

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Please mark one: ☐ Bill Request or ☒ Resolution Request Date of Request: 8/4/2022

1. Type of Request:

- ☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment
☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change
☐ Other:

2. **Title:** Approves an Amendment with Northeast Transportation Connections (NETC) to provide a neighborhood transit service in Montbello and GES. Contract Number 202159514-01.

3. **Requesting Agency:** Department of Transportation and Infrastructure (DOTI)

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Stephen Rijo	Name: Jason Gallardo
Email: Stephen.Rijo@denvergov.org	Email: Jason.Gallardo@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

The proposed request is an extension to a contract agreement between DOTI and NETC to pilot operating a neighborhood transit service in Montbello. The need to extend is based off the success of the initial pilot with high ridership that has helped connect folks in and around the Montbello neighborhood. The proposed extension will expand the Connector Microtransit Service to the Gateway, Globeville, and Elyria Swansea (GES) neighborhoods for 21 months of additional service. This will add a 4th vehicle to the Montbello/Gateway service area and launch a 3-vehicle service in the GES service area.

The service will be free to users, operate at least 12 hours a day M-F with 7 or more vehicles, and serve the Montbello service area with point-to-point trips within the Montbello neighborhood, Gateway neighborhoods and between the neighborhood and the Peoria Rail Station. It will also serve the GES service area which is being defined with community stakeholders at this writing. DOTI and CASR are partnering to electrify a portion of the Connector service in both service areas with plug-in hybrid vehicles and fully electric vehicles.

6. **City Attorney assigned to this request (if applicable):** Jacob Crawford

7. **City Council District:** District 8 , 9 & 11

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: Professional Services > \$500K

Vendor/Contractor Name: Northeast Transportation Connections (NETC)

Contract control number: 202159514-01

Location: Montbello, GES, Denver – Council Districts 8, 9 & 11

Is this a new contract? ☐ Yes ☒ No **Is this an Amendment?** ☒ Yes ☐ No **If yes, how many?** 1

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$555,208.75	\$2,608,592.00	\$3,163,800.75

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
9/16/21 – 3/31/2023	21 months	12/31/24

Scope of work:

This contract was already approved for a sole source when it was initially executed due to Northeast Transportation Connections' service area covering the neighborhoods and their standing as the only transportation management association (TMA) in the area with experience delivering these services. Northeast Transportation Connections has been an excellent partner in delivering the first year of the Connector service pilot in the Montbello neighborhoods and significantly exceeding the contractual obligations and goals. DOTI is eager to continue this partnership to ensure there isn't a break in service that Denverites rely on in Montbello and to add 3 more neighborhoods of Gateway, Globeville, and Elyria Swansea to the Connector service for two more years.

After this contract term extension, the plan is to put operations of the Connector service out to bid for a longer-term and larger-scale operation, and this current term extension provides DOTI staff with the ability to assess the pilot data and use the findings to make data driven decisions on the procurement strategy that follows.

Was this contractor selected by competitive process? This is a sole sourced contract, justification memo signed by the DOTI ED
If not, why not? See Memorandum 8B, due to the following bidding exception rule provided in D.R.M.C. Sec. 20-64: these indispensable services to the City are only obtainable, for practical purposes, from a single vendor. NETC is a local, non-profit, Transportation Management Association that has a proven track record of delivering on similar projects for the City in the past.

Has this contractor provided these services to the City before? ☒ Yes ☐ No

Source of funds: General Fund and Smart Cities Operating Budget

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

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Who are the subcontractors to this contract? N/A

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