



FS Agreement No. 21-CO-11021000-006

Cooperator Agreement No. \_\_\_\_\_

**COLLECTION AGREEMENT**  
**Between The**  
**CITY AND COUNTY OF DENVER**  
**And The**  
**UNITED STATES DEPARTMENT OF AGRICULTURE,**  
**U.S. FOREST SERVICE**  
**ROCKY MOUNTAIN REGION**  
**ARAPAHO & ROOSEVELT NATIONAL FORESTS**  
**AND PAWNEE NATIONAL GRASSLANDS**

This COLLECTION AGREEMENT is hereby entered into by and between the City and County of Denver, acting through its Department of Parks and Recreation, hereinafter referred to as “DENVER”, and the United States Department of Agriculture (USDA), Forest Service, Rocky Mountain Region; Arapaho & Roosevelt National Forests and Pawnee National Grassland, Clear Creek Ranger District, hereinafter referred to as the “U.S. Forest Service,” under the provisions of the Federal Lands Recreation Enhancement Act (REA) P.L. 108-447, December 8, 2004, Granger-Thye Act of April 24, 1950, section 2.4.4 of the Denver City Charter, and subsection 39-121(21) of the Denver Revised Municipal Code.

Background: The Forest Service and DENVER have common interests and goals within the Mount Evans Area which include: 1) providing clean, safe, well maintained facilities, 2) providing high quality visitor services and informative interpretive programs, 3) providing a variety of recreational opportunities that are accessible to the City and County of Denver residents and other visitors, 4) enhancing resource protection through environmental education and resource mitigation, and 5) providing funding to develop partnerships and projects as specified in this Collection Agreement.

Title: Denver Mountain Parks/Summit Lake Park and Mount Evans

- I. PURPOSE:** The purpose of this agreement, and incorporated Financial Plan, is to document the voluntary contribution of funds from DENVER to the U.S. Forest Service to provide facility operations at Denver Mountain Park known as Summit Lake Park located adjacent to National Forest System land within the Mount Evans Recreation Area. Furthermore, Denver has authorized the U.S. Forest Service to collect Denver Mountain Park fees on the behalf of DENVER at Summit Lake Park according to the terms of the agreement outlined below for operations and fee collections services. Such activities and projects will complement DENVER and Forest Service missions and be in the best interests of the public.



### III. THE DENVER SHALL:

- A. LEGAL AUTHORITY. DENVER shall have the legal authority to enter into this agreement, and the institutional, managerial, and financial capability to ensure proper planning, management, and completion of the project, which includes funds sufficient to pay the nonfederal share of project costs, when applicable.
- B. Perform in accordance with the Collection Agreement Financial Plan,,Exhibit A, and Exhibit B.
- C. Upon presentation of a Bill for Collection, deposit with the U.S. Forest Service the amount agreed to in the Financial Plan. Not Applicable.
- D. Agree to honor the Mount Evans pass and Interagency Passes (Annual, Senior, Access, Military, 4<sup>th</sup> grade) at Summit Lake Park and waive the requirement for a separate Denver fee.
- E. Provide staffing to conduct compliance checks and enforce Denver Mountain Park rules and regulations at Summit Lake Park. Forest Service staff will inform and educate visitors about Denver rules and may leave Notice of Required Fee envelopes in order to assist with fee compliance and collection.
- F. Allow Forest Service volunteers to staff Summit Lake Park in order to provide visitor services and interpret the uniqueness of the Summit Lake area.
- G. If necessary and subject to the prior approval of Denver, allow the Forest Service to install an automated fee machine at Summit Lake Park or other approved location to facilitate the collection of fees.
- H. Provide WiFi access (Hughes Net) at the FS welcome station for assisting staff in fee collection/compliance.
- I. Coordinate and finance vault toilet pumping as necessary for toilet facilities at Summit Lake Park. If necessary, coordinate and finance porta potty rental/service for additional facilities to help mitigate risks due to COVID or other health and safety reasons.
- J. Give the Financial Officer or Comptroller General, through any authorized representatives, access to and the right to examine all books, papers, or documents related to this Agreement upon at least 15 workdays' prior written notice.
- K. Other than the funding as provided herein, Denver shall have no other financial obligations under this Collection Agreement. The Collection Agreement Financial Plan shall not create any further financial obligations on Denver other than that which can be covered by the funding as provided herein.



#### **IV. THE U.S. FOREST SERVICE SHALL:**

- A. Collect and deposit funds, under the authority of DENVER, as part of the gross receipts (Denver's \$5 Summit Lake Park fee) collected for the sale of the Denver Pass for Summit Lake Park.
- B. Deposit all the DENVER Funds received under the terms of this Agreement to one separate Forest Service Cooperative Work Fund. Accountings of the DENVER Funds deposited and held in said Work Fund, and the expenditure of these DENVER Funds by the Forest Service, shall be made available to DENVER upon written request.
- C. Be responsible for the daily operations of the welcome station and the work associated with the collection of the Denver Mountain Park fee during the Mount Evans operating season including accounting for all Denver revenue. These responsibilities shall be subject to and contingent upon:
  - 1. The tasks mutually agreed to, and the agreed upon cost for fee services as outlined in the Operations Schedule in Exhibit A to this Agreement. There will be an annual review of the Fee Collection Services Schedule in order to determine cost for future operating seasons.
  - 2. Availability of DENVER Funds retained under this Agreement to sufficiently cover the total estimated cost of the work to be performed on the behalf of Denver at the welcome station. To the extent that such DENVER Funds are not sufficient, priority will be given to utilizing the available DENVER Funds for the costs of fee collection for DENVER.
  - 3. Any changes that the Forest Service and DENVER may agree to in writing with respect to tasks and cost of services in Exhibit A.
  - 4. Exhibit A may be revised and updated upon mutual approval of the U.S. Forest Service and the Executive Director of the Denver Department of Parks and Recreation.
- D. Be responsible for the daily operations work associated with the facilities at Summit Lake Park. These responsibilities shall be subject to and contingent upon:
  - 1. The tasks mutually agreed to, in the Operations Schedule in Exhibit A to this Agreement.
  - 2. Availability of DENVER Funds retained under this Agreement to sufficiently cover the total estimated cost of the work to be performed at Summit Lake Park. To the extent that such DENVER Funds are not sufficient, priority will be given to utilizing the available DENVER Funds for the costs of toilet cleaning, trash-pick up, and toilet pumping at Summit Lake Park.
  - 3. Any changes that the Forest Service and DENVER may agree to in writing with respect to tasks and values in Exhibit A.



- E. Retain, under authority of DENVER, an amount of \$75,050.00 (of the "DENVER Funds") for their part of the agreed upon expense and cost for the sale of the Denver Pass outlined as fee collection services and operations work to be performed for the benefit of the public at the parcel of land Denver owns known as Summit Lake specified in Exhibit A attached to this Agreement. The Forest Service shall be reimbursed for the operations work and fee collection services related to Summit Lake Park solely out of the DENVER Funds. There will be an annual review of the expenses in order to determine if adjustments need to be made.
- F. Remit to DENVER annually, at the end of the calendar year, the remaining amount of the "DENVER Funds" for their gross receipts collected for the sale of the Summit Lake Park pass.
- G. Not assess any overhead or service charges against any DENVER Funds including the gross receipts remitted to DENVER from the previous year operating season.
- H. The Forest Service and DENVER have agreed to a fee schedule as set forth in Exhibit B, which will remain unchanged until the Forest Service or Denver increases the fee set forth. Prior to changing said fees, the Forest Service shall provide notice of said fee increases to DENVER along with a revised Mount Evans Area fee schedule. It is acknowledged and affirmed that fee changes by DENVER shall require ordinance approval by the Denver City Council and the Mayor of Denver.
- I. The Forest Service will be responsible for enforcement of their own laws and regulations on lands for which they have jurisdiction. The Forest Service will, when necessary, notify the appropriate law enforcement agency of lack of compliance.
- J. The U.S. Forest Service represents to DENVER that it has the legal authority to enter into this agreement, and the institutional, managerial, and financial capability to ensure proper planning, management, and completion of the project.

**V. IT IS MUTUALLY AGREED AND UNDERSTOOD BY AND BETWEEN THE PARTIES THAT:**

- A. PRINCIPAL CONTACTS. Individuals listed below are authorized to act in their respective areas for matters related to this agreement.



**Principal Cooperator Contacts:**

<b>Cooperator Program Contact</b>	<b>Cooperator Administrative Contact</b>
Name: Allegra “Happy” Haynes Executive Director City and County of Denver Parks and Recreation Dept. Address: Department of Parks and Recreation, City and County of Denver 201 W. Colfax Ave., Dept. 601 City, State, Zip: Denver, CO 80202-5328 Telephone: 720-913-0741 FAX: 720-913-0784 Email: <a href="mailto:allegra.haynes@denvergov.org">allegra.haynes@denvergov.org</a>	Name: Carla Seligman Contract Administrator Address: Department of Parks and Recreation, City and County of Denver, 201 W. Colfax Ave., Dept. 602 City, State, Zip: Denver, CO 80202-5328 Telephone: 720-913-0730 FAX: 720-913-0792 Email: <a href="mailto:Carla.Seligman@denvergov.org">Carla.Seligman@denvergov.org</a>

**Principal U.S. Forest Service Contacts:**

<b>U.S. Forest Service Program Manager Contact</b>	<b>U.S. Forest Service Administrative Contact</b>
Name: Nicole Richardson Address: Clear Creek Ranger District 101 Highway 103, P.O. Box 3307 City, State, Zip: Idaho Springs, CO 80452 Telephone: 303-567-3016 FAX: Email: <a href="mailto:Nicole.Richardson@usda.gov">Nicole.Richardson@usda.gov</a>	Name: Rick Maestas Address: 2840 Kachina Dr. City, State, Zip: Pueblo, CO 81008 Telephone: 719-553-1443 FAX: 719-553-1435 Email: <a href="mailto:Richard.maestas@usda.gov">Richard.maestas@usda.gov</a>

- B. FOREST SERVICE LIABILITY TO THE COOPERATOR. The United States shall not be liable to DENVER for any costs, damages, claims, liabilities, and judgments that arise in connection with the performance of work by the U.S. Forest Service or its contractors under this agreement, including but not limited to damage to any property owned by DENVER or any third party.
- C. REFUNDS. Funds collected in advance by the U.S. Forest Service, which are not spent or obligated for the project(s) approved under this agreement, may be refunded to DENVER, authorized for use for a new agreement by DENVER, or waived by DENVER. A Data Universal Numbering System (DUNS) number and registration in the System for Award Management (SAM) by DENVER may be necessary to process a refund. Due to processing costs, any balance less than \$25 shall not be refunded to DENVER.
- D. PUBLIC NOTICES. It is the U.S. Forest Service's policy to inform the public as fully as possible of its programs and activities. DENVER is/are encouraged to give public notice



of the receipt of this agreement and, from time to time, to announce progress and accomplishments. Press releases or other public notices should include a statement substantially as follows:

"Arapaho & Roosevelt National Forests and Pawnee National Grasslands of the U.S. Forest Service, Department of Agriculture, and the City and County of Denver: Denver Mountain Parks/Summit Lake Park and Mount Evans Agreement."

DENVER may call on the U.S. Forest Service's Office of Communication for advice regarding public notices. DENVER is/are requested to provide copies of notices or announcements to the U.S. Forest Service Program Manager and to the U.S. Forest Service's Office of Communications as far in advance of release as possible.

- E. MEMBERS OF CONGRESS. Pursuant to 41 U.S.C. 22, no member of, or delegate to, Congress shall be admitted to any share or part of this agreement, or benefits that may arise therefrom, either directly or indirectly.
- F. TRIBAL EMPLOYMENT RIGHTS ORDINANCE (TERO). The U.S. Forest Service recognizes and honors the applicability of the Tribal laws and ordinances developed under the authority of the Indian Self-Determination and Educational Assistance Act of 1975 (PL 93-638).
- G. FREEDOM OF INFORMATION ACT (FOIA). Public access to agreement records must not be limited, except when such records must be kept confidential and would have been exempted from disclosure pursuant to Freedom of Information regulations (5 U.S.C. 552). Requests for research data are subject to 2 CFR 215.36.  
  
Public access to culturally sensitive data and information of Federally-recognized Tribes may also be explicitly limited by P.L. 110-234, Title VIII Subtitle B §8106 (2009 Farm Bill).
- H. PARTICIPATION IN SIMILAR ACTIVITIES. This agreement in no way restricts the U.S. Forest Service or DENVER from participating in similar activities with other public or private agencies, organizations, and individuals.
- I. ENDORSEMENT. Any of DENVER's contributions made under this agreement do not by direct reference or implication convey U.S. Forest Service endorsement of DENVER's products or activities.
- J. NOTICES. Any communication affecting the operations covered by this agreement by the U.S. Forest Service or DENVER will be sufficient only if in writing and delivered in person, mailed, or transmitted electronically by e-mail or fax, as follows:

To the U.S. Forest Service Program Manager, at the address specified in the agreement.



To DENVER, at DENVER's address shown in the agreement or such other address designated within the agreement.

Notices are effective when delivered in accordance with this provision, or on the effective date of the notice, whichever is later.

- K. COLLABORATION. The U.S. Forest Service and DENVER may mutually agree to collaborate in the review of draft publications, interpretive signs, manuscripts, and other printed material and audiovisuals prior to completion. This agreement, in and of itself, does not authorize DENVER's participation in the project.
- L. USE OF U.S. FOREST SERVICE INSIGNIA. In order for DENVER to use the U.S. Forest Service insignia on any published media, such as a Web page, printed publication, or audiovisual production, permission must be granted from the U.S. Forest Service's Office of Communications (Washington Office). A written request will be submitted by the U.S. Forest Service to the Office of Communications Assistant Director, Visual Information and Publishing Services prior to use of the insignia. The U.S. Forest Service will notify DENVER when permission is granted.
- M. U.S. FOREST SERVICE ACKNOWLEDGED IN PUBLICATIONS, AUDIOVISUALS, AND ELECTRONIC MEDIA. DENVER shall acknowledge U.S. Forest Service support in any publications, audiovisuals, and electronic media developed as a result of this agreement.
- N. PROPERTY IMPROVEMENTS. Improvements placed by DENVER on National Forest System land at the direction or with the approval of the U.S. Forest Service become property of the United States. These improvements are subject to the same regulations and administration of the U.S. Forest Service as would other national forest improvements of a similar nature. No part of this agreement entitles DENVER to any interest in the improvements, other than the right to use them under applicable U.S. Forest Service regulations.
- O. PURCHASE OF ASSETS. Any assets (such as equipment, property, or improvements) purchased by the U.S. Forest Service with DENVER's contributions shall become the property of the U.S. Forest Service.
- P. NONDISCRIMINATION STATEMENT – PRINTED, ELECTRONIC, OR AUDIOVISUAL MATERIAL. DENVER shall include the following statement, in full, in any printed, audiovisual material, or electronic media for public distribution developed or printed with any Federal funding.

***In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. (Not all prohibited bases apply to all programs.)***



**To file a complaint alleging discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington DC 20250-9410 or call toll free voice (866) 632-9992, TDD (800)877-8339, or voice relay (866) 377-8642. USDA is an equal opportunity provider and employer.**

If the material is too small to permit the full statement to be included, the material must, at minimum, include the following statement, in print size no smaller than the text:

***"This institution is an equal opportunity provider."***

- Q. TERMINATION FOR COLLECTION AGREEMENTS. Either party, in writing, may terminate this agreement in whole, or in part, at any time before the date of expiration. The U.S. Forest Service shall not incur any new obligations for the terminated portion of this agreement after the effective date of termination and shall cancel as many obligations as possible. Full credit must be allowed for U.S. Forest Service expenses and all non-cancelable obligations properly incurred up to the effective date of termination.
- R. DEBARMENT AND SUSPENSION. DENVER shall immediately inform the U.S. Forest Service if they or any of their principals are presently excluded, debarred, or suspended from entering into covered transactions with the Federal Government according to the terms of 2 CFR Part 180. Additionally, should DENVER or any of their principals receive a transmittal letter or other official Federal notice of debarment or suspension, then they shall notify the U.S. Forest Service without undue delay. This applies whether the exclusion, debarment, or suspension is voluntary or involuntary.
- S. MODIFICATIONS. Modifications within the scope of this agreement must be made by mutual consent of the parties, by the issuance of a written modification signed and dated by all properly authorized, signatory officials, prior to any changes being performed. Requests for modification should be made, in writing, at least 30 days prior to implementation of the requested change. The U.S. Forest Service is not obligated to fund any changes not properly approved in advance.
- T. COMMENCEMENT/EXPIRATION DATE. This agreement is executed as of the date of the last signature, and is effective through December 31, 2026 at which time it will expire. The expiration date is the final date for completion of all work activities under this agreement.
- U. AUTHORIZED REPRESENTATIVES. By signature below, each party certifies that the individuals listed in this document as representatives of the individual parties are authorized to act in their respective areas for matters related to this agreement. In witness whereof, the parties hereto have executed this agreement as of the last date written below.





Haynes, Allegra R. - Digitally signed by Haynes,  
DPR Mgr Dept Parks Allegra R. - DPR Mgr Dept Parks  
And Recreation And Recreation  
Date: 2021.04.01 09:17:27 -06'00'

4/1/21

ALLEGRA "HAPPY" HAYNES, Executive Director  
City and County of Denver Parks and Recreation  
Department

Date

MONTE Digitally signed by  
WILLIAMS MONTE WILLIAMS  
Date: 2021.04.05  
16:19:42 -06'00'

MONTE WILLIAMS, Forest Supervisor  
U.S. Forest Service, Arapaho & Roosevelt National  
Forests and Pawnee National Grasslands

Date

The authority and format of this agreement have been reviewed and approved for signature.

RICHARD Digitally signed by  
MAESTAS RICHARD MAESTAS  
Date: 2021.03.02  
08:33:56 -07'00'

RICK MAESTAS  
U.S. Forest Service Grants Management Specialist

Date

Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 4 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).

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**Contract Control Number:**  
**Contractor Name:**

PARKS-202158129-00  
US DEPARTMENT OF AGRICULTURE USDA

IN WITNESS WHEREOF, the parties have set their hands and affixed their seals at  
Denver, Colorado as of:

**SEAL**

**CITY AND COUNTY OF DENVER:**

**ATTEST:**

By:

\_\_\_\_\_

\_\_\_\_\_

**APPROVED AS TO FORM:**

**REGISTERED AND COUNTERSIGNED:**

Attorney for the City and County of Denver

By:

By:

\_\_\_\_\_

\_\_\_\_\_

By:

\_\_\_\_\_

**Contract Control Number:**  
**Contractor Name:**

PARKS-202158129-00  
US DEPARTMENT OF AGRICULTURE USDA

By: see signed vendor signature page above

Name: \_\_\_\_\_  
(please print)

Title: \_\_\_\_\_  
(please print)

ATTEST: [if required]

By: \_\_\_\_\_

Name: \_\_\_\_\_  
(please print)

Title: \_\_\_\_\_  
(please print)

Agreement # 21-CO-11021000-006

Cooperator Agreement #

### Collection Agreement Financial Plan

#### Cooperator and FS Contributions

<b>COST ELEMENTS and related data</b>				<b>Cooperator Contribution</b>	<b>FS Non-Cash Contribution</b>	
<b>Line Item Cost Subtotals</b>				<b>Subtotal</b>	<b>Subtotal</b>	<b>Combined Subtotals</b>
<b>PERSONNEL</b>						
<b>Resource Specialists (List all personnel):</b>	<b># of Days</b>	<b>\$/Day</b>				
Recreation Program Manager	5.00	\$475.00		\$2,375.00		\$2,375.00
Mount Evans Manager	40.00	\$355.00		\$14,200.00		\$14,200.00
Fee Station Manager	40.00	\$230.00		\$9,200.00		\$9,200.00
Fee Collectors	105.00	\$140.00		\$14,700.00		\$14,700.00
Operations Crew Leader	40.00	\$160.00		\$6,400.00		\$6,400.00
Operations Crew	105.00	\$140.00		\$14,700.00		\$14,700.00
					\$0.00	\$0.00
Recreation Program Manager	20.00	\$475.00			\$9,500.00	\$9,500.00
Mount Evans Manager	40.00	\$355.00			\$14,200.00	\$14,200.00
					\$0.00	\$0.00
<b>Subtotal, Personnel:</b>	<b>395.00</b>			<b>\$61,575.00</b>	<b>\$23,700.00</b>	<b>\$85,275.00</b>
<b>TRAVEL</b>						
<b>Explanation of trips: From Where/To Where/For Whom</b>	<b>Vehicle Mileage Cost or Airfare Cost</b>	<b># of Trips</b>	<b>PerDiem and Lodging</b>			
				\$0.00		\$0.00
				\$0.00		\$0.00
					\$0.00	\$0.00
<b>Subtotal, Travel:</b>	<b>\$0.00</b>	<b>0</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>EQUIPMENT</b>						
<b>Name and Type of Equipment:</b>	<b>Unit Cost</b>	<b>Quantity</b>				
Vehicle and Fleet cost	\$6,475	1		\$6,475.00		\$6,475.00
				\$0.00		\$0.00
					\$0.00	\$0.00
<b>Subtotal, Equipment:</b>	<b>\$6,475.00</b>	<b>1</b>		<b>\$6,475.00</b>	<b>\$0.00</b>	<b>\$6,475.00</b>
<b>SUPPLIES</b>						
<b>Name and Type of Supplies:</b>	<b>Unit Cost</b>	<b>Quantity</b>				
Welcome station supplies	\$2,000	1		\$2,000.00		\$2,000.00
Cleaning supplies	\$3,500	1		\$3,500.00		\$3,500.00
					\$0.00	\$0.00
<b>Subtotal, Supplies:</b>	<b>\$5,500.00</b>	<b>2</b>		<b>\$5,500.00</b>	<b>\$0.00</b>	<b>\$5,500.00</b>

<b>CONTRACTUAL</b>			
<b>Describe Contracts that will most likely result from</b>			\$0.00
			\$0.00
			\$0.00
<b>Subtotal, Contractual:</b>		<b>\$0.00</b>	<b>\$0.00</b>
<b>OTHER</b>			
<b>Describe Other Costs of the Project:</b>			
Volunteer Program Management		\$1,500.00	\$1,500.00
			\$0.00
Volunteer Program Management			\$1,500.00
<b>Subtotal, Other:</b>		<b>\$1,500.00</b>	<b>\$1,500.00</b>
<b>TOTAL DIRECT CHARGES</b>		<b>\$75,050.00</b>	<b>\$25,200.00</b>
<b>OVERHEAD ASSESSMENT</b> (if applicable, see FSH 1909.13)	<b>Insert Rate Here:</b>		
<b>Total Party Costs</b>		<b>\$75,050.00</b>	<b>\$25,200.00</b>
<b>COST ELEMENTS SUBJECT TO NATIONAL PASS-THROUGH RATES</b>		<b>Cooperator Contribution</b>	
<b>TOTAL CHARGES</b>		<b>\$0.00</b>	
<b>OVERHEAD ASSESSMENT</b> (if applicable, see FSH 1909.13)	<b>Insert Rate Here:</b>		<b>\$0.00</b>
<b>Total Pass-Through Costs</b>		<b>\$0.00</b>	
<b>TOTAL PROJECT COSTS</b>			<b>\$100,250.00</b>

Burden Statement

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The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).

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**EXHIBIT "A"**

**21-CO-11021000-006**

Arapaho and Roosevelt National Forests & Pawnee National Grassland (**FOREST SERVICE**)

City and County of Denver Parks and Recreation Department (**DENVER**)

**OPERATIONS SCHEDULE**

Mount Evans Recreation Area Summit Lake Park - Denver Mountain Park

Annual and recurring Operations tasks for visitor information, fee collection and operations completed at Summit Lake Park. The following outlines annual operations tasks and activities to be performed in support of the Mount Evans Recreation Area program by the Forest Service for the City and County of Denver.

<b>Fee Collection</b>	<b>Costs</b>
Personnel	
GS-6/7 Fee Station Manager - accounts for all revenue, oversees welcome (fee) station operations, collects money from fee tubes and other sources, 1/3 of time during operating season (40 days x \$230/day)	\$9,200
GS-4 Customer Service Rep.- One seasonal hired to staff the welcome (fee) station for an entire operating season (105) days x \$140/day	\$14,700
GS-9 Mount Evans Manager (20 days x \$355/day)	\$7,100
GS-11 Recreation Staff (5 days x \$475/day)	\$2,375
Vehicles: For fee collectors 50% of yearly cost for one Forest Service fleet vehicle (\$250/month x 6 months) plus 125 days x 28 miles/day x \$0.25/mile	\$1,500 \$875
Share of misc. Welcome Station cost for supplies, brochures, tickets, etc.	\$2,000
<b>Total for visitor services</b>	<b>\$37,750</b>

Services provided by the Forest Service for operation at Summit Lake. Tasks include toilet cleaning, trash pick-up, assisting with emergencies, and visitor information services. This does not include maintenance of the shelter house or toilet buildings.

<b>Summit Lake Operations</b>	<b>Costs</b>
Personnel	
Staff for Operation - toilet cleaning, trash pick-up, visitor services and assisting with emergencies. Personnel: Daily coverage - 6 hours per weekday and 8 hours per weekend GS-5 Crew Leader - 1/3 of time during operating season (40 days x \$160/day)  GS-4 Rec Tech - One seasonal employee hired for operations at the three fee sites on Mount Evans (105 days x \$140/day)	\$6,400  \$14,700
GS-9 Mount Evans Manager (20 days x \$355/day)	\$7,100
Vehicles: For operation staff 50% of yearly cost for one GSA Fleet vehicle (\$350/month x 6 months) plus 125 days x 40 miles/day x \$0.40/mile	\$2,100 \$2,000
Supplies - toilet paper, cleaning supplies, trash bags, hand sanitizer, additional supplies needed due to COVID-19	\$3,500
Toilet pumping: DENVER to coordinate and finance vault toilet pumping as necessary. Porta Potty rental/service due to COVID or other needs to be coordinated prior to summer season.	N/A
Mount Evans Ambassador Volunteer Program site visits and program oversight	\$1,500
<b>Total for operations</b>	<b>\$37,300</b>

**Total yearly costs for visitor services and operations for Summit Lake Park.**

<b>Total cost for visitor services</b>	\$37,750
<b>Total cost for operations</b>	\$37,300
City and County of Denver responsibility for visitor services/operations	<b>\$75,050</b>



**EXHIBIT "B"**

21-CO-11021000-006

Arapaho and Roosevelt National Forests & Pawnee National Grassland **(FOREST SERVICE)**

City and County of Denver Parks and Recreation Department **(DENVER)**

**Mount Evans Recreation Area Fee Schedule**

Fees collected support visitor services, operation and maintenance of facilities, new facilities, interpretive signs and programs. The recreation amenity fee is required at Mount Goliath Natural Area, Summit Lake Park, and the Summit of Mount Evans and passes are valid for all of three fee sites. While the road is open 24 hours a day, seven days a week weather permitting; the fee is only required during daily hours of operation: 8:00 AM to 6:30 PM. Vehicle passes and personal passes are valid for three consecutive days.

<b>Pass Type</b>	<b>Fee</b>
<b>Mount Evans and All Sites included</b>	\$15 per vehicle
<b>Forest Service Sites Only</b>	
Vehicle Pass (1-12 occupants)	\$10 per vehicle
Vehicle Pass (13-40 occupants)	\$25 per vehicle
<b>Denver Mountain Park Site Only</b> (entering Summit Lake Park)	\$5 per vehicle
Motorcycles – Personal Pass	\$3 per person
<b>Mount Evans Season Pass</b>	\$25
Holders of a valid <b>Interagency Passes</b> (Annual, Senior, Access, Volunteer, Military or 4 <sup>th</sup> grade pass)	NO CHARGE
Walking, bicycling, driving through-travel	NO CHARGE
Administrative/Authorized Vehicles: FS, CDOT, CPW, State, Emergency, City and County of Denver	NO CHARGE
Outings conducted for noncommercial educational purposes by schools or bona fide academic institutions will receive a fee waiver and complimentary pass	NO CHARGE Obtain pass from Mount Evans program manager
Administrative Pass Holders: University of Denver, Denver Botanic Gardens, education and research, volunteers	NO CHARGE Obtain pass from Mount Evans program manager