

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by 9 a.m. Friday. Contact the Mayor's Legislative team with questions

Please mark one: Bill Request or Resolution Request Date of Request: 8/15/2024

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

Yes No

1. Type of Request:

Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment

Dedication/Vacation Appropriation/Supplemental DRMC Change

Other: Master Purchase Order

2. **Title:** Approves a master purchase order with Cintas Corporation No. 2 for \$2,500,000 and for three-years with two one-year options to extend to provide a branded uniform purchase program at Denver International Airport in Council District 11 (SC-00009305).

3. **Requesting Agency:** Department of Aviation

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Stacey Stegman, SVP Communications, Marketing, Customer Experience	Name: Kevin Forgett, Manager of Legislative Affairs
Email: Stacey.Stegman@flydenver.com	Email: Kevin.Forgett@flydenver.com

5. **General description or background of proposed request. Attach executive summary if more space needed:** This master purchase order is for supplier provided uniform garments to approximately 300 uniformed employees across multiple divisions at Denver International Airport (DEN) through a branded clothing purchase program.

6. **City Attorney assigned to this request (if applicable):** Jacob Garner

7. **City Council District:** District 11

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

Key Contract Terms

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Type of Contract: Contract for Goods over \$500K

Vendor/Contractor Name (including any dba's): Cintas Corporation No. 2

Contract control number (legacy and new): SC-00009305

Location: Denver International Airport

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates): This for three-years with two one-year options to extend Master Purchase Order in the amount of \$2,500,000.00.

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$2,500,000.00	N/A	\$2,500,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
three-years with two one-year options to extend	N/A	three-years with two one-year options to extend – through 7/8/2029

Scope of work: This master purchase order is for supplier provided uniform garments to approximately 300 uniformed employees across multiple divisions at Denver International Airport (DEN) through a branded clothing purchase program.

Was this contractor selected by competitive process? No **If not, why not?** This Purchase Order has been issued in accordance with Denver Revised Municipal Code (DRMC) Section. 20-64.5 Cooperative Purchasing Bidding Exception and is supported by Omnia Partners Contract No. R-BB019002.

Has this contractor provided these services to the City before? Yes No

Source of funds: Operations and Maintenance (O&M)

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A Due to Denver Revised Municipal Code (DRMC) Section. 20-64.5 Cooperative Purchasing Bidding Exception.

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): None

Who are the subcontractors to this contract? None

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Resolution/Bill Number: _____

Date Entered: _____