

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: **5/14/2018**

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
- Dedication/Vacation Appropriation/Supplemental DRMC Change
- Other:

2. Title: Approve SC-00002912 (0130A) – Sachs-Lawlor Company (dba Artcraft Sign CO) – Parks Outdoor Signage

3. Requesting Agency: Parks and Recreation

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Maggie Baker	Name: Maggie Baker
Email: Margaret.baker@denvergov.org	Email: Margaret.baker@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

A competitive solicitation was performed for the purchase of readily available signage and materials. This contract includes fabrication, refurbishment, repair and installation services. Sachs-Lawlor Company (dba Artcraft Sign CO) was the awarded supplier. This award will supply Parks to purchase signage.

6. City Attorney assigned to this request (if applicable): N/A

7. City Council District: All Districts

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: Supplier Contract/Master Purchase Order Agreement

Vendor/Contractor Name: Sachs-Lawlor Company (dba Artcraft Sign CO.)

Contract control number: SC-00002912 (0130A)

Location: All City Council Districts

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** _____

Contract Term/Duration: Initial term is from the date of City signature until April 4, 2022; with one (1) possible annual renewal for a possible contract end date of April 4, 2023.

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$700,000.00	\$0.00	\$700,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>

Scope of work:

A competitive solicitation was performed for the purchase of readily available signage and materials. This contract includes fabrication, refurbishment, repair and installation services. Sachs-Lawlor Company (dba Artcraft Sign CO) was the awarded supplier. This award will supply Parks signage.

Was this contractor selected by competitive process? Yes. **If not, why not?**

Has this contractor provided these services to the City before? Yes No

Source of funds: TBD by Parks and Recreation Department

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? No subcontractors.

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____