<div align="center">

ORDINANCE/RESOLUTION REQUEST

All fields must be completed.
Incomplete request forms will be returned to sender which may cause a delay in processing.

</div>

Date of Request: _____1/8/2018_____

Please mark one: ☐ **Bill Request** or ☒ **Resolution Request**

1. **Has your agency submitted this request in the last 12 months?**

    ☐ **Yes** ☒ **No**

    If yes, please explain:

2. **Title:** Lufthansa German Airlines – Marketing Air Service Incentive, *contract no. 201630125* contract execution

3. **Requesting Agency:** Department of Aviation

4. **Contact Person:**
    - **Name:** Laura Jackson
    - **Phone:** (303) 342-2282
    - **Email:** Laura.Jackson@flydenver.com

5. **Contact Person:** (W*ith actual knowledge of proposed ordinance/resolution who will present the item at Mayor Council and who will be available for first and second reading, if necessary.)*
    - **Name:** Aaron Barraza
    - **Phone:** (303) 342-2261
    - **Email:** Aaron.Barraza@flydenver.com

6. **General description of proposed ordinance including contract scope of work if applicable:**
    Lufthansa qualifies for an air service incentive for their new service to Munich which began November 1, 2017. As an unserved international market, service to Munich qualifies for this incentive. Lufthansa's marketing plan and activities must be approved by Denver International Airport and must promote travel to/from Denver International Airport.

    **Please complete the following fields: *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

    a. **Contract Control Number:** 201630125
    b. **Duration:** DOE- 5/10/18
    c. **Location:** DEN
    d. **Affected Council District:** 11
    e. **Benefits:** This agreement supports DEN's air service incentive program, which encourages new airlines to add service to Denver, and for existing carriers to add new nonstop destinations from Denver.
    f. **Costs:**

Current Contract Amount (A)	Additional Funds (B)	Total Contract Amount (A+B)
950,000.00		950,000.00

Current Contract Term	Added Time	New Ending Date
DOE - 5/10/18		

    g. **Date Goals Assigned:** N/A
    h. **Goals:** N/A

7. **Is there any controversy surrounding this ordinance?** *(Groups or individuals who may have concerns about it?)* **Please explain.** There are no known controversies. This is an air service incentive that is offered to all airlines.

<div align="center">

To be completed by Mayor's Legislative Team:

</div>

SIRE Tracking Number: _____ Date: _____

Key Contract Terms

Vendor/Contractor Name: Lufthansa German Airlines

Contract control number: 201630125

City's contract manager: Laura Jackson

Was this contractor selected by competitive process? Was it the low bid?
All airlines are eligible for the air service incentive program.

Term/Duration of contract/project:
DOE – 05/10/2018

Renewal terms:
N/A

Purpose:
Air Service Development.

Scope of services to be provided with performance benchmarks:
Maintain the Denver-Munich route for the duration of the contract period. Lufthansa will be refunded for approved marketing activities related to the promotion of their Denver-Munich service. Marketing activities include, but are not limited to, advertising, events, media outreach, public relations and other related initiatives.

Cost/value:
Maximum value of $950,000.00

Source of funds:
The City's Airport System Capital Improvement and Replacement Fund

Benefit:
Supports new international flights during the first two years of service; provides more options for consumers for nonstop travel from Denver; enhances Denver's competitive air service position in the global aviation industry.

Termination provision for City and for contractor:
Either party may cancel and terminate this Agreement without cause by giving not less than thirty (30) days prior written notice to the other party, and may cancel and terminate this Agreement with cause by giving not less than ten (10) days prior written notice to the other party.

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):
Who are the subcontractors to this contract? N/A

Location: Denver International Airport

Affected Council District: 11

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____   Date: _____