

**ORDINANCE/RESOLUTION REQUEST**

Please email requests to the Mayor’s Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: **May 13, 2019**

Please mark one:  Bill Request or  Resolution Request

**1. Type of Request:**

- Contract/Grant Agreement     Intergovernmental Agreement (IGA)     Rezoning/Text Amendment
- Dedication/Vacation             Appropriation/Supplemental             DRMC Change
- Other:

**2. Title:** Approves United Airlines, Inc., Frankfurt Air Service Marketing Incentive agreement, contract no. 201947887.

**3. Requesting Agency:** Department of Aviation

**4. Contact Person:**

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Laura Jackson	Name: Angela Casias
Email: <a href="mailto:laura.jackson@flydenver.com">laura.jackson@flydenver.com</a>	Email: <a href="mailto:angela.casias@flydenver.com">angela.casias@flydenver.com</a>

**5. General description or background of proposed request. Attach executive summary if more space needed:**

This is a non-competitive sole source agreement for an air service marketing incentive with United Airlines, Inc., (United). This agreement is not included in the Minimum Wage Ordinance.

**6. City Attorney assigned to this request (if applicable):** Ema Medić

**7. City Council District:** 11

**8. \*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

**Key Contract Terms**

**Type of Contract:** Professional Services >\$500K

*To be completed by Mayor’s Legislative Team:*

Resolution/Bill Number: RR19 0491

Date Entered: \_\_\_\_\_

**Vendor/Contractor Name:** United Airlines, Inc.

**Contract control number:** 201947887

**Location:** Denver International Airport

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?** \_\_\_\_\_

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**

5/2/2019 – 5/1/2020 (one year)

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
N/A	N/A	\$2,000,000.00

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
N/A	N/A	5/2/2019 – 5/1/2020

**Scope of work:**

United qualifies for an air service incentive because they are initiating new scheduled international air service to Frankfurt, Germany, at Denver International Airport (DEN). The incentive provides a maximum of \$2,000,000.00 in funds available for marketing of this service. United will develop a marketing plan to promote their new scheduled international air service at DEN, and this marketing plan will be approved by DEN before it is executed.

**Was this contractor selected by competitive process?** No.

**If not, why not?** Denver International Airport's Air Service Incentive Program is open to all carriers providing qualified commercial air service.

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:** DEN Capital Improvement

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** N/A

**Who are the subcontractors to this contract?** N/A

---

*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: RR19 0491

Date Entered: \_\_\_\_\_