

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

**All fields must be completed.*
Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: November 30, 2011

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. Title: *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

Approve the Mayoral appointments of Eunice Barrera, Derrick Delgado and Angela Casias to the Denver Latino Commission for a term effective immediately and expiring on January 1, 2014 OR until a successor is duly appointed.

3. Requesting Agency: Mayor's Office

4. Contact Person: *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Anthony Aragon
- **Phone:** 720-865-9032
- **Email:** Anthony.aragon@denvergov.org

5. Contact Person: *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Anthony Aragon
- **Phone:** 720-865-9032
- **Email:** Anthony.aragon@denvergov.org

6. General description of proposed ordinance including contract scope of work if applicable:

[Insert general description here.]

****Please complete the following fields:** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)*

- a. **Contract Control Number:**
- b. **Duration:**
- c. **Location:**
- d. **Affected Council District:**
- e. **Benefits:**
- f. **Costs:**

7. Is there any controversy surrounding this ordinance? *(Groups or individuals who may have concerns about it?)* **Please explain.**

[Start typing here.]

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____

BOARDS AND COMMISSIONS APPLICATION



Please complete the following information in full, attach a cover letter, current resume or biography and return to the address below.

Type or print in blue or black ink.

Board or Commission you are applying for: Denver Latino Commission

Last Name: Barrera First Name: Cunice

Occupation/Employer: FCR T-Mobile

Work Address: 900 E 84th City: Thornton Zip: 80229

Work E-mail Address: _____

Work Phone: _____ Work/Home Fax: _____

Home Address: 7995 E Mississippi Ave. City: Denver CO Zip: 80247

Home Phone: _____ Cell Phone/ Pager: _____

Home E-mail Address: _____

Are you a registered voter? Yes No If so, what county? Denver

Denver City Council District No.: _____ Ethnicity (Optional) _____

Highest Level of Education or Degree Earned: BA Communications Year Completed: 02

Memberships/ Organizations/ Volunteer Activities (include past or present):
Hispanic Coalition Group

References (List three persons, not related to you, whom you have known at least one year):

Name	Address	Phone Number
<u>Jaime Rizo</u>	<u>2214 W 32nd Ave</u>	<u>303 480 5444</u>

Special Information:

Is there anything that would adversely affect public confidence in your appointment or service? Yes No
If yes, please explain on a separate sheet of paper.

[Signature]
Signature

10.31.11
Date

Return Completed Form to:
Anthony R. Aragon, Director of Boards and Commissions
City and County of Denver Building, Room 350
Denver, CO 80202 Phone: (720) 865-9032 Fax: (720) 865-8787
anthony.aragon@ci.denver.co.us

Denver Boards and Commissions

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Application Form

BOARDS AND COMMISSIONS APPLICATION

Please complete the following information in full, attach a cover letter, current resume or biography and return to the address below.

Type or print in blue or black ink.

Board or Commission you are applying for: Denver Latino Commission

Last Name: Delgado First Name: Derrick

Occupation/Employer: Firefighter / City and County of Denver

Work Address: 745 W. Colfax City: Denver Zip: 80204

Work E-mail Address: Derrick.Delgado@denvergov.org

Work Phone: (303) 331-4119 Work/Home Fax: _____

Home Address: 5153 Chase St City: Denver Zip: 80212

Home Phone: (303) 420-0910 Cell Phone/ Pager: (303) 523-3371

Home E-mail Address: dbhdoneputt@comcast.net

Are you a registered voter? Yes No If so, what county? Denver

Denver City Council District No.: one Ethnicity (Optional) Hispanic

Highest Level of Education or Degree Earned: High School Year Completed: 80

Memberships/ Organizations/ Volunteer Activities (include past or present):

Santos Food basket distribution (Annually)
"histos" Program Goodwill Industries
See Resume

References (List three persons, not related to you, whom you have known at least one year):

Name	Address	Phone Number
<u>Dr. Gilbert Vigil</u>	<u>DOS 3190 W 34th Ave</u>	<u>(303) 458-3838</u>

Angela C. Casias

2195 Decatur St. #310

Denver, CO 80211

720-296-2748

angelacacias52@msn.com

Experienced Government, Marketing, Community Affairs and Event Planning professional.

Key Qualifications

- 10 years of event planning and workshop facilitation
- 5 years of project design, implementation and management including budget management
- Excellent record of customer service success
- Strong capacity for analysis, evaluation and problem solving
- In-depth understanding of community outreach and partnership development

Experience

Denver Parks and Recreation Department, February 2009 to present

Marketing and Communications Specialist, Community Liaison

- Write press releases, manage Open Records requests, facilitate media interviews, manage social media and website submissions, submit news to various media sources, collect press clips and calculate media values.
- Active participant in Senior Management team that develops policy and strategy for the department.
- Manage Citywide 311 information management system content for the department, supervise operators and their caseloads, maintain accurate information and provide customer service for 311 office and constituents.
- Plan and coordinate all aspects of special events and initiatives including budget development and tracking, sponsorship acquisition and corporate ROI.
- Manage communications with over 280 Registered Neighborhood Organizations with monthly newsletters, monthly presentations, key correspondence, public hearings and gathered and analyzed community feedback.

Denver Parks and Recreation Department, November 2005 to February 2009

Legislative Liaison

- Researched and developed internal and external policies for the department and ensured proper support from City officials and affected communities.
- Ensured positive relationships with City Council members and constituents, shepherded legislation and policy initiatives through the city process.
- Represented Denver Parks and Recreation on a variety of community issues in various community meetings, public hearings, City Council presentations and oversaw all communications with the Parks and Recreation advisory board.
- Worked with the Mayor's Office to ensure communication of community impact.
- Project management and development, including developing timelines, deliverables and evaluation.
- Supervised administrative staff and managed day to day tasks in the Manager's office, including a \$500,000 Budget.

Denver Mayor's Office, July 2003 to November 2005

Research Assistant/Event Coordinator

- Assisted policy advisors with research and development of major policy initiatives and prepared presentations and research documents for Mayor and other senior staff.
- Organized and planned events and meetings up to 1500 people.
- Maintained and managed Access database of constituent information and drafted constituent letters for the Mayor.
- Served as Deputy Scheduling Director.
- Worked as Boards and Commissions Interim Director.
- Served as assistant to Chief of Staff as needed.