

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**.

***\*All fields must be completed.\****  
*Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: June 13, 2016

Please mark one:  Bill Request or  Resolution Request

**1. Has your agency submitted this request in the last 12 months?**

Yes  No

**If yes, please explain:**

**2. Title:** *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

Contract execution request for Contract No. GENRL-201628388-00, Vendor: Dickensheet & Associates Inc., Title: Auctioneering Services

**3. Requesting Agency:** General Services/Purchasing

**4. Contact Person:** *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Kristopher Deutmeyer
- **Phone:** 720-913-8247
- **Email:** kristopher.deutmeyer@denvergov.org

**5. Contact Person:** *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Kristopher Deutmeyer
- **Phone:** 720-913-8247
- **Email:** kristopher.deutmeyer@denvergov.org

**6. General description of proposed ordinance including contract scope of work if applicable:**

Approve a contract with Dickensheet & Associates Inc. who will provide live auctioneering services for the City. Expense is a percentage of live auction revenue and maximum contract value over the 5 year term is \$1.2M.

**\*\*Please complete the following fields:** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)*

- a. **Contract Control Number:** GENRL-201628388-00
- b. **Duration:** August 1, 2016 through July 31, 2021
- c. **Location:** N/A
- d. **Affected Council District:** N/A
- e. **Benefits:** Surplus revenue
- f. **Costs:** Percentage of revenue. Max contract value is \$1.2M.

**7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.**

No.

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*To be completed by Mayor's Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_