed only in accordance with the ~~personnel rules of the career service rules board~~. For purposes of leave accrual and layoffs, and so long as they remain within the department of human services or if they are involuntarily transferred to another department, human services employees shall have as the effective date of their inclusion in the career service, the date they began continuous employment under the jurisdiction of the Colorado merit system council or the Colorado department of personnel. Upon their voluntary transfer to another department, human services employees shall have as the effective date of their inclusion in the career service, the date they began continuous employment with the City and County of Denver.

(b) *Sheriff employees.*

(4) All other personnel matters shall continue to be within the power and duties of the career service board, the ~~career service personnel~~ Office of Human Resources Executive Director, and the ~~career service authority~~ Office of Human Resources as set forth in the Charter and in this article I.

Sec. 18-5. - Annual setting of classifications, pay plans and benefits.

(c) *Benefits.* Upon the request of the mayor or the city council, the ~~career service personnel~~ Office of Human Resources Executive Director shall survey and recommend changes to employee benefits as necessary to attract and retain a qualified and competent workforce and to maintain the city's policy to provide generally prevailing compensation to employees in the classifications set forth in subsection (a) of this section. The director shall consult with and obtain a recommendation from the employee health insurance committee as provided in division 2 of article VI of this chapter prior to recommending any change to health insurance benefits. The mayor and the city council may accept, reject or modify any benefit recommendation made by the director pursuant to this section.

(d) *Audit of survey methodologies and recommendations.* In 2006 and not less than

1 once every four (4) years thereafter, the mayor shall commission an independent audit of
2 survey methodologies, determinations regarding generally prevailing rates and prevailing
3 practices, and recommendations regarding pay rates and benefits made by the career
4 service board or the ~~career service personnel~~ Office of Human Resources Executive
5 Director in the preceding year. Results of the independent audit shall be provided by the
6 mayor to the city council, the career service board and the ~~career service personnel~~ Office
7 of Human Resources Executive Director.

8
9 **Sec. 18-42. - Classification plans and pay schedules.**

10
11 (a) Classification plans and pay schedules, and any amendments thereto, shall be
12 approved by the city council by ordinance. Current classification plans and pay schedules
13 for all employees in the career service and for those employees not in the career service as
14 set forth in division 3 of this article II shall be kept and maintained on record in the office of
15 the clerk and recorder and the ~~career service authority~~ Office of Human Resources at all
16 times, and shall be available for public inspection both in person and on-line. Each class
17 title set forth in the classification plans shall be assigned a pay grade corresponding to the
18 pay schedules.

19
20 **Sec. 18-55. - Pay administration.**

21
22 Career service rules relating to the pay rate at which an employee may be hired, movement
23 of employees through the pay ranges, and pay differentials shall be applicable to
24 employees and positions not in the career service in the implementation and administration
25 of the classification and pay plans. When the career service rules permit a waiver or
26 exception or require the approval of the ~~career service authority~~ Office of Human
27 Resources, ~~career service personnel~~ Office of Human Resources Executive Director, or
28 career service board, the waiver, exception, or approval shall be the sole responsibility of
29 the employee's appointing authority, and the approval of the ~~career service authority~~ Office
30 of Human Resources, ~~career service personnel~~ Office of Human Resources Executive
31 Director, or career service board shall not be required.

1 **Sec. 18-57. - New or modified classification and pay plans.**

2
3 (a) In cases where a new kind of work is to be performed by an employee not in the
4 career service, and where such work is not provided for in the existing classification and
5 pay plans, the employee's appointing authority shall request a study of such work to be
6 made by the ~~career service authority~~ Office of Human Resources, who shall make findings
7 and recommendations. The career service shall, after consultation with the appointing
8 authority, present its recommendations in the form of an ordinance amending the
9 classification plan to the city council for final approval.

10
11 (b) In cases where it is necessary to change the pay grade of an existing class in order
12 to be consistent with changes being made in the classification plan for employees in the
13 career service contained in the classification plan, the ~~career service authority~~ Office of
14 Human Resources shall, after consultation with the appointing authority, make
15 recommendations in the form of an ordinance amending the classification plan to the city
16 council for final approval.

17
18 **Sec. 18-58. - Benefits.**

19
20 Except as otherwise provided herein, the benefits to be granted employees not in the
21 career service shall be in conformance with this chapter, and in accordance with applicable
22 career service rules. When the career service rules permit a waiver or exception or require
23 the approval of the ~~career service authority~~ Office of Human Resources, ~~career service~~
24 ~~personnel~~ the Office of Human Resources Executive Director, or the career service board,
25 the waiver, exception, or approval shall be the sole responsibility of the employee's
26 appointing authority, and the approval of the ~~career service authority~~ Office of Human
27 Resources, ~~career service personnel~~ the Office of Human Resources Executive Director, or
28 the career service board shall not be required.

29
30 **Sec. 18-71. - Applicability.**

31
32 (b) This division 4 shall apply to employees working for the Denver Health and Hospital

1 Authority who have elected to remain career service employees according to the personnel
2 services agreement between the city and the authority dated January 1, 1997, as
3 amended. For any year in which the city appropriates monies for performance-based
4 incentive payments pursuant to subsection [18-73\(a\)](#) and authorizes the disbursement of
5 performance-based incentive payments pursuant to [section 18-74](#), the authority shall
6 likewise provide for performance-based incentive payments to be made to career service
7 employees working for the authority. In addition, for any year in which the city authorizes
8 the disbursement of performance recognition bonus payments pursuant to [section 18-76](#),
9 the authority may likewise provide for performance recognition bonus payments to be
10 made to career service employees working for the authority. Notwithstanding the provisions
11 of [section 18-74](#) and [18-76](#), the approval of the mayor shall not be required for (i) any
12 performance-based incentive payments to be made by the authority; (ii) for performance
13 recognition bonus payments to be made by the authority, or (iii) for any criteria adopted by
14 the authority for earning such payments. However, the authority shall comply with any other
15 requirements of this division 4 for such payments, including but not limited to any
16 requirement for approval by the ~~career service personnel~~ Office of Human Resources
17 Executive Director. Any performance-based incentive payment or performance recognition
18 bonus made to city employees working for the authority shall be made from funds of the
19 authority and not of the city, and shall be paid or reimbursed in the same manner as is
20 provided for the payment or reimbursement of other wages in the personnel services
21 agreement.

22
23 (c) This division 4 shall apply to career service employees working for the district
24 attorney, clerk and recorder and auditor; provided, however, the approval of the mayor
25 shall not be required for (i) the establishment of criteria for earning performance-based
26 incentive pay as provided in subsection [18-74\(a\)](#); (ii) for performance recognition bonus
27 payments to be made by the authority; nor for (iii) a determination that performance targets
28 have been met in any fiscal year as provided in subsection [18-74\(e\)](#), and instead such
29 approvals shall be given by the district attorney, clerk and recorder and auditor for their
30 respective offices. The district attorney, clerk and recorder and auditor shall comply in all
31 other respects with the requirements of this division 4, including but not limited to any
32 requirement for approval by the ~~career service personnel~~ Office of Human Resources

1 Executive Director.

2
3 **Sec. 18-74. - Standards and procedures for payment of performance incentives.**

4
5 (a) The head of the department or agency shall, prior to January 1 of any fiscal year
6 and subject to the prior written approval of the mayor and the ~~career service personnel~~
7 Office of Human Resources Executive Director, adopt and make available to all employees
8 within his or her department or agency objective criteria for earning incentive pay within
9 that fiscal year. The head of the department or agency in the first quarter of each year may
10 propose modifications to the criteria based upon actual performance for the prior year,
11 subject to the prior written approval of the mayor and the ~~career service personnel~~ Office of
12 Human Resources Executive Director. Any approved amendments to the criteria shall be
13 made available to all employees within his or her department or agency.

14
15 (e) No incentive payment shall be made, and incentive payments remain discretionary,
16 until certified by the department or agency head; provided however, that for career service
17 employees working for the district attorney, clerk and recorder and auditor, incentive
18 payments remain discretionary and shall not be paid until approved by the district attorney,
19 clerk and recorder and auditor for their respective offices pursuant to subsection [18-71\(c\)](#).
20 The process for certification is the following: the head of the department or agency
21 documents and certifies to the mayor and the ~~career service personnel~~ Office of Human
22 Resources Executive Director that the performance targets established in accordance with
23 subsections (b) and (c) have been or are projected to be met for the year, and the mayor
24 and the director have approved the same in writing. The certification by the appointing
25 authority of the department or agency shall specifically identify all employees eligible to
26 receive the incentive payment as a result of having met the performance target, and a copy
27 of the certification shall be provided to the manager of finance.

28
29 **Sec. 18-75. - Procedures for payment of efficiency savings incentives.**

30
31 (b) Either in lieu of or in addition to any incentive payment authorized pursuant to
32 subsection (a) of this section, the head of any department or agency may also subject to

1 the approval of the mayor and the ~~career service personnel~~ Office of Human Resources
2 Executive Director, authorize the payment of monies realized from efficiency savings to
3 employees within the department or agency in recognition of extraordinary performance
4 previously accomplished by employees of that department or agency when such payments
5 may be made from monies uniquely available to that department or agency through state
6 or federal grants, when such monies would be lost to the city and the department or
7 agency if not expended by a date certain, and when such payments do not exceed the total
8 amount of money previously budgeted and appropriated for expenditure by the department
9 or agency.

10
11 **Sec. 18-97. - Career service board.**

12
13 (b) *Expenses.* The members of the career service board shall be eligible for
14 reimbursement for travel in accordance with [chapter 20](#), article VIII, division 3 of this code.
15 The necessary expenses actually incurred by the board in the discharge of their official
16 duties shall be paid by the ~~career service authority~~ Office of Human Resources.

17
18 **Sec. 18-129. - Career service rules.**

19
20 The career service rules shall include provisions implementing this division relating to PTO
21 that shall apply to all officers and employees covered by this division, including, but not
22 limited to, rules related to donated leave, approval of leave usage, and debiting leave
23 balances. Career service rules implementing the PTO leave benefit shall apply to officers
24 and employees not in the career service, except that when the career service rules permit
25 exceptions with the approval of ~~career service personnel~~ the Office of Human Resources
26 Executive Director, such approval shall be the sole responsibility of the employee's
27 appointing authority, and the approval of the ~~career service personnel~~ Office of Human
28 Resources Executive Director shall not be required.

29
30 **Sec. 18-136. - Career service rules.**

31
32 The career service rules shall include provisions implementing this division relating to sick

1 and vacation leave that shall apply to all officers and employees covered by this division,
2 including, but not limited to rules related to donated leave, approval of leave usage, and
3 debiting leave balances. Career service rules implementing sick and vacation leave
4 benefits shall apply to officers and employees not in the career service, except that when
5 the career service rules permit exceptions with the approval of ~~career service personnel~~ the
6 Office of Human Resources Executive Director, such approval shall be the sole
7 responsibility of the officer's or employee's appointing authority, and the approval of the
8 ~~career service personnel~~ Office of Human Resources Executive Director shall not be
9 required.

10
11 **Sec. 18-144. - Career service rules.**

12
13 The career service rules shall include provisions implementing this division relating to
14 holidays insofar as applicable to employees of the city in positions which are comprised
15 within the career service ~~and the career training service.~~

16
17 **Sec. 18-171. - Definitions.**

18
19 6. *Spousal equivalent* shall mean an adult of the same gender with whom the
20 employee is in an exclusive committed relationship, who is not related to the employee and
21 who shares basic living expenses with the intent for the relationship to last indefinitely. A
22 spousal equivalent cannot be related by blood to a degree which would prevent marriage in
23 Colorado and cannot be married to another person. An employee claiming a spousal
24 equivalent dependent shall file with the ~~career service authority~~ Office of Human
25 Resources employee benefits section an affidavit of spousal equivalency or may register
26 as a committed partnership with the clerk's office.

27
28 **Sec. 18-184. - Duties.**

29
30 The employee health insurance committee shall advise the career service board and the
31 ~~career service personnel~~ Office of Human Resources Executive Director of the needs of
32 persons in the employ of the City and County of Denver for a medical, life, dental, and

1 long-term disability insurance financed, in whole or in part, by the city and shall make
2 recommendations for instituting, altering, implementing, financing or terminating such an
3 insurance program.

4
5 **Sec. 18-323. - Extent of tuition, registration or fee refunds.**

6
7 Refunds shall be granted by the ~~career service authority~~ Office of Human Resources for
8 any formal course of study given in or by any accredited school or college, provided that
9 the course is related to the work of the eligible employee, will enhance promotability within
10 the City and County of Denver, and is approved by the education refund committee, as well
11 as courses taken by eligible employees to obtain or maintain any professional certification
12 or license necessary for the performance of the employee's job. The course must be taken
13 during off-duty hours or while on approved leave. The amount refunded shall be
14 determined in accordance with rules and regulations promulgated by the educational
15 refund committee and based on the cost of all courses approved at any one (1) time for
16 that employee. The eligible employee shall pay for books and other fees or expenses not
17 directly related to the basic course cost. Additionally, a refund may be granted to reimburse
18 an eligible employee for a job-related license and/or certification and for the examination
19 fees associated with acquiring this license and/or certification contingent upon funds being
20 available.

21
22 **Sec. 18-324. - Educational refund committee.**

23
24 (a) There is hereby created an educational refund committee, hereinafter referred to as
25 the "committee," consisting of the ~~career service personnel~~ Office of Human Resources
26 Executive Director and four (4) members to be appointed by the mayor for three-year terms
27 who shall serve without compensation. It shall be the duty of this committee to:

28
29 (4) Review and approve written periodic budget reports from the ~~career service~~
30 ~~authority~~ Office of Human Resources related to the education refund program;

31
32 (5) Act as a final board of review for any disputes relating to the education refund

1 program which cannot be settled by the ~~career service authority~~ Office of Human
2 Resources.

3
4 **Sec. 18-325. - Administration.**
5

6 Program expenditures shall be administered by the ~~career service authority~~ Office of
7 Human Resources with funds appropriated by the city council. Conditions of eligibility for
8 educational refunds and other provisions implementing this article shall be in accordance
9 with rules and regulations as promulgated by the educational refund committee.
10

11 **Sec. 18-353. - Administration.**
12

13 (a) The ~~career service authority~~ Office of Human Resources will submit a written salary
14 redirection plan to the committee for review. The plan will be effective upon adoption by the
15 committee. The plan may be amended by the committee upon consultation with the
16 department of law, provided that the plan conforms at all times with the requirements of the
17 Internal Revenue Code and any applicable requirements of the Denver Charter and the
18 Revised Municipal Code. The plan will be administered by the ~~career service authority~~
19 Office of Human Resources, provided however, that ~~career service~~ the Office of Human
20 Resources may designate other individuals or agencies to provide or assist with such
21 administration.
22

23 **Sec. 18-363. - Administration.**
24

25 (a) The ~~career service authority~~ Office of Human Resources shall submit a written
26 qualified parking plan to the qualified parking committee for review. The qualified parking
27 plan will be effective upon adoption by the qualified parking committee. The plan may be
28 amended by the committee upon consultation with the department of law, provided that the
29 qualified parking plan conforms at all times with the requirements of the Internal Revenue
30 Code and any applicable requirements of the Denver Charter and the D.R.M.C. The
31 qualified parking plan will be administered by the ~~career service authority~~ Office of Human
32 Resources or other individuals or agencies designated by ~~career service authority~~ the

1 Office of Human Resources to administer or to assist ~~career service authority~~ the Office of
2 Human Resources with administration.

3
4 **Sec. 18-402. - Definitions.**

5
6 (12) (i) The ~~career service authority~~ Office of Human Resources;

7
8 **Sec. 18-405. - Retirement board.**

9
10 (d) *Advisory committee.*

11
12 (1) *Composition.* The advisory committee shall be composed of three (3) members
13 elected by the membership and one (1) member who is appointed by the career service
14 board. At least one (1) elected member must be a retired member of the plan and at least
15 one (1) elected member must be an active member of the plan who has five (5) years or
16 more credited service. The member who is appointed by the career service board must
17 either be a career service board member or an administrative staff member of the ~~career~~
18 ~~service authority~~ Office of Human Resources ~~department~~. The term of office for all advisory
19 committee members shall be three (3) years.

20
21 (e) *Executive director.*

22
23 (2) The executive director shall:

24
25 a. Have the authority to employ, supervise and dismiss the employees of the
26 retirement office. All employees of the retirement office shall be paid salaries comparable
27 to ~~career service authority~~ Office of Human Resources recommendations for similar job
28 classifications.

29
30 **Sec. 18-411. - Death benefits.**

31
32 (g) *Death of a deferred member.* If a deferred member, employed before July 1, 2011,

1 having such credited service as required in this article, dies before applying for retirement
2 benefits as provided for in section 409(e), there shall be paid to the surviving spouse, if
3 living at the time the member reached or would have reached age fifty-five (55) (the earliest
4 date the member would have been eligible to receive benefits under this division), a
5 survivor annuity calculated in accordance with this [section 18-411](#) for the life of the
6 surviving spouse. If a deferred member, first employed on or after July 1, 2011, having
7 such credited service as required in this article dies before applying for retirement benefits
8 as provided for in section 409(e) [of the Internal Revenue Code], there shall be paid to the
9 surviving spouse, if living at the time the member reached or would have reached age sixty
10 (60) (the earliest date the member would have been eligible to receive benefits under this
11 division), a survivor annuity calculated in accordance with this [section 18-411](#) for the life of
12 the surviving spouse. If a member under this section dies without a surviving spouse, but
13 has children under the age of twenty-one (21) at the time of death, then any benefit which
14 would have been payable to the member under this section shall be paid beginning the
15 month following the member's death to the guardian or other legal representative for the
16 children under age twenty-one (21) at the date of the member's death. For members first
17 employed before July 1, 2011, the survivor's benefit for children under the age of twenty-
18 one (21) shall be equal to the sum which the member would have received if the member
19 had attained the age of fifty-five (55). For members first employed on or after July 1, 2011,
20 the survivor's benefit for children under the age of twenty-one (21) shall be equal to the
21 sum which the member would have received if the member had attained the age of sixty
22 (60). Monthly benefits shall continue, unabated, per stirpes, for those children under age
23 twenty-one (21) until the end of the month in which the youngest child becomes age
24 twenty-one (21), at which time all benefits shall cease. If a member under this section dies
25 without a surviving spouse and without children under the age of twenty-one (21), but who
26 during the course of covered employment had a committed partner as that term is defined
27 in [Section 28-200](#) (sometimes known and cited as Section 200, [Chapter 28](#)) of the Revised
28 Municipal Code, or had a spousal equivalent as that term is defined in [Section 18-171](#)
29 (sometimes known and cited as Section 171, [Chapter 18](#)) of the Revised Municipal Code,
30 and submits a copy of the certified certificate of committed partnership or the affidavit of
31 spousal equivalency previously filed with the employee benefits section of the ~~career~~
32 ~~service authority~~ Office of Human Resources to the Plan and named the committed partner

1 or spousal equivalent as the member's named beneficiary, and had not terminated the
2 committed partnership or spousal equivalency and continued to be in the relationship with
3 the committed partner or spousal equivalent at the time of the member's death, then there
4 shall be paid to the committed partner or spousal equivalent, if, for members employed
5 before July 1, 2011, the individual is living at the time the member reached or would have
6 reached age fifty-five (55), or if, for members first employed on or after July 1, 2011, the
7 individual is living at the time the member would have reached age sixty (60) (the earliest
8 date the member would have been eligible to receive benefits under this division), a
9 survivor annuity calculated in accordance with this [section 18-411](#) for the life of the
10 committed partner. For members employed prior to January 1, 1979, if there is no surviving
11 spouse or children under the age of twenty-one (21), there shall be paid to the beneficiary
12 designated by the member, if the beneficiary is living, otherwise to the member's estate,
13 the amount of accumulated contributions paid by the member to the plan prior to January
14 1, 1979, if any, as of the applicable date of death.

15
16 **Section 4.** That section 49-544, D.R.M.C. shall be amended by deleting the
17 language stricken and adding the language underlined, to read as follows:

18
19 (2) The annual fee for a permit issued under this division 7 shall be one hundred sixty-
20 five dollars (\$165.00). There shall be an annual increase in the permit fee which increase
21 shall be equal to the same percentage as the percentage of the average career service
22 wage increase for that year. The annual increase shall apply on the date the wage survey
23 is completed by the ~~career service authority~~ Office of Human Resources beginning in 1986.

24
25 **Section 5.** That section 49-549.5, D.R.M.C. shall be amended by deleting the
26 language stricken and adding the language underlined, to read as follows:

27
28 (2) b. The annual fee for a permit issued under this division 8 shall be one hundred
29 thirty dollars (\$130.00). There shall be an annual increase in the permit fee which increase
30 shall be equal to the same percentage as the percentage of the average career service
31 ~~authority~~ wage increase for that year. The annual increase shall apply on the date the
32 wage survey is completed by the ~~career service authority~~ Office of Human Resources

beginning in 1986.

Section 6. That section 49-550.5, D.R.M.C. shall be amended by deleting the language stricken and adding the language underlined, to read as follows:

(2) b. The annual fee for a permit issued under this division 9 shall be eighty-five dollars (\$85.00). There shall be an annual increase in the permit fee which increase shall be equal to the same percentage as the percentage of the average career service ~~authority~~ wage increase for that year. The annual increase shall apply on the date the wage survey is completed by the ~~career service authority~~ Office of Human Resources beginning in 1986.

Section 7. That section 54-747, D.R.M.C. shall be amended by deleting the language stricken and adding the language underlined, to read as follows:

The traffic violations bureau shall be in charge of such person as the presiding county judge shall designate in accordance with the ~~requirements~~ policies and procedures of the ~~career service authority~~ Office of Human Resources.

Section 8. That section 54-901, D.R.M.C. shall be amended by deleting the language stricken and adding the language underlined, to read as follows:

(a) The presiding judge of the county court shall appoint one (1) or more vehicle impoundment hearing officers to conduct non-judicial administrative vehicle impoundment hearings under the terms of this division. Vehicle impoundment hearing officers shall serve until removed by the presiding judge of the county court pursuant to the career service authority rules policies and procedures of the Office of Human Resources. Vehicle impoundment hearing officers need not have legal training or experience.

GENERAL GOVERNMENT COMMITTEE APPROVAL DATE: December 5, 2012.

MAYOR-COUNCIL DATE: December 11, 2012

PASSED BY THE COUNCIL _____ 2012

_____ - PRESIDENT

1 APPROVED: _____ - MAYOR _____ 2012

2 ATTEST: _____ - CLERK AND RECORDER,
3 EX-OFFICIO CLERK OF THE
4 CITY AND COUNTY OF DENVER
5

6 NOTICE PUBLISHED IN THE DAILY JOURNAL _____ 2012;
7 _____ 2012
8

9 PREPARED BY: Pete Garritt, HR Supervisor, CSA DATE: December 12,
10 2012
11

12 Pursuant to section 13-12, D.R.M.C., this proposed ordinance has been reviewed by the
13 office of the City Attorney. We find no irregularity as to form, and have no legal objection to
14 the proposed ordinance. The proposed ordinance **is not** submitted to the City Council for
15 approval pursuant to § 3.2.6 of the Charter.
16

17
18 Douglas J. Friednash, City Attorney
19

20 BY: _____, Assistant City Attorney DATE: _____, 2012
21