

**ORDINANCE/RESOLUTION REQUEST**

Please email requests to the Mayor’s Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**.

*\*All fields must be completed.\*  
Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: 5/11/2012

Please mark one:  Bill Request or  Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes  No

If yes, please explain:

2. **Title:** (Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.) Revision of Section 4.03 HOLDING OVER of the Agreement – **Avila Retail Development & Management, LLC (dba MOSAIC Fine Arts & Craft Gallery), AR-76004-02 (B-CC)**, to allow concessionaire to hold over on a month-to-month basis upon expiration of its term and continue providing service to the public at 100% of rental rate until an RFP can be issued.

3. **Requesting Agency:** Department of Aviation

4. **Contact Person:** (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Susan H. Moore
- **Phone:** 303-342-2510
- **Email:** [susanh.moore@flydenver.com](mailto:susanh.moore@flydenver.com)

5. **Contact Person:** (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor Council and who will be available for first and second reading, if necessary.)

- **Name:** Brian Elms
- **Phone:** 303-619-7353
- **Email:** [brian.elms@flydenver.com](mailto:brian.elms@flydenver.com)

6. **General description of proposed ordinance including contract scope of work if applicable:**

**\*\*Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)

- a. **Contract Control Number:** AR-76004-01
- b. **Duration:** Month-to-month tenancy upon term expiration.
- c. **Location:** Concourse B Center Core
- d. **Affected Council District:** 11
- e. **Benefits:** Provides continuing service to the public and rent to the airport upon term expiration until an RFP can be issued.
- f. **Costs:** N/A

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
\$181,536.00 Annually	N/A	\$181,536.00 Annually

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
03/12/2007 – 9/30/2012	N/A	Month-to-month tenancy

- g. **Date Goals Assigned:** 3/7/2012
- h. **Goals: Proposed: 0%      Established: - 100%**

To be completed by Mayor’s Legislative Team:

SIRE Tracking Number: \_\_\_\_\_

Date: \_\_\_\_\_

7. **Is there any controversy surrounding this ordinance?** (*Groups or individuals who may have concerns about it?*) **Please explain.**     **None.**

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*To be completed by Mayor's Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date: \_\_\_\_\_