

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: 4/23/18

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
- Dedication/Vacation Appropriation/Supplemental DRMC Change
- Other:

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a one year Lease Agreement with La Raza Services, Inc. for office space located at 1391 Delaware Street.

3. Requesting Agency: Division of Real Estate

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Lisa Lumley	Name: Lisa Lumley
Email: lisa.lumley@denvergov.org	Email: lisa.lumley@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

The City has entered into a service agreement (#201738562) with La Raza to operate the Transition from Jail to Community. The Lease Agreement allows La Raza to use the space for one year at \$10 per year.

6. City Attorney assigned to this request (if applicable):

Nicole Franklin

7. City Council District:
District 10 – CM New

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: RR18 0429

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Vendor/Contractor Name: La Raza Services Inc.

Contract control number:

Location: 1391 Delaware Street

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

1 yr approximately April 1, 2018 – March 31, 2019

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$10 per year		\$10

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
4/1/18 – 3/31/19		3/31/19

Scope of work:

n/a

Was this contractor selected by competitive process? Yes for the service agreement **If not, why not?**

Has this contractor provided these services to the City before? Yes No n/a

Source of funds: n/a

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

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Who are the subcontractors to this contract? n/a

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