

# ORDINANCE/RESOLUTION REQUEST

All Fields must be completed

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: December 7, 2020

Please mark one:  Bill Request or  Resolution Request

## 1. Type of Request:

- Contract/Grant Agreement  Intergovernmental Agreement (IGA)  Rezoning/Text Amendment  
 Dedication/Vacation  Appropriation/Supplemental  DRMC Change  
 Other: Non-Competitive Contract Amendment

2. **Title:** Approves Contract #201953023 with Flagship Airport Services Inc. for Janitorial Services at Denver International Airport Main Terminal and Concourses.

3. **Requesting Agency:** Denver International Airport

## 4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Dave LaPorte	Name: Angela Casias
Email: Dave.LaPorte@flydenver.com	Email: Angela.Casias@flydenver.com

## 5. General description or background of proposed request. Attach executive summary if more space needed:

Flagship Airport Services Inc. (Flagship), was selected through a competitive RFP process to provide janitorial services for the Main Terminal, A Concourse, B Concourse and C Concourse at Denver International Airport (DEN). Services to be provided by Flagship include general janitorial services, restroom cleaning, carpet cleaning and floor care/cleaning. In addition to general janitorial services, Flagship will provide electrostatic spraying/fogging services in response to the COVID-19 pandemic. Flagship will also provide personnel to perform snow removal operations on various landside locations. The provided snow removal services will include hand shoveling, spreading of ice melt, and possibly the use of small ride-on and push behind equipment on side-walk areas only. Flagship will also provide cleaning services for A Concourse, B Concourse and C Concourse Food Courts in addition to the Main Terminal Transportation Security Administration (TSA) areas. These services represent additional scope of work added during contract negotiations as a result of COVID-19 impacts to DEN.

6. **City Attorney assigned to this request (if applicable):** John Redmond

7. **City Council District:** 11

8. **\*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: RR20 1530

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract:** Professional Services

**Vendor/Contractor Name:** Flagship Airport Services Inc.

**Contract control number:** 201953023

**Location:** Denver International Airport

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?**

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**

3/1/2021 – 2/28/2024, 3-year term plus 2 one-year options to extend

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount (A)</i>	<i>Additional Funds (B)</i>	<i>Total Contract Amount (A+B)</i>
N/A	N/A	\$182,986,361.33

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
N/A	N/A	3/1/2021 – 02/28/2024 3-year term plus 2 one-year options to extend

### Scope of work:

Flagship has been selected to provide janitorial services for the Main Terminal, A Concourse, B Concourse and C Concourse. Services to be provided by Flagship include general janitorial services, restroom cleaning, carpet cleaning and floor care/cleaning. In addition to general janitorial services Flagship will provide Electrostatic Spraying/Fogging Services in response to the COVID 19 Pandemic. Flagship will also provide personnel to perform snow removal operations on various Landside locations. Vendor personnel will hand shovel, spread ice melt, use small ride-on and push behind equipment on side-walk areas only. Flagship will also provide cleaning services for the A, B and C Concourse Food Court areas and Main Terminal TSA areas.

**Was this contractor selected by competitive process?** Yes **If not, why not?** N/A

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:** O&M

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** 37%

**Who are the subcontractors to this contract?** Whyne Enterprises

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