

## ORDINANCE/RESOLUTION REQUEST

Please email requests to Laura Morales  
at [Laura.Morales@denvergov.org](mailto:Laura.Morales@denvergov.org) by 12:00 pm on Monday.

**\*All fields must be completed.\***  
*Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: 8/24/2017

Please mark one:  Bill Request or  Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes  No

If yes, please explain:

2. **Title:** (Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: **grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.**)

A non-financial agreement with The Urban Farm at Stapleton, contract number 201735811, to hold a “Farm Fest” (Barn Dance and Open House) on City property.

3. **Requesting Agency:** Parks and Recreation

4. **Contact Person:** (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Scott Gilmore & Laura Morales
- **Phone:** 720-913-0665 & 720-913-0633
- **Email:** [Scott.Gilmore@denvergov.org](mailto:Scott.Gilmore@denvergov.org) & [Laura.Morales@denvergov.org](mailto:Laura.Morales@denvergov.org)

5. **Contact Person:** (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- **Name:** Scott Gilmore & Laura Morales
- **Phone:** 720-913-0665 & 720-913-0633
- **Email:** [Scott.Gilmore@denvergov.org](mailto:Scott.Gilmore@denvergov.org) & [Laura.Morales@denvergov.org](mailto:Laura.Morales@denvergov.org)

6. **General description/background of proposed ordinance including contract scope of work if applicable:**

The Urban Farm wishes to hold a “Farm Fest” which is an open house and barn dance on City property.

**\*\*Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)

a. **Contract Control Number:** 201735811

b. **Contract Term:** 6 months

c. **Location:** 10200 Smith Road, Denver, CO 80239

d. **Affected Council District:** 8

e. **Benefits:** The events will generate favorable exposure as well as public benefits for the City and serve as a recreational and social occasion for the enjoyment of the entire community.

f. **Contract Amount (indicate amended amount and new contract total):** Non-Financial (\$0.00)

7. **Is there any controversy surrounding this ordinance?** (Groups or individuals who may have concerns about it?) **Please explain.**

None known

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_