

**ORDINANCE/RESOLUTION REQUEST**

Please email requests to the Mayor’s Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**. Contact the Mayor’s Legislative team with questions

**Date of Request: 3/15/2024**

Please mark one:  Bill Request or  Resolution Request

**1. Type of Request:**

- Contract/Grant Agreement     Intergovernmental Agreement (IGA)     Rezoning/Text Amendment
- Dedication/Vacation     Appropriation/Supplemental     DRMC Change
- Other:

**2. Title:** Approves an amendment to the contract with Marsh USA Inc. to add an additional year to the contract as well as increase the contract amount to \$833,000.

**3. Requesting Agency:** Department of Finance/Risk Management and Workers’ Compensation Division

**4. Contact Person:**

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: April Hansen	Name: Carolina Flores
Email: April.Hansen@denvergov.org	Email: Carolina.flores@denvergov.org

**5. General description or background of proposed request. Attach executive summary if more space needed:**

Risk Management utilizes Marsh USA Inc. for professional services, including but not limited to insurance marketing and placement, claims advocacy, monitoring of industry best practices and emerging risks, and other brokerage and risk management consulting and support services reasonably required by the city.

The proposed resolution request authorizes a one-year renewal of the professional services agreement for broker services through 12/31/2024, with additional funding of \$383,000.

**6. City Attorney assigned to this request (if applicable):** Rob Wheeler

**7. City Council District:** All

**8. \*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

*To be completed by Mayor’s Legislative Team:*

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):** Professional Services

**Vendor/Contractor Name:** Marsh USA Inc.

**Contract control number:** 202055304 / 202472313

**Location:** Citywide

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?** 3

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):** Existing: February 7, 2020 – December 31, 2023.

**Contract Amount (indicate existing amount, amended amount and new contract total):** Expenditure will not impact control contract amounts.

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$450,000	\$383,000	\$833,000

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
2/7/2020-12/31/2023	1 year	12/31/2024

### Scope of work:

Insurance marketing and placement, claims advocacy, monitoring of industry best practices and emerging risks, and other brokerage and risk management consulting and support services reasonably required by the city.

**Was this contractor selected by competitive process?** Yes **If not, why not?**

**Has this contractor provided these services to the City before?**  Yes

**Source of funds:** Risk Management and Workers' Compensation Division General Fund \$160,558  
DEN Enterprise Fund \$222,442

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** N/A

**Who are the subcontractors to this contract?** N/A

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