

# ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **11 a.m. Friday**. Contact the Mayor's Legislative team with questions

Please mark one:  Bill Request or  Resolution Request Date of Request: \_\_\_\_\_

## 1. Type of Request:

- Contract/Grant Agreement  Intergovernmental Agreement (IGA)  Rezoning/Text Amendment  
 Dedication/Vacation  Appropriation/Supplemental  DRMC Change  
 Other:

2. **Title:** Amends a contract with Bayaud Enterprises, Inc. to add \$360,000 for a new contract total of \$875,594 and to extend the term by one year for a new end date of 6/30/2024, in order to continue providing disability navigation services to eligible clients within the City and County of Denver. (Contract control number SOCSV-202367647-02, SOCSV-202262399-02)

3. **Requesting Agency:** Denver Human Services

## 4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Christian Maddy	Name: Crystal Porter, Tami Tapia
Email: christian.maddy@denvergov.org	Email: <a href="mailto:crystal.porter@denvergov.org">crystal.porter@denvergov.org</a> , <a href="mailto:tami.tapia@denvergov.org">tami.tapia@denvergov.org</a>

## 5. General description or background of proposed request. Attach executive summary if more space needed:

DHS requests approval of a second amendment to a contract with Bayaud Enterprises, Inc. to add \$360,000 for a new contract total of \$875,594 and to extend the term by one year for a new end date of 6/30/2024 through contract control number SOCSV-202367647-02, SOCSV-202262399-02, in order to continue providing disability navigation services to eligible clients within the City and County of Denver.

6. **City Attorney assigned to this request (if applicable):** Raana Haidari

7. **City Council District:** Citywide

8. **\*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract:** Professional Services > \$500K

**Vendor/Contractor Name (including any dba's):** Bayaud Enterprises, Inc.

**Contract control number (legacy and new):** SOCSV-202262399-02, SOCSV-202367647-02

**Location:** Citywide

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?** 2

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**

Original Agreement: SOCSV-202262399-00: 3/1/2022 to 6/30/2022

First Amendment: SOCSV-202262399-01, SOCSV-202264084-01: 3/1/2022 to 6/30/2023

Proposed Second Amendment: SOCSV-202262399-02, SOCSV-202367647-02: 3/1/2022 to 6/30/2024

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$515,594	\$360,000	\$875,594

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
3/1/2022 – 6/30/2023	One year	6/30/2024

**Scope of work:**

- A. Aid to the Needy and Disabled (AND) clients will be assisted with Social Security Income (SSI) and Social Security Disability Income (SSDI) applications or supported with appealing a denial within the allowable reconsideration timeframes. AND clients referred with a recent denial of an initial claim will receive assistance with filing an appeal for first reconsideration prior to the expiration of the appeal period.
- B. Assessment/screening of the following categories will occur independently or concurrently, depending on the participant's need:
  1. SSI/SSDI eligibility for initial adult applicant with no pending SSI/SSDI cases: assessment of SSI/SSDI eligibility will be determined by the Benefit Navigators through utilization of a screening. The Benefit Navigators have adopted the Outreach, Access, and Recovery (SOAR) procedures and tools to determine whether an individual is a good candidate to qualify medically for SSI/SSDI approval or needs further development. Worksheets and questionnaires are utilized as tools to determine impacts and severity of disability, as appropriate (copies of these tools are available upon request). A review of medical documentation will also be conducted. Signed releases of information are provided to all potential sources when requesting records and documentation. If medical documentation supporting stated diagnosis is insufficient or nonexistent, then referrals to appropriate providers and resources will be made for clients to enhance their medical documentation. Bayaud will utilize Colorado Benefits Management System (CBMS) to document all contact attempts and actions for any referrals made for AND clients. This information will be shared with the DHS Program Administrator.
  2. SSI/SSDI reconsideration assistance for an adult applicant who has received an initial denial prior to the appeal window expiration date.
  3. Referral needed for Bayaud Bridge mental health services: up to 30 adults may receive along with access to therapeutic groups. When appropriate, the Mental Health Counselor may exit the claimant for reasons including, but not limited to, violation of Bayaud policies, need for higher level of care, or meeting treatment goals. Services

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include facilitated connection to long-term mental health supports for the individual. Mental health records may be requested by the referring Benefit Navigator to include in the SSI/SSDI screening process and submission to Disability Determination Services (DDS).

**Was this contractor selected by competitive process?**      Yes                      **If not, why not?**

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:** CO State, Aid to the Needy Disabled State Only (AND-SO) Funding - 24 IHGA 182199

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** N/A

**Who are the subcontractors to this contract?** N/A

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