

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **9 a.m. Friday**. Contact the Mayor's Legislative team with questions

Date of Request: 7/18/25_

Please mark one: ☐ Bill Request or ☒ Resolution Request

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

☐ Yes ☒ No

1. Type of Request:

☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment

☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change

☐ Other:

2. **Title:** Amends a contract with Bayaud Enterprises, Inc. to update the legal entity to ServiceSource, Inc., to add \$715,064.00 for a new total of \$1,430,128.00, and to add one year for a new end date of 6-30-2026 to continue providing supplemental services to Colorado Works Temporary Assistance for Needy Families (TANF) participants, citywide (SOCSV-202473275/SOCVS-202580415-01).

3. **Requesting Agency:** Denver Human Services (DHS)

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Tammy Hoffman, Will Fenton (DHS Legislative Liaison)	Name: Crystal Porter, Hung Nguyen, Will Fenton (DHS Legislative Liaison)
Email: tammy.hoffman@denvergov.org ; Will.Fenton@denvergov.org	Email: Crystal.Porter@denvergov.org ; hung.nguyen@denvergov.org ; Will.Fenton@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

1. DHS is responsible for administration of the Colorado Works (CW) program, also known as Temporary Assistance for Needy Families (TANF), in the City and County of Denver pursuant to Colorado Revised Statutes (CRS) at section 24-4-103 (11) CRS, and Colorado Code of Regulations (CCR), 9-CCR-2503-6. Funding for the TANF program is provided by the United States Department of Health and Human Services (HHS) and administered in State of Colorado by Colorado Department of Human Services (CDHS).

Outside of determining eligibility and issuing benefit assistance to participants, other administration responsibilities include promoting the long-term economic well-being of the community, through preparation for and attachment to employment for those who are able to work. DHS' CW/TANF Program is designed to engage individual participants with the services, opportunities, resources, and tools needed to successfully move toward stability and self-sufficiency. DHS facilitates robust community gains by partnering with local businesses, educational institutions, and other service providers in the area, and advocating for participants as a vital part of the DHS support network. For those who are not readily able to work, DHS' CW/TANF program offers supports and services intended to increase employability and promote family safety and stability.

2. Bayaud Enterprises, Inc., the original awardee of this contract, was recently acquired by ServiceSource, Inc. and this amendment is in part to reassign contractual obligations to the ServiceSource, Inc. entity to continue providing supplemental services to CW/TANF participants in order to meet the self-sufficiency needs of TANF beneficiaries through employment and/or access to Social Security Income (SSI)/Social Security Disability Insurance (SSDI) benefits.

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ServiceSource, Inc. is further identified as a subrecipient for the purposes of this contract and is therefore subject to all terms, conditions and regulatory requirements required of federal funding subrecipients per 2 CFR Part 200, as well as specific rules and regulations for CW/TANF

3. DHS and its higher authority, CDHS, has been working diligently to interpret and gage the potential impact of the changes made at the Federal level to ensure the allocation passing through CO State to Denver County is sufficient for benefit issuance as well as providing support services. While DHS is confident current allocation can afford to extend the service contracts, the collaborative work needed for budgeting and planning have slightly delayed the contract extension/amendment process.

6. **City Attorney assigned to this request (if applicable):** Raana Haidari

7. **City Council District:** Citywide

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

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Key Contract Terms

Type of Contract: Professional Services > \$500K

Vendor/Contractor Name (including any dba's): ServiceSource, Inc. (formerly Bayaud Enterprises, Inc.)

Contract control number (legacy and new): SOCSV-202473275 / SOCSV-202580415-01

Location: Citywide

Is this a new contract? ☐ Yes ☒ No **Is this an Amendment?** ☒ Yes ☐ No **If yes, how many?** 01

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Original Agreement: SOCSV-202473275-00 Jaggaer: 07/01/2024 – 06/30/2025

First Amendment: SOCSV-202473275-01 / SOCSV-202580415-01 Jaggaer: 07/01/2024 – 06/30/2026

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$715,064	\$715,064	\$1,430,128

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
07/01/2024-06/30/2025	One (1) year	06/30/2026

Scope of work:

Contractor shall provide supplemental services to TANF participant categories: Service Lane 2 & Service Lane 3.

Participants in Service Lane 2

- Inputs: Job Developer, Life skills class curriculum for education and soft skills, partnership with a local employer.
- Activities: Education Classes/General Educational Development (GED), Soft Skills Development, Professionalism workshops, job readiness workshops, resume writing, job search assistance.

Participants Service Lane 3

- Inputs: SSI/SSDI Outreach, Access, and Recovery (SOAR) Navigator, partnership with Social Security Administration and Denver Human Services staff. Follow SOAR curriculum for disability benefits. IPS Job Developer to assist with post-employment after claim is denied or an unlikely successful claim.
- Activities: Assessment of barriers and eligibility, follow SOAR application assistance, support and follow up with TANF participants during initial and reconsideration processes.

Was this contractor selected by competitive process? Yes **If not, why not?** N/A

Has this contractor provided these services to the City before? ☒ Yes ☐ No

Source of funds: Federal fund pass through CO State (Federal Award Identification Number (FAIN) 2501COTANF, Assistance Listing # 93.558.)

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Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☒ XO101 ☐ ACDBE ☐ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

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