

ORDINANCE/RESOLUTION REQUEST

Please email requests to Nancy Kuhn at
Nancy.kuhn@denvergov.org by **NOON on Monday**.

****All fields must be completed.****
Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: September 18, 2013

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. **Title:** Contract Amendment for On Call Contract with OZ Architects, Inc. 201205580 for professional architectural, engineering, and related technical services. Amendment will extend term two years as provided for in initial agreement and add an additional \$480K in capacity.

3. **Requesting Agency:** Public Works

4. **Contact Person:** (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Elizabeth Zollo
- **Phone:** 720-913-1774
- **Email:** elizabeth.zollo@denvergov.org

5. **Contact Person:** (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- **Name:** Michael Sheehan
- **Phone:** 720-865-2664
- **Email:** Michael.Sheehan@denvergov.org

6. **General description of proposed ordinance including contract scope of work if applicable:**

This Ordinance requests approval for a contract amendment for OZ Architects, Inc. 201205580 for professional architectural, engineering, and related technical services as required for design development and construction drawings and specifications on an on-call as-needed basis for various City projects.

*****Please complete the following fields:*** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)

- a. **Contract Control Number:** 201205580-1
- b. **Duration:** 6/18/12-6/17/16
- c. **Location:** TBD
- d. **Affected Council District:** Citywide
- e. **Benefits:** Availability of on call design services on an "as needed" basis.
- f. **Costs:** Original contract capacity of \$480K, adding an additional \$480K in capacity to be issued via task order, as needed.

7. **Is there any controversy surrounding this ordinance?** (Groups or individuals who may have concerns about it?) **Please explain.**

None.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____