

## ORDINANCE/RESOLUTION REQUEST

*\*All fields must be completed.\*  
Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: 3/28/2016

Please mark one:  Bill Request or  Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes  No

If yes, please explain:

2. **Title:** *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

A bill for an ordinance amending Section 5-18, Denver Revised Municipal Code, concerning privately financed commercial improvements on Denver International Airport land.

3. **Requesting Agency:** Department of Aviation

4. **Contact Person:** *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Aaron Barraza
- **Phone:** (303) 342-2261
- **Email:** Aaron.Barraza@flydenver.com

5. **Contact Person:** *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor Council and who will be available for first and second reading, if necessary.)*

- **Name:** Kirsten Crawford
- **Phone:** 303-342-2544
- **Email:** Kirsten.Crawford@flydenver.com

6. **General description of proposed ordinance including contract scope of work if applicable:**

Section 5-18 is an amendment to an existing provision in the Code. Capital and Commercial Improvements not performed by the Department of Aviation shall be designed, planned, constructed, and/or remodeled in accordance with the rules and regulations of the Manager of Aviation.

**\*\*Please complete the following fields:** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. **Contract Control Number:** NA
- b. **Duration:** NA
- c. **Location:** DIA
- d. **Affected Council District:** NA
- e. **Benefits:** NA
- f. **Costs:** NA
- g. **Date Goals Assigned:** NA
- h. **Goals:** NA

7. **Is there any controversy surrounding this ordinance?** *(Groups or individuals who may have concerns about it?)* **Please explain.**

No controversy.

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*To be completed by Mayor's Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date: \_\_\_\_\_