

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by 9 a.m. Friday. Contact the Mayor's Legislative team with questions

Date of Request: 7/22/2026

1. Please mark one: ☐ Bill Request or ☒ Resolution Request
2. Does this request directly impact property within .5 miles of the South Platte River (Check map [HERE](#)) ☐ Yes ☒ No
3. Does this item fall under XO 66 (Prop 123) requiring it to skip Mayor-Council ☐ Yes ☒ No
4. Do you need to request a Waiver Request for this item ☐ Yes ☒ No

5. Type of Request:

- ☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment
- ☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change ☐ Other:

6. **Title:** (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a Master Purchase Order with Kois Brothers Equipment CO, Inc. for \$5,000,000.00 with an end date of 9-15-2029 with options for renewals not to surpass 9-15-2034 for the purchase of various truck bodies, components, parts and related installation services, citywide (SC-00011471).

7. **Requesting Agency:** Department of General Services, Purchasing Division

8. **Contact Person:**

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Elizabeth Hewes, Bradley Salazar	Name: Elizabeth Hewes, Bradley Salazar
Email: elizabeth.hewes@denvergov.org , Bradley.salazar@denvergov.org	Email: elizabeth.hewes@denvergov.org , Bradley.salazar@denvergov.org

9. **General description or background. Attach executive summary if more space needed:** (who, what, why)

This Master Purchase Order allows the City and County of Denver, including the airport, to purchase various vehicle bodies (flatbeds, stake beds, dump bodies, etc.) for the City's light, medium, and heavy-duty trucks as well as SUVs and cars, along with service and replacement parts during this term.

City Attorney assigned to this request (if applicable): Brian Martin

10. **City Council District:** Citywide

****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property): Master Purchase Order

Vendor/Contractor Name (including dba): Kois Brothers Equipment CO, Inc.

Contract control number (legacy and new): SC-00011471

Location: Citywide

Is this a new contract? ☒ Yes ☐ No **Is this an Amendment?** ☐ Yes ☐ No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates): Initial term 9/15/2029 with the option to renew not to surpass 9/15/2034.

Contract Amount (indicate existing amount, amended amount and new contract total): \$5,000,000

<i>Current Contract Amount (A)</i>	<i>Additional Funds (B)</i>	<i>Total Contract Amount (A+B)</i>
\$5,000,000	N/A	\$5,000,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
9/15/2029	N/A	N/A

Scope of work:

This Master Purchase Order allows the City and County of Denver, including the airport, to purchase various vehicle bodies (flatbeds, stake beds, dump bodies, etc.) for the City's light, medium, and heavy-duty trucks as well as SUVs and cars, along with service and replacement parts during this term.

Was this contractor selected by competitive process? Yes **If not, why not?**

Has this contractor provided these services to the City before? ☒ Yes ☐ No

Source of funds: Planned Fleet Funds and General Funds

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): NA

Who are the subcontractors to this contract? NA

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Date Entered: _____