

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

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Please mark one:       Bill Request                      or                       Resolution Request

Date of Request:           05/03/19          

**1. Type of Request:**

- Contract/Grant Agreement     Intergovernmental Agreement (IGA)     Rezoning/Text Amendment
- Dedication/Vacation             Appropriation/Supplemental             DRMC Change
- Other:

**2. Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends contract 201629318 (Alfresco) / 201950198 (Jaggaer) with Apex Design, P.C. to add an additional two years to the term of the Transportation and Mobility Professional Services Master On-Call Agreement. There is no change to the capacity of the agreement.

**3. Requesting Agency:** Public Works

**4. Contact Person:**

|  |   |
|--|---|
| Contact person with knowledge of proposed ordinance/resolution | Contact person to present item at Mayor-Council and Council |
| Name: Patience Reuter  | Name: Jason Gallardo  |
| Email: Patience.Reuter@denvergov.org                           | Email: Jason.Gallardo@denvergov.org                         |

**5. General description or background of proposed request. Attach executive summary if more space needed:**

The purpose of the amendment is to extend the term of this Transportation and Mobility Professional Services Master On-Call Agreement by two years, through September 27, 2021. There is no change to the capacity of this Master On-Call Agreement. The amendment will also reference the updated Minimum Wage Protection Sections 20-82 through 20-84 D.R.M.C.

The benefit of this extension is to provide a continuity of service, coordination, close-out, and audit of open task orders that support the Public Works Capital Program and Infrastructure needs that are federally funded. The additional time will ensure continuation of services while we are assessing the number of contracts needed for the anticipated workload. It will also provide time for Public Works to establish a stronger equity program to be used in the selection of the new consultant teams.

Funding: This is a zero-dollar contract and all work will be procured and funded individually through the Task Order process.

**6. City Attorney assigned to this request (if applicable):** None at this time.

**7. City Council District:** Citywide

**8. \*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

### Key Contract Terms

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*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: RR19 0505

Date Entered: \_\_\_\_\_

**Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):** Professional Services > \$500k

**Vendor/Contractor Name:** Apex Design, P.C.

**Contract control number:** Alfresco: 201629318 / Jaggaer: 201950198

**Location:** Citywide

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?** 1

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**

**Contract Amount (indicate existing amount, amended amount and new contract total):**

| <i>Current Contract Amount</i><br>(A) | <i>Additional Funds</i><br>(B) | <i>Total Contract Amount</i><br>(A+B) |
|---------------------------------------|--------------------------------|---------------------------------------|
| \$2,500,000                           | \$0                            | \$2,500,000                           |

  

| <i>Current Contract Term</i> | <i>Added Time</i> | <i>New Ending Date</i> |
|------------------------------|-------------------|------------------------|
| 9/28/2016 - 09/27/19         | 2 Years           | 09/27/2021             |

**Scope of work:** The City and County of Denver (CCD) Department of Public Works Transportation and Mobility Division obtains Federal funding for various traffic and transportation related projects, and is seeking firms to provide on-call professional services in the area of Traffic, Transportation, Bicycle and pedestrian, Multimodal, Parking, Civil, Water Resources, Survey, Geotechnical, Material Testing, Construction Management, Environmental, and various services to support a multitude of Transportation and Mobility projects and other City Agency projects as necessary.

**Was this contractor selected by competitive process?** Yes, RFQ advertised by Public Works on 4/25/2016 **If not, why not?** N/A

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:** This is a zero-dollar contract and all work will be procured and funded individually through the Task Order process.

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  N/A

**DBE commitments (construction, design, Airport concession contracts): Goal: 15% - Commitment – 72%**

**Who are the subcontractors to this contract?**

|                                       |     |
|---------------------------------------|-----|
| Apex Design, P.C. (Self-Performing)   | 60% |
| All Traffic Data Services, Inc.       | 2%  |
| Harris Kocher Engineering Group, Inc. | 2%  |
| Lamb-Star Engineering                 | 2%  |
| Pinyon Environmental, Inc.            | 1%  |
| Rocksol Consulting Group, Inc.        | 2%  |
| Toole Design Group, LLC               | 3%  |

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Date Entered: \_\_\_\_\_