

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MailHighOrdinance@DenverGov.org by 9 a.m. Friday. Contact the Mayor's Legislative team with questions

Date of Request: 9/26/2024

Please mark one: ☐ Bill Request or ☒ Resolution Request

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

☐ Yes ☒ No

1. Type of Request:

☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment

☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change

☐ Other:

2. **Title:** (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Authorizes an amendment (HOST-202476084-02) with the Department of Housing Stability (HOST) and The St. Francis Center (SFC) to provide \$530,998.00 of additional funding to support day shelter operations and programming for people experiencing homelessness.

3. **Requesting Agency:** HOST

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Israel Cruz	Name: Chris Lowell
Email: Israel.cruz@denvergov.org	Email: Christopher.lowell@denvergov.org

5. **General description or background of proposed request. Attach executive summary if more space needed:**

Additional funding to support day shelter operations and programming for people experiencing homelessness.

6. **City Attorney assigned to this request (if applicable):** Eliot Schaefer

7. **City Council District:** Citywide.

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Vendor/Contractor Name (including any dba's): The St. Francis Center

Contract control number (legacy and new): HOST-202476084=02

Location: 2323 Curtis Street, Denver, CO 80205

Is this a new contract? ☐ Yes ☒ No **Is this an Amendment?** ☒ Yes ☐ No **If yes, how many?** 2

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

HOST202057238 01/01/2021 – 12/31/2023

HOST202370658-01 01/01/2021 – 12/31/2024

HOST202476084-02 01/01/2021 – 12/31/2024

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
\$4,261,000.00	\$530,998.00	\$4,791,998.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
01/01/2021 – 12/31/2024	-	N/A

Scope of work:

A. Rapid Resolution Assistance

1. Saint Francis Center (SFC) will identify potential clients of Rapid Resolution services both within their existing locations and at other congregant or non-congregant shelter providers.
2. SFC will provide assistance for clients experiencing literal or episodic homelessness typically within one (1) month of their present experience of homelessness.
3. Assistance delivered will be oriented to navigating clients back to stable housing within two (2) weeks from program enrollment. Assistance may include but is not limited to: Landlord/family mediation, reunification/relocation, transportation assistance, employment support, minor medical expenses, childcare, limited rental assistance, and other direct client supports in service of this navigation.
4. Approximately 225 unique households will be served during the 2024 calendar year.

B. Day Shelter Services

1. SFC will provide people experiencing homelessness access to safe, peaceful, and clean shelter in a respectful environment where they can meet their basic needs and access effective and supportive services to work towards housing.
2. SFC will provide, or coordinate for, on-site general delivery mail, personal-belongings storage, telephone access, clothing bank, and shower facilities.
3. Approximately 8,725 unique households will be served during the 2024 calendar year.

C. Case Management/Assistance

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

1. SFC will help clients seek, apply for, and obtain housing. Assistance priority may be given based on higher vulnerability.
2. SFC will assist clients to locate family members and provide funds for transportation when family members are able to provide housing.
3. SFC staff and/or qualified staff from partner organizations will help clients access:
 - i. benefits such as disability income, food assistance, and Medicaid.
 - ii. behavioral health counseling and crisis intervention services.
 - iii. on-site/off-site health services, including physician-level care, a pharmacy, and referrals for tests, x-rays, Magnetic Resonance Imaging (MRIs).
 - iv. employment services including resumes writing, practice interviewing skills, retain employment, and develop other life skills.

Was this contractor selected by competitive process? Yes **If not, why not?**

Has this contractor provided these services to the City before? ☒ Yes ☐ No

Source of funds: Homelessness Resolution Fund

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☒ XO101 ☐ ACDBE ☐ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

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