

ORDINANCE/RESOLUTION REQUEST

Please email requests to Laura Morales
at Laura.Morales@denvergov.org by 12:00 pm on Monday.

**All fields must be completed.*
Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: 9/11/17

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. **Title:** (Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: **grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.**)

#201736804 contract execution for the open-air seating area for patrons of Denver Palm Corporation’s restaurant in Skyline Park.

3. **Requesting Agency:** Parks and Recreation

4. **Contact Person:** (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Mark Bernstein / Laura Morales
- **Phone:** 720-913-0632/ 720-913-0633
- **Email:** mark.bernstein@denvergov.org / Laura.Morales@denvergov.org

5. **Contact Person:** (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- **Name:** Mark Bernstein / Laura Morales
- **Phone:** 720-913-0632/ 720-913-0633
- **Email:** mark.bernstein@denvergov.org / Laura.Morales@denvergov.org

6. **General description/background of proposed ordinance including contract scope of work if applicable:**

Denver Palm Corporation’s restaurant (The Palm) will utilize an area of land within Skyline Park block 2 (944 sq ft) for outdoor seating for their patrons; the space will include tables, chairs, awnings, planters, and other facilities necessary or convenient for the outdoor service and consumption of food and beverages.

***Please complete the following fields: (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)*

- a. **Contract Control Number:** #201736804
- b. **Contract Term:** 11/1/2017 – 11/1/2018
- c. **Location:** Skyline Park
- d. **Affected Council District:** 9
- e. **Benefits:** Denver Palm Corporation provides a food & beverage option for park visitors, activates Skyline Park, and contributes to downtown’s economic vitality.
- f. **Contract Amount (indicate amended amount and new contract total):** \$11,328

7. **Is there any controversy surrounding this ordinance?** (Groups or individuals who may have concerns about it?) **Please explain.** No

To be completed by Mayor’s Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____