

**ORDINANCE/RESOLUTION REQUEST**

Please email requests to the Mayor’s Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**.

*\*All fields must be completed.\*  
Incomplete request forms will be returned to sender which may cause a delay in processing.*

**Date of Request: 4/14/2014**

Please mark one:      **Bill Request**                    or             **Resolution Request**

**1. Has your agency submitted this request in the last 12 months?**

**Yes**                     **No**

**If yes, please explain:**

**2. Title:** Amend Division 2 – Office of Children’s Affairs, Sec. 20143, 4.F, Denver Revised Municipal Code, to amend the terms of Head Start Policy Council appointments to align with federal regulations

**3. Requesting Agency:** Office of Children’s Affairs

**4. Contact Person:** *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Al Martinez, Ph.D.
- **Phone:** 720 913 0888
- **Email:** al.martinez@denvergov.org

**5. Contact Person:** *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Al Martinez, Ph.D.
- **Phone:** 720 913 0888
- **Email:** al.martinez@denvergov.org

**6. General description of proposed ordinance including contract scope of work if applicable:**

The Head Start Policy Council serves a federal policy group that exercises various functions in accordance with the Head Start Act. Federal Head Start regulations limit members to no more than three years on established Policy Council however, the current DRMC further restricts term limits to ensure staggering of terms. The staggering of terms was important at the inception of the program in 1998 in order to avoid a complete turnover at a single point in time. However, that is no longer the case as incumbent members each have individual terms. The ordinance change will change all future appointments to three years which will provide greater continuity to the council and enhance its overall functioning.

*\*\*Please complete the following fields: (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. Contract Control Number:** N/A
- b. Duration:**
- c. Location:** City and County of Denver
- d. Affected Council District:** 2, 3, 4, 5, 6, 7, 8, 9, 10, 11
- e. Benefits:** Increased continuity in the oversight body membership for Denver Great Kids Head Start whose goal is to prepare DGKHS children for school.
- f. Costs:** None associated with this change

**7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.** N/A

*To be completed by Mayor’s Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_