

**ORDINANCE/RESOLUTION REQUEST**

Please email requests to the Mayor’s Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**.

***\*All fields must be completed.\****  
*Incomplete request forms will be returned to sender which may cause a delay in processing.*

**Date of Request:** September 26, 2013

Please mark one:       **Bill Request**                      or                       **Resolution Request**

**1. Has your agency submitted this request in the last 12 months?**

**Yes**                       **No**

**If yes, please explain:**

**2. Title:** *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

Amend Section 14-109 (a) and (b) D.R.M.C. to reflect pay grade 820-L and a compa-ratio of .972 for full-time magistrates and a compa-ratio of .832 for part-time magistrates.

**3. Requesting Agency:** Denver County Court

**4. Contact Person:** *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Terrie Langham
- **Phone:** 720-865-7830
- **Email:** [terrie.langham@denvergov.org](mailto:terrie.langham@denvergov.org)

**5. Contact Person:** *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Terrie Langham
- **Phone:** 720-685-7830
- **Email:** [terrie.langham@denvergov.org](mailto:terrie.langham@denvergov.org)

**6. General description of proposed ordinance including contract scope of work if applicable:**

To maintain the long-standing pay relationship with the Assistant City Attorney – Senior classification, the Court is requesting Section 14-109 (a) and (b) D.R.M.C. be amended to reflect pay grade 820-L and a compa-ratio of .972 for full-time magistrates and a .832 compa-ratio for part-time magistrates.

***\*\*Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. Contract Control Number:** NA
- b. Duration:** NA
- c. Location:** NA
- d. Affected Council District:** NA
- e. Benefits:** Internal pay equity is achieved by maintaining the long-standing pay relationship with the Assistant City Attorney – Senior classification.
- f. Costs:** \$21,512.64

**7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.** No

*To be completed by Mayor’s Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

09/26/2013

**EXECUTIVE SUMMARY**

**County Court Magistrate Pay Increase**

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The 2013 Pay Survey Recommendations included two adjustments to the Classification and Pay Plan that had a direct impact on the pay grade and classification used to establish the pay for full-time and part-time County Court Magistrates.

First, the Legal (“L”) Occupational Group was recommended for an adjustment that increased the pay structure by 1.31% on July 1, 2013. Since the range midpoint increased, this adjustment resulted in a 1.31% pay increase for all current County Court Magistrates based on the relationship to pay grade 818-L that currently exists in the D.R.M.C.

Second, the specific classification of Assistant City Attorney – Senior is recommended for an individual pay grade adjustment that will result in the classification being assigned pay grade 820-L effective January 1, 2014. This adjustment would not result in an automatic change in pay for County Court Magistrates under the currently stated D.R.M.C. since the pay rate is based solely on the pay grade 818-L, not the classification. However, when City Council approved the ordinance that established salaries for County Court Magistrates in 2006, it appears there was intent to align the pay for County Court Magistrates to the classification of Assistant City Attorney – Senior. In order to maintain that pay relationship and internal equity, a change to the D.R.M.C. is necessary to reflect the new pay grade 820-L, recommended for the Assistant City Attorney – Senior.

The Court is requesting Section 14-109 (a) D.R.M.C. be amended to reflect pay grade 820-L and a decreased compa-ratio of .972, and Section 14-109 (b) D.R.M.C. be amended to reflect pay grade 820-L and a decreased compa-ratio of .832 to provide an increase of 3.24% for both full-time and part-time Magistrates effective January 1, 2014. A 3.24% increase, plus the 1.31% increase received July 1, 2013, would give a combined increase of 4.55%, which is equivalent to the increase provided to Career Service employees in the comparable classification.

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