

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **9:00 a.m. on Friday**. Contact the Mayor's Legislative team with questions

Date of Request: 11/8/2023

Please mark one: ☐ Bill Request or ☒ Resolution Request

1. Type of Request:

- ☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment
☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change
☐ Other:

2. Title: (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Authorizes a new contract agreement with The Community Firm (d/b/a The Community Economic Defense Project) through contract control number HOST-202371132 for a total contract amount of \$7,400,632.00 for the Temporary Rental and Utility Assistance (TRUA) Program. This contract will have an expiration date of December 31, 2024.

3. Requesting Agency: Department of Housing Stability (HOST)

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Ian Cohn	Name: Chris Lowell
Email: Ian.Cohn@denvergov.org	Email: Christopher.Lowell@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

The Temporary Rental and Utility Assistance (TRUA) Program helps to prevent involuntary displacement among low-to-moderate income households within the City and County of Denver who have recently experienced a financial hardship. TRUA provides critical financial assistance to help cure a resident's past due rent and utility costs in order to avoid eviction or utility shut-off. The TRUA program works to holistically address an applicant's housing crisis through additional supportive services including but not limited to tenant-landlord mediation, case management, housing navigation, and resource connection.

6. City Attorney assigned to this request (if applicable): Eliot Schaefer

7. City Council District: All

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet below****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
Professional Services > \$500k

Vendor/Contractor Name: The Community Firm (d/b/a The Community Economic Defense Project)

Contract control number: HOST-202371132

Location: 1600 N. Downing St. Suite 600 Denver, CO 80218

Is this a new contract? ☒ Yes ☐ No **Is this an Amendment?** ☐ Yes ☒ No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

HOST-202371132: 01/01/2024 – 12/31/2024

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> <i>(A)</i>	<i>Additional Funds</i> <i>(B)</i>	<i>Total Contract Amount</i> <i>(A+B)</i>
\$7,400,632.00	\$0.00	\$7,400,632.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
01/01/2024-12/31/2024	N/A	N/A

Scope of work:

The Temporary Rental and Utility Assistance (TRUA) Program provides emergency rental and utility assistance to households at or below 80% of the Area Median Income who have experienced a financial hardship within the City and County of Denver. Eligible households may receive up to 6 months of rental assistance per household per calendar year as well as one-time utility assistance per utility type (Xcel Energy and/or Denver Water) per calendar year. Households who have recently been displaced may also receive assistance relocating including application fee, security deposit, and rental assistance at a new housing unit located within the City and County of Denver. This contract will allow for 1,100 unduplicated households to be served with rent and/or utility assistance in 2024.

Was this contractor selected by competitive process? Yes **If not, why not?**

Has this contractor provided these services to the City before? ☐ Yes ☒ No

Source of funds: American Rescue Plan Act, Affordable Housing Fund Property Tax

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☒ XO101 ☐ ACDBE ☐ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____