

ORDINANCE/RESOLUTION REQUEST

All Fields must be completed

Incomplete request forms will be returned to sender which may cause a delay in processing.

Please mark one: Bill Request or Resolution Request

Date of Request: 9/28/20

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
 Dedication/Vacation Appropriation/Supplemental DRMC Change
 Other:

2. **Title:** Approves Use and Lease Agreement with Boutique Air

3. **Requesting Agency:** Department of Aviation

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: George Karayiannakis	Name: Angela Casias
Email: George.karayiannakis@flydenver.com	Email: angela.casias@flydenver.com

5. General description or background of proposed request. Attach executive summary if more space needed:

Boutique Air will be entering into a new Use and Lease Agreement with Denver International Airport. This agreement has a term of 1 year with two 1 year optional extensions. Because of the COVID-19 impact on the airline industry, DEN and the airlines are entering into short term lease agreements as a stop gap as the industry recovers. As flights and passengers return to normal numbers, DEN will begin to negotiate the more traditional longer term leases in 2021.

6. **City Attorney assigned to this request (if applicable):** David Steinberger

7. **City Council District:** District 11

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR20 1060

Date Entered: _____

Key Contract Terms

Type of Contract: Use and Lease Agreement

Vendor/Contractor Name: Boutique Air, Inc.

Contract control number: PLANE-202055448-00

Location: Denver International Airport

Is this a new contract? Yes No Is this an Amendment? Yes No If yes, how many? _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates): 1 Year with two optional 1 year extensions

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
Rates & Charges	N/A	Rates & Charges

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
Jan 1, 2021- Dec 31, 2021	N/A	12/31/2021

Scope of work: N/A

Was this contractor selected by competitive process? No

If not, why not? Boutique Air, Inc. is a viable airline at DEN and wishes to continue their presence at DEN

Has this contractor provided these services to the City before? Yes No

Source of funds: Revenue to the City

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract?

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR20 1060

Date Entered: _____