

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**.

**\*All fields must be completed.\***

*Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: \_\_\_\_\_

Please mark one:  Bill Request or  Resolution Request

**1. Has your agency submitted this request in the last 12 months?**

Yes  No

**If yes, please explain:**

**2. Title:** *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

Approval of a contract with Catholic Charities and Community Services of the Archdiocese of Denver Inc., dab Catholic Charities for program year 2011-2012 for provision of family counseling and case management services for TANF recipients.

**3. Requesting Agency:** Office of Economic Development

**4. Contact Person:** *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Sam Abraham
- **Phone:** 720-913-1643
- **Email:** [Sam.Abraham@DenverGov.org](mailto:Sam.Abraham@DenverGov.org)
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**5. Contact Person:** *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Seneca Holmes
- **Phone:** 720-913-1533
- **Email:** [Seneca.Holmes@DenverGov.org](mailto:Seneca.Holmes@DenverGov.org)

**6. General description of proposed ordinance including contract scope of work if applicable:**

The proposed ordinance is to create a contract for the Catholic Charities (Control Number OEDEV-201101316-00) for the 2011-2012 Temporary Assistance for Needy Families (TANF) program year. Catholic Charities provides Navigator intensive case management services from intake to post TANF closure to 410 TANF participants. The Navigator service targets participants who are facing multiple barriers to achieving self sufficiency. In addition, Catholic Charities also provides individual and/or group mental health assessments and counseling for TANF customers. The contract dates are 7/1/11 – 6/30/2012. The proposed amount is \$622,230.00

**\*\*Please complete the following fields:** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. **Contract Control Number:** OEDEV 201101309-00
- b. **Duration:** 07/01/2011-06/30/2012
- c. **Location:** 4045 Pecos St.
- d. **Affected Council District:** 9
- e. **Benefits:** Job Creation and unsubsidized employment
- f. **Costs:** \$622,230

**7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain**

*To be completed by Mayor's Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

## **EXECUTIVE SUMMARY**

### **CATHOLIC CHARITIES AND COMMUNITY SERVICES OF THE ARCHDIOCESE OF DENVER, INC. Contract Control Number: OEDEV – 201101316-00**

#### **Background**

Catholic Charities the Contractor will support only Temporary Assistance for Needy Families (TANF) eligible individuals as determined by the Denver Department of Human Services. The services will further at least one of the four federal purposes of Colorado Works/TANF which are:

- Assisting needy families so that children can be cared for in their own homes
- Reducing the dependency of needy parents by promoting job preparation, work and marriage
- Preventing out-of-wedlock pregnancies
- Encouraging the formation and maintenance of two-parent families.

Catholic Charities the Contractor will provide services which will assist in fulfilling TANF work participation requirements and lead to unsubsidized employment. The Contractor will provide the following services:

- Social Security Insurance (SSI) and Disability Insurance screening and assessment for TANF customers who have been identified as potential SSI candidates.
- Intensive case management services which include assistance with the SSI process or job readiness and resource and referral.
- Individual mental health and life skills for customers to assess probability for SSI and/or address barriers to self-sufficiency.
- Individual and Group Counseling
- Psychological Evaluations
- Psycho-Educational Screenings
- Disability Consultation

Catholic Charities located at 4045 Pecos Street, Denver, CO 80211, will provide family counseling services a minimum of 410 total customers over the term of this agreement.

#### **Contract amount(s)**

Total Contract amount: \$622,230.00

#### **Source of funds**

Temporary Assistance for Needy Families (TANF)

#### **Selection process**

Request for Proposal (RFP)

#### **Term**

July 1, 2011 through June 30, 2012

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