

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**.

***\*All fields must be completed.\****

*Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: July 12, 2013

Please mark one:  Bill Request or  Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes  No

If yes, please explain:

2. **Title:** *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

**Establish a new “Composting” special revenue fund in the General Government Special Revenue Fund; appropriate and authorize a \$2M loan transfer in the Department of Environmental Health Environmental Services Enterprise Fund to the new special revenue fund to expand composting services; and appropriate 2013 budget in the new special revenue fund to purchase vehicles and bins for 1/1/2014 rollout of the expanded program.**

3. **Requesting Agency:** Budget and Management Office in coordination with Public Works and the Department of Environmental Health

4. **Contact Person:** *(With actual knowledge of proposed ordinance/resolution)*

- **Name:** Lindsay Anderson, Derrick Kuhl – Budget and Management Office
- **Phone:** 720-913-5528 / 720-913-5529
- **Email:** [Lindsay.Anderson@denvergov.org](mailto:Lindsay.Anderson@denvergov.org); [Derrick.Kuhl@denvergov.org](mailto:Derrick.Kuhl@denvergov.org)

- **Name:** Charlotte Pitt – Operations Manager, Solid Waste Management/Denver Recycles
- **Phone:** 303-446-3413
- **Email:** [Charlotte.Pitt@denvergov.org](mailto:Charlotte.Pitt@denvergov.org)

- **Name:** Celia Vanderloop – Director, Environmental Quality Division, Department of Environmental Health
- **Phone:** 720-865-5458
- **Email:** [Celia.Vanderloop@denvergov.org](mailto:Celia.Vanderloop@denvergov.org)

5. **Contact Person:** *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Lindsay Anderson, Derrick Kuhl
- **Phone:** 720-913-5528 / 720-913-5529
- **Email:** [Lindsay.Anderson@denvergov.org](mailto:Lindsay.Anderson@denvergov.org); [Derrick.Kuhl@denvergov.org](mailto:Derrick.Kuhl@denvergov.org);

6. **General description of proposed ordinance including contract scope of work if applicable:**

This request has three parts: first, to establish a new “Composting” special revenue fund in the General Government Special Revenue Fund; second, to appropriate and authorize a \$2M loan transfer in the Department of Environmental Health’s Environmental Services Enterprise Fund to the new SRF; and lastly, to appropriate 2013 budget of \$685,000 in the new SRF to procure two new trucks and 2,500 composting bins for 1/1/2014 rollout of the expanded program.

The composting program will continue to be a voluntary fee-for-service program. The existing pilot program serves 2,250 subscribers (one route) and utilizes a leased truck. Solid Waste Management will add an additional route beginning 1/1/2014, and will purchase—rather than lease—two composting trucks. To begin service 1/1/2014, the vehicles and bins will be procured and purchased in 2013. 2014 Composting budget will be appropriated as part of the 2014 budget process.

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Over the next 10 years, the composting program will continue to expand, serving eight routes and 20,000 customers by 2023. A programmatic review by BMO, SWM, and DEH will be conducted annually as part of the budget process to ensure that expansion is supported by an adequate subscriber base. The fund will be self-supporting; the subscription revenue will cover the cost of the loan payback, vehicle purchases, personnel, fleet charges, tipping fees, billing and mailing, and all other associated expenses.

**\*\*Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)

- a. **Contract Control Number:** N/A
- b. **Duration:** N/A
- c. **Location:** City and County of Denver
- d. **Affected Council District:** All
- e. **Benefits:** The program's expansion will aid in meeting community demands for composting services and will support the ESEF's environmental health and sustainability goals; recycling organic materials results in healthy soils, reduced pollution, clean water, and a sustainable society.
- f. **Costs:** N/A

7. **Is there any controversy surrounding this ordinance?** (Groups or individuals who may have concerns about it?) **Please explain.**

No.

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