

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

****All fields must be completed.****
Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: _____

Please mark one: **Bill Request** or **Resolution Request**

1. Has your agency submitted this request in the last 12 months?

Yes **No**

If yes, please explain:

2. Title: CE05006 – Lakeview Renovations Inc., d/b/a North American Property Services – Amend to add 2 full time Denver Justice Center Complex day porters and 2 part-time Denver Justice Center Complex day porters plus carpet cleaning.

3. Requesting Agency: General Services – Facilities Management

4. Contact Person: *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Suzi Latona
- **Phone:** (720) 865-7532
- **Email:** Suzi.Latona@denvergov.org

5. Contact Person: *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Suzi Latona
- **Phone:** (720) 865-7532
- **Email:** Suzi.Latona@denvergov.org

6. General description of proposed ordinance including contract scope of work if applicable:

Amend current contract SCOPE to add 2 full-time Denver Justice Center Complex day porters (\$23/hr x 35 hrs/wk each) and 2 part-time Denver Justice Center Complex day porters (\$23/hr x 37.5 hrs/wk for both) plus carpet cleaning at rate of \$0.13/sq ft. No change to contract maximum amount of \$7,145,304.00. Increase staffing level and use existing billable rates.

****Please complete the following fields:** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. Contract Control Number:** CE05006
- b. Duration:** 01/01/10 – 12/31/2014
- c. Location:** Citywide
- d. Affected Council District:** Citywide
- e. Benefits:** Additional services to City.
- f. Costs:** per contract billable rates – no increase to contract maximum amount of \$7,145,304.00.

7. Is there any controversy surrounding this ordinance? *(Groups or individuals who may have concerns about it?)* **Please explain.**

None known.

To be completed by Mayor's Legislative Team: