

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

**All fields must be completed.*
Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: 2/19/2013

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. **Title:** Ordinance Request for purchase of replacement and maintenance parts in excess of \$500,000.00 to J&B Aviation, located at 907 Cotting Lane, Suite A, Vacaville, CA 95688, for passenger loading bridges in use at Denver International Airport.

3. **Requesting Agency:** Department of Aviation

4. **Contact Person:** (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Amy Raaz
- **Phone:** 303-342-2201
- **Email:** Amy.Raaz@flydenver.com

5. **Contact Person:** (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor Council and who will be available for first and second reading, if necessary.)

- **Name:** Dave LaPorte
- **Phone:** 303-342-2269
- **Email:** Dave.LaPorte@flydenver.com

6. **General description of proposed ordinance including contract scope of work if applicable:**

J&B Aviation to provide replacement components for passenger loading bridges to maintain optimal operational condition.

Due to anticipated heavy use of MPO 0335A0611, the expenditures will exceed \$500,000.00. J&B Aviation located at 907 Cotting Lane, Suite A, Vacaville, CA 95688. This Master Purchase Order (MPO) is due to expire at the end of March 2013. In addition, the MPO is expected to be renewed for the final year of its current term. It is critical that we maintain adequate inventory to maintain these passenger loading bridges for the safety of the traveling public. This is critical to the operation of Denver International Airport and its tenants.

****Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)

a. **Contract Control Number:** MPO # 0335A0611

b. **Duration:** Contract end date is March 31 2013; this MPO is expected to be renewed with this sole source vendor for one more year through March 31 2014.

c. **Location:** Denver International Airport

d. **Affected Council District:** 11

e. **Benefits:** Un-interrupted use of MPO to maintain Jet bridge operability.

f. **Costs:** In excess of \$500,000.00

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$499,999.00		In excess of \$500K.

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>

To be completed by Mayor’s Legislative Team:

SIRE Tracking Number: _____

Date: _____

03-31-13	N/A	N/A
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g. Date Goals Assigned: None

h. Goals: Contract Scope of Services does not fall under the Definition of Small Business Office’s CEI (Construction Empowerment Initiative) Ordinance. Professional services for design, construction or reconstruction are subject to the goals ordinance. Anything outside of these services, including professional services not related to construction are reviewed on a case by case basis. Professional Services not related to construction usually do not have assigned goals.

7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain. No.

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Date: _____