



CITY AND COUNTY OF DENVER

PRIVILEGED AND CONFIDENTIAL WORK PRODUCT

Michael B. Hancock
Mayor

To: Mayor Hancock
From: Romaine Pacheco, Director
Date: August 23, 2022

BOARD: Denver Commission on Aging

POC: Perla Gheiler

BACKGROUND:

Members: No less than 7/no more than 21
Terms: 2 years
Confirmation: Yes

The Commission advises the Mayor on issues affecting the aging community. The Commission approves and makes recommendations on the use of federal funding which flows through DRCOG.

RECOMMENDATIONS:

Thomas Clark, Denver (M)(C) to serve for a term expiring August 31, 2025 and occasioned by the resignation of Kesia Culbertson, appointed;

R. Jo Bunton Keel, Denver (F)(AA) for a term expiring August 31, 2025, appointed.

ACTION NEEDED:



Appoint Clark and Keel

Please provide additional candidates to consider.



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BAC-8294

Contact Information

Contact Name	R Bunton Keel	Home Address	705 S Clinton Street, Apt. 5B
Preferred Phone	17208578244	Home City	Denver
Preferred Email	jo_kee@msn.com	Home State	CO
Other Phone	17203267953	Home Zip	80247
Other Email	jo_kee@msn.com	County	Denver
DOB	[REDACTED]	Hispanic or Latino origin or Descent?	No
SSN	[REDACTED]	Race/Ethnicity	African American
Gender	Female	Other Ethnicity	
Other Gender		Salutation	Ms.

Board Information

Board Name	Denver Commission on Aging	Other boards or commissions served	Denver Commission on Cultural Affairs
Status	New	Resigned	
Term Start Date			
Term End Date			

Work Information

Employer	Retired	Work Address	NA
Position	NA	Work City	NA
Business Phone #	NA	Work State	CO
Work Email		Work Zip	80247

Additional Information

Are you a registered voter?	Yes	Objection to appointment?	No
If so, what county?	Denver	Special Information	
Denver City Council District No	6		

Education and General Qualifications

Name of High School	Middleport H.S.	Name of Graduate School	Regis University/Lesley University
Location of High School	Middleport, OH	Location of Graduate School	MNP/MEd
# of Years Attended High school	4	# of Years Attended Graduate School	4
Did you Graduate	Yes	Did you Graduate	Yes

High School

Graduate Major

Non-Profit/Education

Name of College Ohio University
Location of College Athens, OH
of Years Attended College 4
Did you Graduate College
Undergrad Major chemistry

Reference Details

Reference Name #1 Adam Dempsey
Reference Phone #1 303-881-0383

Reference Email #1

Reference Address #1

Reference Name #2 Roslyn Washington
Reference Phone #2 303-437-9070

Reference Email #2

Reference Address #2

Reference Name #3 Sandy Mason
Reference Phone #3 303-913-5415

Reference Email #3

Reference Address #3

Agree to a
background check



Owner Romaine Pacheco

Created By Denver Integration, 7/28/2022 11:04 AM

Last Modified By Romaine Pacheco, 7/28/2022 12:46 PM

Notes & AttachmentsJo Bunton Keel Resume, 2018.rtf

Type Attachment

Last Modified Denver Integration

Description

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Rosetta Jo Bunton Keel

R. Jo Bunton-Keel

705 S. Clinton St. #5B

720-857-8244

720-326-7953

Jo_keel@msn.com

Jo.buntonkeel@unco.edu

Objective	My objective is to utilize my education, life experiences, and skills to further the development of the individual, the community and the family through an administrative and instructional leadership role within an educational environment.
Education	Certificate of Completion, Principal Licensure Program University of Phoenix Conferred; November 10, 2008 Master of Education, Curriculum and Instruction Lesley University Conferred; May 24, 2004 Master of Nonprofit Management and Administration Regis University Conferred December, 2003 Bachelor of Arts, Behavior Science Metropolitan State University Conferred May 17, 1981
Experience	UNC, Center for Urban Education, Lowry Center Adjunct Professor, Mentor 2014-2021 Responsibilities; Academic instruction of Literacy, Children's Literature, and Reading classes for Special Education and Early Childhood teacher candidates, provide instructional support and individual coaching to mentees. Classes Taught: EDRD 314 Literature for Children, Adolescents and Young Adults EDEC 315 Children's Literature for Early Childhood

EDRD 319 Language and Literacy Development of Preschool and Elementary School children

EDRD 410 Achieving Effective Instruction in Reading

EDRD 411 Elementary Reading Diagnosis and Individualization

Denver Public Schools

Instructional Coach (on contract), 2013-2016

Responsibilities; Provide instructional support and individual coaching to the staff, teacher candidates, English Department, introduce and deconstruct CCSS and CCRS for staff.

Assistant Principal, PUSH Academy, 2012-2013

Responsibilities; Administrator over English and Social Studies Departments, implementation of Professional Development Calendar, taught advanced British Literature classes, other duties as assigned by Principal.

Assistant Principal, Montbello High School, 2011-2012

Responsibilities; Supervised Special Education Department, SAL, English Dept. Knowledge of legal requirement for implementation and requirements of IDEA, facilitate school wide special education inclusion model, data, staff development, and reporting.

Instructional Coach, Montbello High School, 2010-2011

Responsibilities: Provide instructional support for the staff, lead Data Teams, Develop and lead school wide PDU, assist teaching with development of SGO; Develop and implement school Professional Development calendar

ProComp/Leadership Development Team; 2008-2010

Responsibilities: Provide and lead instructional support and development for Principals, Facilitators, and Teachers in Professional Development Proposals, Student Growth Objectives, and Instructional Planning.

Humanities Facilitator, Montbello High School, DPS

2005-2008

Responsibilities: Provided administrative support to Principal, Created calendar for professional development,; Led the school wide Professional Development Unit, Focused on inclusion of special education students, Contributed to the School Improvement Plan, Implemented strategies outlined in the School Improvement Plan, Designed staff development for data teams, Integration of reading and writing strategies across content area, mentor to new teachers, Led the Student Government and Student elections, Produced and Directed school plays, performances, and activities, Assisted with Parent Nights.

Language Arts Teacher, Montbello High School, DPS

2001-2005

Responsibilities: Intro to Literature, American Literature, African American Literature, Composition, Oral Communication, Drama, Dance, Theatre Director and Coordinator, Speech Coordinator, Choreographer.

Licensure/Endorsement

Professional Teacher License

Professional Administration/Principal License; CDE

Considered NCLB qualified in:
Social Sciences (Sociology and Psychology)
Business
English Language Arts
Secondary Facilitator
Instructional Coach/Inclusion Model for Secondary
SIOP Training

References

**Dr. Rosanne Fulton, Director, UNC Center for Urban Education, Lowry
Campus, 720-737-5069, Rosanne.Fulton@unco.edu**
**Larry Irwin, Principal, Lincoln H.S., DPS, Larry_Irwin@dpsk12.org, 720-
423-5050**
**Linda Abeyta, Co-Director of Curriculum and Instruction, Scholars
Unlimited, 303-381-3733, labeyta@scholarsunlimited.org**

Additional Experiences

1968-1974 The Oil Shale Corporation
1972-1974 The Cleo Parker Robinson Dance Company
1974-1982 CSU, Cooperative Extension Services, Project Specialist
1982-2000 Founder and Director of Eulipions, Inc
**1984-1990 UNC, Director, The Marcus Garvey Center and Interim AA/EO
Director (1988-1990)**



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BAC-8316

Contact Information

Contact Name	Thomas Clark	Home Address	4060 Kalamath Street
Preferred Phone	2679876971	Home City	Denver
Preferred Email	toclark@alz.org	Home State	CO
Other Phone		Home Zip	80211
Other Email		County	Denver
DOB		Hispanic or Latino origin or Descent?	No
SSN		Race/Ethnicity	Caucasian
Gender	Male	Other Ethnicity	
Other Gender		Salutation	

Board Information

Board Name	Denver Commission on Aging	Other boards or commissions served	
Status	New	Resigned	
Term Start Date			
Term End Date			

Work Information

Employer	Alzheimer's Association	Work Address	455 N Sherman St
Position	Community Engagement Manager	Work City	Denver
Business Phone #	3038131669	Work State	CO
Work Email		Work Zip	80203

Additional Information

Are you a registered voter?	No	Objection to appointment?	No
If so, what county?		Special Information	
Denver City Council District No	Unknown		

Education and General Qualifications

Name of High School		Name of Graduate School	
Location of High School		Location of Graduate School	
# of Years Attended High school		# of Years Attended Graduate School	
Did you Graduate		Did you Graduate	

High School

Graduate Major

Name of College

Location of College

of Years Attended
CollegeDid you Graduate
College

Undergrad Major

Reference Details

Reference Name #1

Reference Email #1

Reference Phone #1

Reference Address #1

Reference Name #2

Reference Email #2

Reference Phone #2

Reference Address #2

Reference Name #3

Reference Email #3

Reference Phone #3

Reference Address #3

Agree to a
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Owner Romaine Pacheco

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Last Modified By Romaine Pacheco, 8/5/2022 10:47 AM

Notes & Attachments**Thomas Clark Resume (2).pdf**

Type Attachment

Last Modified Denver Integration

Description

[View file](#)

THOMAS CLARK

4060 KALAMATH ST | DENVER, CO 80211

THOMAS.RYAN.CLARK@GMAIL.COM | (267) 987-6971

ABOUT ME

Driven and diligent nonprofit communications professional seeking creative and collaborative opportunities in dynamic organizations looking to advance equity initiatives, corporate social responsibility, and community engagement.

EDUCATION

2012 - 2016 • Loyola University
BA, Business Administration (Finance)
English Minor

2016 - 2018 • City University of New York
MA, Social and Environmental Justice Studies

EXPERIENCE

2021-2022 Alzheimer's Association

Community Engagement Manager
Denver, CO

- Develop communications and engagement strategies to enhance organizational visibility and programmatic reach within service territory (Jefferson, Douglas, and Arapahoe Counties).
- Responsible for expanding the number of Alzheimer's Association community educators, support group facilitators, and other community volunteers.
- Develop marketing collateral, social media content, and communications templates to enhance marketing and advocacy campaigns.
- Represent the chapter as needed at community events, networking groups, and on steering committees and community advisory boards.
- Build referral partnerships with social service agencies, private sector partners, and religious congregations to identify prospective volunteers, stakeholders, and supporters.

2020-2021 Habitat for Humanity

Community Engagement Manager and Assistant to the Executive Director
Greeley, CO

- Led the stakeholder recruitment, corporate and community engagement, and communications protocol processes to improve productivity and drive fundraising initiatives.
- Researched and drafted press releases, policy briefings, talking points, speech drafts or presentations, and proposals on a variety of matters for key internal or external audiences.
- Provided analytical and specialized administrative support to relieve Executive of and/or assist with complex details and advanced administrative duties.
- Wrote grants in support of the range of Habitat program areas, and supported the Development Director through grant reporting and database administration.

2020 Helio Health

Volunteer Coordination Specialist (Contract)

Syracuse, NY

- Developed a comprehensive volunteer program intended to support the ongoing needs of the Regional Open Access Center for Addictions.
- Coordinated with the marketing, development, and training institute teams to identify, develop, and promote volunteer opportunities across marketing channels.
- Developed volunteer screening processes, robust orientation and training protocols for new volunteers, the volunteer handbook, and volunteer tracking and supervision systems.

2019-2020 Lower East Side Ecology Center

Program Coordinator

New York, NY

- Recruited, trained, and managed relationships with community based organizations to serve as key contributors in the stewardship, community compost, and electronic waste recycling programs.
- Built support with local elected officials, neighborhood organizations, and city council district offices in support of a range of sustainability initiatives.
- Developed marketing and social media content for internal and external communications.

2018-2019 New York City Charter School Center

Policy and Communications Associate

New York, NY

- Wrote and copy edited weekly newsletters, press releases, blog posts, and op-eds.
- Generated original social media content. Diligently managed social media accounts across the organization.
- Collaborated with the Policy and Advocacy team to organize grassroots events and City Council lobby days.

PROFESSIONAL COMPETENCIES

- Microsoft Office suite
- Adobe Creative Cloud
- ArcGIS
- Google Analytics
- Google Workspace
- Donor Management Software
 - DonorPerfect
 - Raiser's Edge
 - Salesforce
 - Mobilecause
- Social Media marketing, search engine optimization (SEO) & account management
 - Facebook
 - Twitter
 - LinkedIn
 - Instagram
- Volunteer management software
 - VolunteerHub
 - Signup.com
 - SignUpGenius
- Grant writing and reporting

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- Adobe Creative Cloud
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- Google Analytics
- Google Workspace
- Donor Management Software
 - DonorPerfect
 - Raiser's Edge
 - Salesforce
 - Mobilecause
- Social Media marketing, search engine optimization (SEO) & account management
 - Facebook
 - Twitter
 - LinkedIn
 - Instagram
- Volunteer management software
 - VolunteerHub
 - Signup.com
 - SignUpGenius
- Grant writing and reporting