



CITY AND COUNTY OF DENVER

Finance Office
Risk Management
Workers' Compensation Unit

201 WEST COLFAX
DEPARTMENT 1105
DENVER, CO 80202-4705
PHONE: (720) 913-3330
FAX: (720) 913-3184

Interoffice Memorandum

TO: City Council, Finance Committee

FROM: Raymond F. Sibley
Director of Risk Management

DATE: October 30, 2012

RE: Contract renewal with CS-Stars

This request is to approve a one year agreement extension with CS STARS for the City's Risk Management Information System (RMIS).

The City's current RMIS was purchased in 1998 by the City Attorney's Office and periodically upgraded. At the most recent upgrade in 2010, the City transitioned to a web based system.

This system is used for oversight and management of claims, insurance and administration of the City's Risk Management Program.

The extension is necessary to allow Risk Management, in conjunction with Tech Services and Purchasing, to initiate a competitive process to review possible alternatives in the market place.

An analysis of the City's needs has been completed and the technology review is currently underway.

This system is used by the Risk Management Office and various agency users throughout the City totaling 68 users in all.

Year	2009	2010	2011	2012	2013
Cost	\$130,415	\$138,985	\$129,235	\$ 99,837	\$144,450

Please contact me directly if you have any questions. I can be reached at 720-913-3349, or at Ray.Sibley@denvergov.org.

RFS:gla