

**ORDINANCE/RESOLUTION REQUEST**

Please email requests to the Mayor’s Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **9:00 a.m. on Friday**. Contact the Mayor’s Legislative team with questions

**Date of Request: 1/30/24**

Please mark one:  **Bill Request** or  **Resolution Request**

**1. Type of Request:**

**Contract/Grant Agreement**  **Intergovernmental Agreement (IGA)**  **Rezoning/Text Amendment**

**Dedication/Vacation**  **Appropriation/Supplemental**  **DRMC Change**

**Other:**

**2. Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Authorizes an amendment to a contract with Vivent Health (HOST-202472421-01) to add \$1,070,136.00 and one year through 12/31/2024 for Housing Opportunities for Persons with AIDS (HOPWA) rent assistance and services.

**3. Requesting Agency:** Department of Housing Stability (HOST)

**4. Contact Person:**

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Dave Riggs	Name: Chris Lowell
Email: <a href="mailto:dave.riggs@denvergov.org">dave.riggs@denvergov.org</a>	Email: <a href="mailto:Christopher.Lowell@denvergov.org">Christopher.Lowell@denvergov.org</a>

**5. General description or background of proposed request. Attach executive summary if more space needed:**

HOPWA services including housing assistance, housing navigation, and case management serve people living with HIV with low-income. Housing assistance programs supported by this contract include TBRA (Tenant Based Rent Assistance), STRMU (Short Term Rent Mortgage Utilities), and PHP (Permanent Housing Placement).

**6. City Attorney assigned to this request (if applicable):** Johna Varty

**7. City Council District:** All districts

**8. \*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet below\*\***

*To be completed by Mayor’s Legislative Team:*

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):**

Professional Services > \$500K

**Vendor/Contractor Name:** Vivent Health, Inc.

**Contract control number:** HOST-202472421-01

**Location:**

Vivent Health  
648 N. Plankinton Ave.  
Milwaukee, WI 53203

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?** 1

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**

HOST-202366622: 1/1/23 – 12/31/23  
HOST-202472421-01: 1/1/23 – 12/31/24

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
\$1,165,160	\$1,070,136	\$2,235,296

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
1/1/23 – 12/31/23	One year	12/31/24

**Scope of work:**

**II. SERVICES DESCRIPTION**

- A. The participant population to be served consists of low-income people living with HIV/AIDS who need assistance with maintaining long-term, stable, permanent housing. Assistance may be provided after review of the participant’s eligibility and other requirements according to the Program Requirements and Responsibilities outlined below.
  1. **Tenant Based Rental Assistance (TBRA):** The TBRA Program will provide housing assistance to eligible households. TBRA meets the needs of participants by subsidizing the difference between total rent and the monthly tenant rent.
    - a. All TBRA programmatic and fiscal components will be administered according to standards of care and fiscal management requirements.
  2. **Short Term Rent Mortgage Utility Assistance (STRMU):** The STRMU Program will provide housing assistance to eligible households for up to \$2,500.00 and/or 21 weeks (continuous or non-continuous) of assistance in a 52-week period. The 52-week period for this program aligns with the calendar year. This program is designed to prevent homelessness by assisting to retain long-term, stable, permanent housing options for households that might otherwise lose their housing. This program provides STRMU in the form of eviction/foreclosure prevention.
  3. **Permanent Housing Placement (PHP):** The PHP Program will provide deposit and move-in assistance to eligible participants to help households establish permanent residence in which continued occupancy is expected.
  4. **Supportive Services:** The Supportive Services (SS) service category may be used to provide wraparound services to eligible households. Supportive Services may include, but are not limited to, Housing Case Management (HCM), health, mental health, assessment, permanent housing placement, nutritional services, intensive care when required, and assistance in gaining access to local, State, and Federal government benefits and services, except that health services may only be provided to individuals with acquired immunodeficiency syndrome or related diseases and not to other household members living with these individuals.
    - a. Vivent will provide housing navigation as a form of supportive services to assist individuals with securing housing, gaining access to income and housing benefits offered by local, state, and federal governments, household budgeting, and securing other necessary household items.

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- b. Vivent will provide wraparound supportive services through the HIV Medical Home to housing clients, including medical, dental, and mental health care, pharmacy services, medical case management, legal services, transportation assistance, food pantry services, insurance enrollment and government benefits assistance.
- c. Vivent's case managers will refer HOPWA clients to medical care provided by Registered Nurses at the Vivent Health Medical Center, co-located with housing services. The Registered Nurses funded by HOPWA will provide essential primary care to ensure that clients are able to maintain their health. Services include;
  - i. medical education, virtual appointments, assessments of vitals, vaccinations, testing and treatment for sexually transmitted infections (STIs), follow-up calls between appointments, and referrals for additional specialty care not provided at the Vivent Health Medical Center.

**B. Program Requirements and Responsibilities:**

- 1. **BASIC REQUIREMENTS SUMMARY:** Basic requirements for HOPWA program assistance are as follows:
  - a. Eligibility: proof of HIV/AIDS status and household income at or below 80% Area Median Income (AMI).
  - b. TBRA: rent calculation, housing inspection, lease, Fair Market Rent (FMR) limits, cancelled checks to landlord.
  - c. STRMU: evidence of need, time limit calculation, cancelled payment checks.
  - d. Supportive services: documentation fitting with type of service (e.g., transportation, case management), that service was delivered, time sheets, client participation records.
  - e. Permanent Housing: Proper categorization of housing information and permanent housing placement activities and costs
  - f. Participants living in the Denver Eligible Metropolitan Statistical Area (EMSA) in the counties of Adams, Arapahoe, Broomfield, Clear Creek, Denver, Douglas, Elbert, Gilpin, Jefferson, and Park are eligible for HOPWA assistance.

**Was this contractor selected by competitive process? Yes If not, why not?**

**Has this contractor provided these services to the City before?  Yes  No**

**Source of funds:** HOPWA & Homeless Resolution Fund

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** N/A

**Who are the subcontractors to this contract?** N/A

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