

ORDINANCE/RESOLUTION REQUEST

All Fields must be completed

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: 02/14/2022

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
- Dedication/Vacation Appropriation/Supplemental DRMC Change
- Other:

2. Title:

Approves DEN lease for Prospect International Airport Services, Inc. and includes Prospect's leasehold for prior leased office space on Concourses A and C and expands lease to include an employee breakroom on to the east side of the DEN Main Terminal adjacent to the drop-off area on Level Six.

3. Requesting Agency: Denver International Airport (DEN)

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: George Karayiannakis	Name: Carolina Flores
Email: George.Karayiannakis@flydenver.com	Email: Carolina.Flores@flydenver.com

5. General description or background of proposed request. Attach executive summary if more space needed:

Prospect International Airport Services, Inc. provides wheelchair services for Southwest at Denver International Airport. The lease agreement under consideration will continue Prospect's office space lease on Concourses A and C. The agreement will also lease a breakroom/warming hut to Prospect for employee use on the east side and sixth level of the DEN Terminal.

6. City Attorney assigned to this request (if applicable): Ema Medic.

7. City Council District: Eleven (11).

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: Lease of Real Property.

Vendor/Contractor Name: Prospect International Airport Services, Inc.

Contract control number: 202158954

Location: Denver International Airport (DEN)

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

DOE + 3 years, with 2 optional 1-year extensions.

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
Rates & Charges	N/A	Rates & Charges

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
N/A	3-years	DOE + 3 years

Scope of work: This contract includes 4 total spaces: one on Concourse A, two on Concourse C, and one in the terminal.

Was this contractor selected by competitive process? No **If not, why not?** Prospect was selected by our airline partners.

Has this contractor provided these services to the City before? Yes No

Source of funds: N/A Revenue

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____