

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

All fields must be completed.

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: 9/15/2010

Please mark one: **Bill Request** or **Resolution Request**

1. Has your agency submitted this request in the last 12 months?

Yes **No**

If yes, please explain:

2. **Title:** *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

Agreement with State of Colorado to provide printing and mailing services.

3. **Requesting Agency:** General Services

4. **Contact Person:** *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Derek Brown
- **Phone:** (720) 865-7104
- **Email:** Derek.brown@denvergov.org

5. **Contact Person:** *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Derek Brown
- **Phone:** (720) 865-7104
- **Email:** Derek.brown@denvergov.org

6. **General description of proposed ordinance including contract scope of work if applicable:**

State will provide printing and mailing services to City agencies over a 5 year period.

****Please complete the following fields:** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. **Contract Control Number:** CE06021
- b. **Duration:** 5 years, 2 months
- c. **Location:** Denver, Colorado
- d. **Affected Council District:** All districts
- e. **Benefits:** \$400,000 savings to General Fund budget in 2011.
- f. **Costs:** 0

7. **Is there any controversy surrounding this ordinance?** *(Groups or individuals who may have concerns about it?)* **Please explain.**

None.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____