

ORDINANCE/RESOLUTION REQUEST

Please email requests to Stacie Loucks at
Stacie.Loucks@denvergov.org by **NOON on Monday.**

**All fields must be completed.*
Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: December 16, 2011

Please mark one: **Bill Request** or **Resolution Request**

1. Has your agency submitted this request in the last 12 months?

Yes **No**

If yes, please explain:

2. Title: *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

Request for a Resolution granting a revocable permit, subject to certain terms and conditions, to Cherry Creek North Business Improvement District, their successors and assigns, to encroach into the right-of-way with a canopy structure, fountain, steps and handrails, accessibility ramps, benches, planters, bollards, sculptures, monument signs, map directories, custom street signs and banners, banner support poles, amenity poles, custom stop signs and poles, LED paver tiles, pendant lighting, Tivoli lighting, tree grates, trash and recycling containers, planter pots, pavers, art and garden place amenities and canopies, planter walls, pedestrian light poles, in the area bounded by University Blvd, and Steele St, and 3rd Ave and 1st Ave.

3. Requesting Agency: PW Right of Way Engineering Services

4. Contact Person: *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Vanessa Herman
- **Phone:** 720-913-0719
- **Email:** vanessa.herman@denvergov.org

5. Contact Person: *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Stacie Loucks
- **Phone:** 720-865-8720
- **Email:** Stacie.Loucks@denvergov.org

6. General description of proposed ordinance including contract scope of work if applicable:

To encroach into the right-of-way with various items including: a canopy structure, fountain, steps and handrails, accessibility ramps, benches, planters, bollards, sculptures, monument signs, map directories, custom street signs and banners, banner support poles, amenity poles, custom stop signs and poles, LED paver tiles, pendant lighting, Tivoli lighting, tree grates, trash and recycling containers, planter pots, pavers, art and garden place amenities and canopies, planter walls, pedestrian light poles

***Please complete the following fields: (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. **Contract Control Number:** N/A
- b. **Duration:** Permanent
- c. **Location:** the area bounded by University Blvd, and Steele St and 3rd Ave and 1st Ave
- d. **Affected Council District:** Dist # 10 Robb

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____

e. **Benefits:** N/A

f. **Costs:** N/A

7. **Is there any controversy surrounding this ordinance?** (*Groups or individuals who may have concerns about it?*) **Please explain.**

None

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____