

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: **October 26, 2020**

Please mark one: **Bill Request** or **Resolution Request**

1. Type of Request:

- Contract/Grant Agreement** **Intergovernmental Agreement (IGA)** **Rezoning/Text Amendment**
- Dedication/Vacation** **Appropriation/Supplemental** **DRMC Change**
- Other:** Cash Transfers

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Authorizes cash transfers from several Special Revenue Funds to the General Fund, the General Government Fund Series, and the Economic Opportunity Special Revenue Fund Series to close SRFs that are no longer needed.

3. Requesting Agency: Department of Finance – Budget and Management Office

4. Contact Person:

| | |
|---|---|
| Contact person with knowledge of proposed ordinance/resolution | Contact person to present item at Mayor-Council and Council |
| Name: Stephanie Adams | Name: Rachel Bardin |
| Email: Stephanie.Adams@denvergov.org | Email: Rachel.Bardin@denvergov.org |

5. General description or background of proposed request. Attach executive summary if more space needed:

The Budget and Management Office performs ongoing reviews of Special Revenue Funds to identify inactive funds and take actions to close them. As a follow-up action from BMO’s most recent review in 2019/2020, BMO requests authorization to close 13 Special Revenue Funds. Together, these Funds have a net balance of approximately \$644,600. BMO requests to transfer approximately \$694,400 from SRFs to the General Fund; to then transfer approximately \$50,300 from the General Fund to the Economic Opportunity Fund and approximately \$89,800 within the Economic opportunity Fund to restore negative balances in that Fund series to \$0; and to transfer approximately \$480 from within the General Government Fund Series to transfer the cash balance of the City Council Personal Meals Fund to the City Council Special Revenue Fund. Amounts are approximate because they may change slightly pending transactions that may occur before the cash transfers take place. Once the cash transfers are complete, the BMO will work with the Controller’s Office to close said funds in Workday, the financial system of record.

Below is a list of all involved SRFs, a brief explanation of the fund, why it is no longer needed, and the balance in the fund.

| Fund ID | Fund Name | Brief Description of Fund/Why No Longer Needed | Cash Balance |
|---------|--------------------------------------|---|--------------|
| 15956 | Denver Art Museum | This fund was inactive in PeopleSoft, the former financial system of record. The status inadvertently switched to active when the City transitioned to Workday. | \$14,370 |
| 16802 | Denver Urban Renewal Program Support | This fund supported the Denver Urban Renewal Authority in its efforts to attract new business development to the downtown area. This particular program administered by this Fund is no longer operational. Revenue was General Fund transfers. | \$100 |

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: BR20 1227

Date Entered: _____

| Fund ID | Fund Name | Brief Description of Fund/Why No Longer Needed | Cash Balance |
|--------------|---|---|------------------|
| 11606 | Public Works Alternative Fuel Vehicles Donation | This fund provided funding for the incremental cost of compressed natural gas vehicles over traditional fuel vehicles and other incidental costs associated with the alternative fuel vehicles. The fund was largely spent down in 2014 and a balance of \$1,235 remained since then. It is no longer needed. | \$1,235 |
| 11839 | Aerial Photography | This fund provided for costs associated with aerial photography. It was included in the SRF close-out list for 2016, but the entirety of the cash balance was not swept to the General Fund. This ordinance would complete the cash transfer to close the fund. | \$12,540 |
| 12806 | Police Special Projects | This fund supported personnel and other costs in the Police Department for activities in relation to agreements with other jurisdictions. The grant programs were fully funded and expenditures that should have posted to this fund posted to General Fund. These agreements have expired and the last expenditures in the fund were in 2008. | \$350,840 |
| 12818 | Emergency Management Project Fund | This fund was used for expenditures related to Emergency Management Programs. The last expenditures in the fund were in 2012. | \$39,730 |
| 12952 | Community Oriented Police Services P1 | This grant fund supported the FY98 Law Enforcement Block Grant. After 2000, DOJ continued to award Denver grant dollars but DPD administered the grant under another fund. This fund retains a balance due to timing of switching out grants. The last expenditures in the fund were in 2000. | \$228,641 |
| 17005 | Title IIA | This grant fund administered Job Training Partnership grants and last had expenditures in 2002. | \$89,809 |
| 17006 | Title IIC | This grant fund administered Job Training Partnership grants and last had expenditures in 2000. | (\$138) |
| 17401 | Temporary Assistance to Needy Families Employee Training & Education Services | The last activity in the fund was in 2016. In 2017, the Employment First program, which this fund administered, was discontinued. | (\$140,015) |
| 51400 | Unlicensed Drivers Bond Holding Fund | This fund was created in 2008 to receive bond revenue after Denver voters approved a ballot initiative to require police to impound vehicles of unlicensed drivers. A subsequent ordinance in 2011, amended the DRMC to remove the bond requirement for unlicensed drivers. This has not received bond revenue or had any activity since 2012 and is no longer needed. The ordinance that created the fund (2008-0664) specified that forfeited bonds shall be transferred to the General Fund. | \$27,500 |
| 12008 | Weed and Seed | This grant fund was used to administer Weed and Seed program grants awarded to the DPD and DA's Office. The last grant was the DA grant which expired in June 2001. The last expenditures in the fund were in 2001. | \$19,527 |
| 11719 | City Council Personal Meals Fund | This SRF is no longer used by City Council. The Fund was created in 2009 to receive personal contributions from City Council members for the sole purpose of purchasing occasional meals. The last contribution to the Fund was in 2017 and the last expense was in \$304 in 2019. City Council requests transferring the balance to the City Council SRF (11701) and closing the Fund. | \$482 |
| TOTAL | | | \$644,621 |

The following transfers will be made from various Special Revenue Funds to the General Fund and from the City Council Special Meals Program Fund to the City Council Special Revenue Fund to zero out cash balances for funds that are no longer needed prior to closing them:

| Fund Number | Fund Name | Amount Transferred Out | Amount Transferred In |
|-------------|-----------|------------------------|-----------------------|
|-------------|-----------|------------------------|-----------------------|

To be completed by Mayor's Legislative Team:

| | | | |
|-------|---|------------------|------------------|
| 11606 | Public Works Alternative Fuel Vehicles Donation | \$1,235 | |
| 11839 | Aerial Photography | \$12,540 | |
| 12008 | Weed and Seed | \$19,527 | |
| 12806 | Police Special Projects | \$350,840 | |
| 12818 | Emergency Management Project Fund | \$39,730 | |
| 12952 | Community Oriented Police Services P1 | \$228,641 | |
| 15956 | Denver Art Museum | \$14,370 | |
| 16802 | Denver Urban Renewal Program Support | \$100 | |
| 51400 | Unlicensed Drivers Bond Holding Fund | \$27,500 | |
| 01010 | General Fund | | \$694,483 |
| 11719 | City Council Personal Meals Fund | \$482 | |
| 11701 | City Council Special Revenue Fund | | \$482 |
| | TOTAL | \$694,965 | \$694,965 |

The following transfers will be made to bring the negative balance of funds in the Economic Opportunity Fund Series to \$0 prior to closing said funds. This includes cash from the General Fund made available from the transfers above.

| Fund Number | Fund Name | Amount Transferred Out | Amount Transferred In |
|-------------|---|------------------------|-----------------------|
| 17005 | Title IIA | \$89,809 | |
| 17006 | Title IIC | | \$138 |
| 17401 | Temporary Assistance to Needy Families Employee Training & Education Services | | \$140,015 |
| 01010 | General Fund | \$50,343 | |
| | TOTAL | \$140,152 | \$140,152 |

6. City Attorney assigned to this request (if applicable): N/A

7. City Council District: N/A

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: BR20 1227

Date Entered: _____